

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the Wees Annex, on the 15th day of April, 2025 at 1:30 p.m.

Present: Randolph County Commission President David Kesling and Randolph County Commissioners, Chris See and Chris Siler

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes from the regular meeting that was held on April 3, 2025, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Elbon reported that his staff will be moving the scanner from the Wees Annex entryway to the Cain Annex. He said the one from the Cain Annex will be moved to the second floor of the Wees Annex for Family Court. He said anyone coming to the Wees Annex to go to the Health Department or Extension Office will not be scanned but anyone going up to the second floor to Family Court or to the Law Enforcement Office will be scanned.

Commissioner Siler reported that the Commission has been working on the Fire Fee adjustments for businesses. He said small business owners shouldn't be paying the same as big business owners are. He said he has been working with Assessor Marcum on it. Commissioner See said it is good to try to make it fair.

Commissioner Kesling reported that the numbers thru March for the County look good. He said the revenue so far this fiscal year is \$8,426,501.00 compared to \$7,863,730.00 so that's an increase of \$562,000.00. He said so far with revenue and expenses this year we are to the good about \$943,000.00. He said we are having a very good year so far this year, revenue is ahead of last year and expenses are down from last year. He said we have April, May and June left for this Fiscal Year.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Kesling announced the next meeting of the County Commission will be held on May 1, 2025 at 1:30 p.m. in the Wees Annex.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER APPROVAL OF LEVY RATE FOR FY 2026 (See attached copy)

Commissioner Kesling said the Commission needs to approve the Levy Rates for FY 2026. He said they are required by WV Code to meet today to do this. He said all County Commissions and Municipalities are required to meet today. He said that is why the Commission meeting was changed to today instead of Thursday. He said there is no changes on the Levy Rates for Randolph County for any of the classes of property. Commissioner Siler moved to approve the Levy Rates for FY 2026, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF NEW HIRE FOR PROSECUTING ATTORNEY'S OFFICE

Randolph County Prosecuting Attorney, Michael Parker appeared before the Commission. He said a few months ago he came to the Commission about getting a non-paid intern in his Office, Morgan Perry, which was approved by the Commission. He said his file manager is out on extended medical leave and the assistance from Ms. Perry has been greatly needed and appreciated. He said she asked if he could

keep her on as a paid intern. He said he has money in his budget to do this. He said he would like her to begin working as a paid intern starting today and continuing thru August 15, 2025. She would be paid \$11.00 per hour and this would be non-benefited position. He said she would be working less than 30 hours per week. He said she has done an outstanding job as an intern. He said she passed a background check and he would like to waive the 90- day probation period. Commissioner Siler moved to approve the hiring of Morgan Perry as a paid intern in the Prosecuting Attorney's Office, as presented. All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF NEW HIRE FOR THE MAINTENANCE DEPARTMENT

Commissioner Kesling said they advertised for this position and conducted interviews and have chosen Dennis Cathcart for a part-time maintenance position. He said this position is not eligible for benefits and his hourly wage would be \$13.70 per hour and he will begin working on April 16, 2025. He will be paid from the Courthouse wage line and he will be placed on a 90-day probationary period. Commissioner Kesling moved to hire Dennis Cathcart for a part-time maintenance position, as presented. All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF SEXUAL ASSAULT AWARENESS MONTH PROCLAMATION

Randolph County Prosecuting Attorney, Michael Parker appeared before the Commission. He said the Randolph Tucker County Children's Advocacy Center just had the Champion for Children's dinner this past weekend. He said he was out of town and unable to attend but from what he saw on their Facebook it was extremely well attended. He asked that the Commission adopt the Proclamations for Sexual Assault Awareness and Child Abuse Prevention. Commissioner Kesling read the Proclamation out loud. Commissioner See moved to approve the Sexual Assault Awareness Month Proclamation for April 2025, as submitted. All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF NATIONAL CHILD ABUSE PREVENTION MONTH PROCLAMATION

Commissioner Kesling read the Proclamation out loud. Commissioner Siler moved to approve the National Child Abuse Prevention Month Proclamation for the month of April 2025, as submitted. All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF SUPPORT OF DISABLED COAL MINERS RESOLUTION

Commissioner Kesling read the Disabled Coal Miners Resolution out loud. Commissioner See moved to approve the Disabled Coal Miners Resolution, as submitted. All yes – Motion passed unanimously

#### INFORMATIONAL PRESENTATION FROM THE TOWN OF MONTROSE

Sharon Bedford representing the Town of Montrose, appeared before the Commission. She said back in October 2023 they came to the Commission about developing and maintaining their park and playground. She said they have finished Phase 1 but with some changes due to the increase in cost. She said they wanted to place two large boulders for the kids to climb on but may only be able to afford one now because two would cost approximately \$100,000.00. She said the builder who was working for free has become gravely ill, but they are determined to move forward. She said they are ready to proceed to Phase II. She said when it is all completed they want to have a dedication ceremony and want to recognize the County Commission for helping with this project. She said they will be having an Easter Egg hunt on Saturday and estimate 200 kids will attend and they will be hiding 6,000 eggs. She said volunteers are running the community store and it is working out well. She said they also installed a zip line in the park. She said they are asking for any assistance the Commission could give. Commissioner Kesling said he was out there a few weeks ago and it looks really good. Commissioner Kesling said they would like to look and see what they can do to help. He said by next meeting they should have a decision.

#### CONSIDER APPROVAL OF STATE BEER PERMIT FOR OLD TIMERS REUNION

Commissioner Kesling said this is something the Commission does every year for the Old Timers Reunion. Commissioner Siler moved to approve the no objection to the issuance of a beer and wine license for the annual Old Timers Reunion event, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF SOFTWARE SYSTEMS CONTRACT

Kyle Fox, IT for the County Commission appeared before the Commission. He said this is a contract regarding the AS400. He said last year they chose to do an extension and this year they can do that again but there is an upgrade required in the next 2 years. The amount of this contract is \$5,223.13 and that is for one year. Commissioner See moved to approve the Software Systems contract for the AS400 for one year in the amount of \$5,223.13. All yes – Motion passed unanimously

CONSIDER APPROVAL OF FUNDING REQUEST FROM SENECA SOCCER

Commissioner Kesling said the Commission received a letter from Seneca Soccer asking for support. He said they had over 200 kids sign up to play. He said they want to get new goals, benches and a lawn mower. The total amount they need is \$19,407.37. Commissioner Siler moved to approve the funding request from Seneca Soccer in the amount of \$5,000.00 and that is to be taken out of Hotel/Motel Tax funds. All yes – Motion passed unanimously

CONSIDER FIRST READ OF EMPLOYEE HANDBOOK CHANGE ON COMP TIME

Commissioner Kesling said they talked about this before and talked about it to the elected officials during the budget process. He said he has a letter from the County's HR representative and it deals with compensatory time. He said under WV Code 21-5C-3F states that County or Municipal government employees may have the option to receive comp time instead of overtime compensation. He said we are currently doing that but they are considering removing that part from their employee handbook and instead of comp time they would be paid over time. He said if someone works over 40 hours instead of getting comp time they would be paid over time. He said the Commission is able to do that because in State Code it says may have the option but does not say the Commission has to provide that choice. Discussion followed between the Commissioners. He said the HR representative recommends continuing accruing comp time until end of the fiscal year which would be July 1, 2025. He said after July 1, 2025 they would not be able to accrue anymore. He said then the employees have until June 30, 2026 to use all of their comp time and if it is not used they would be paid out. He said it would be up to the elected officials to make sure their people use it. He said there will be no action taken today. This is the first reading of it.

FINAL SETTLEMENTS:

Commissioner See moved to approve the (1) Final Settlement, as submitted.

William Orval Scott

All yes – Motion passed unanimously

BUDGET REVISIONS: (3)

Commissioner See moved to approve an In- House Budget Revision for the Sheriff's Office to increase WVDSRF Contractual Services in the amount of \$2,096.00. All yes – Motion passed unanimously

Commissioner See moved to approve an In-House Budget Revision for the Sheriff's Office to increase the jail training line in the amount of \$82.00. All yes – Motion passed unanimously

Commissioner See moved to approve an In-House Budget Revision for the 911/OEM Office to increase EM Services Auto Supplies line in the amount of \$500.00. All yes – Motion passed unanimously

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner See moved to approve the division of property and erroneous assessments, as submitted.  
All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner Siler moved to approve the (6) fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Siler moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Siler moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: \_\_\_\_\_

RANDOLPH COUNTY, WEST VIRGINIA  
 LEVY ORDER AND RATE SHEET  
 REGULAR CURRENT EXPENSE LEVY  
 2025 - 2026

The following is a true copy from the record of orders entered by Randolph County Commission  
 on the 15 day of April, 2025.

*Brenda Wiseman*  
 Signature: Brenda Wiseman, County Clerk

	Column E Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/\$100	Taxes Levied
<b>Current Year</b>			
<b>Class I</b>			
Personal Property	\$ _____	14.300	\$ _____
Public Utility	_____		_____
<b>Total Class I</b>	\$ _____		\$ _____
<b>Class II</b>			
Real Estate	\$ 723,308,170	28.600	\$ 2,068,661
Personal Property	12,170,798		34,808
<b>Total Class II</b>	\$ 735,478,968		\$ 2,103,469
<b>Class III</b>			
Real Estate	\$ 282,023,900	57.200	\$ 1,613,177
Personal Property	213,644,211		1,222,045
Public Utility	200,023,419		1,144,134
<b>Total Class III</b>	\$ 695,691,530		\$ 3,979,356
<b>Class IV</b>			
Real Estate	\$ 134,085,250	57.200	\$ 766,968
Personal Property	80,305,609		459,348
Public Utility	24,065,211		137,653
<b>Total Class IV</b>	\$ 238,456,070		\$ 1,363,969
<b>Total Value &amp; Projected Revenue</b>	\$ <u>1,669,626,568</u>		\$ <u>7,446,794</u>
Less Delinquencies, Exonerations & Uncollectable Taxes		6.50% .....	484,042
Less Tax Discounts		2.00% .....	139,255
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)		.....	43,481
<b>Total Projected Property Tax Collection</b>		.....	<u>6,780,016</u>
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		<u>2.00%</u> .....	<u>135,600</u>
<b>Net Amount to be Raised by Levy of Property Taxes For Budget Purposes</b>			<u>\$ 6,644,416</u>