



# Office of the Randolph County Clerk

#2 Randolph Avenue • Elkins, WV 26241  
(304) 636-0543 • Fax: (304) 636-0544

AMENDED

*Brenda Wiseman*  
County Clerk

## RANDOLPH COUNTY COMMISSION AGENDA August 16, 2018 James Cain Court House Annex 10:00 A.M.

1. Prayer followed by Pledge of Allegiance
2. Meeting called to order for agenda business
3. Public Comment – no longer than 5 minutes per person
4. Minutes
5. Reports
6. Correspondence
7. Announcements
8. Items for Discussion/Action
  - A. Request from Mountain State Forest Festival to use front lawn of Courthouse and parking lot of Magistrate Court during Mountain State Forest Festival
  - B. Request from Mountain State Forest Festival for funding for a special project for this year's festival.
  - C. Consider proposal from Mt. Generator Service & Universal Engineering regarding generator maintenance contract for VFD's and emergency shelters in county.
  - D. Consider re-appointment to Helvetia Public Library Board
  - E. Consider request from Assessor Phyllis Yoakum to make changes to current Erroneous Assessment forms.
  - F. Consider approval of Community Corrections Grant Budget for 2019
  - G. Consider recommendation from Assessor Phyllis Yoakum regarding a grievance filed by two of her employees. (may lead to executive session)
  - H. Consider proposal regarding settlement of personnel matter (paying of legal fees with former Administrative Assistant, Donna Haddix, may lead to executive session)
  - I. Hiring of three part time employees as 911 dispatchers

Final Settlements/Annual Accountings  
Budget Revisions  
Division of Property/Erroneous Assessments  
Payment of Bills