



# Office of the Randolph County Clerk

*Brenda Wiseman*  
County Clerk

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## RANDOLPH COUNTY COMMISSION AGENDA November 17, 2016 James F. Cain Courthouse Annex 1:30 PM

1. Prayer followed by Pledge of Allegiance
2. Meeting called to order for agenda business
3. Public Comment – no longer than 5 minutes per person
4. Minutes
5. Reports
6. Correspondence
7. Announcements
8. Items for Discussion/Action
  - A. Consider approval of a letter of support for Davis and Elkins College Upward Bound Program
  - B. Consider approval of funding request from Tygart Valley Fairs and Festivals for their Christmas Parade/Dinner
  - C. Consider approval of a change in job classification for an employee at the Extension Office
  - D. Consider approval of renewal contract with Emcor Services to maintain the maintenance for the HVAC/Heat for Courthouse, Jim Cain Annex and Magistrate Building
  - E. Consider acquisition of land for communication project
  - F. Consider approval to change status of employee at 911 Center

Final Settlements/Annual Accountings  
Budget Revisions  
Division of Property/Erroneous Assessments  
Payment of Bills