

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 2nd day of May, 2024 at 1:30 p.m.

Present: Randolph County Commission President Chris Siler, and Commissioners Chris See and David Kesling

Meeting called to order by Commissioner Siler

PUBLIC COMMENT: None

MINUTES:

Commissioner Kesling moved to approve the minutes from the regular meeting that was held on April 16, 2024, as submitted. All yes – Motion passed unanimously

REPORTS:

County Clerk Brenda Wiseman reported on the upcoming Primary Election. She said Early Voting started yesterday at the Wees Annex and Russell Memorial Public Library. She said they had 166 voters at the Wees Annex and 26 voters at the Library. She said Early Voting will be open from 8:00 to 4:30 Monday thru Friday and the next two Saturdays from 9:00 to 5:00. She said the last day for the County Clerk's Office to receive an application for an Absentee Ballot is May 8th. She said so far they have mailed out 143 absentee ballots. She said they are still in need of back up poll workers if anyone is interested please call the Clerk's Office. She said on Monday May 13th they will be handing out the supplies to the poll workers in front of the courthouse. She said Tuesday May 14th is Election Day and the polls will open at 6:30 am and close at 7:30 pm. She said the results will be read that evening in the courtroom and it is open to the public. She said on Monday May 20th the Canvass of the election results will be held here in the Commission meeting room beginning at 9:00 am and that is also open to the public.

911/OEM Director Michael Miller reported that on Sunday night their firewall went down and they lost some information. He said they might have to replace both firewalls and they cost around \$10,000.00 each. He said the insurance company came and looked at the generator and gave them an estimate on how to go forward. He said the roof on the 911 Center building was repaired. He said he took a drive around the County to see where the dead spots for the radios were and used a couple different radios and the Motorola's worked the best. He said he is working with the grant writer on possibly getting a homeland security grant.

Commissioner Kesling gave a report regarding the Pool/Splash Pad. He said last Tuesday they started the de-winterization of the pool. He said leaves got into the pool so they had to drain the pool and scoop out the leaves and power washed the inside of the pool. He said next year they should not have this problem as they are having the pool cover tailor made to fit over the slides. He said they have

started refilling the pool and will heat the water to 80 degrees. He said they will be opening the pool on Memorial Day weekend.

Commissioner Kesling reported that they are working with the Supreme Court on the blueprints on the offices and courtroom for the new Judge. He said the Supreme Court made some minor changes in the plans last week. He said once they get the final blue prints they will put the project out to bid.

Commissioner Kesling said the bullet proof glass for the Prosecutor's new building should be here May 16th. He said they hope to get the Prosecutor's Office moved over there by the end of May.

Commissioner Kesling said the Commission has an Appraiser coming to look at the Lady Justice statue that has been damaged by weather to see if it is covered under the County's Insurance. He said if it isn't they are going to try to get a grant to repair the statue.

Commissioner Kesling said they have the final numbers from the Assessor on the 2024TIFF for the City of Elkins. He said the total revenue that the City will be getting is \$100,205.00. He said that would be \$528.00 from the State, \$29,698.00 from the County, \$40,965.00 from the Board of Education and the City of Elkins will also have to give up some of their tax money which will go to the TIFF which is \$26,395.00. He said the State will step in to make the School system whole so they won't be out that money. He said but right now for the first year that's about \$30,000.00 that the County is losing to the City of Elkins for their TIFF project.

CORRESPONDENCE:

Commissioner Kesling said the Commission received a Thank You card from the Pickens School for the Commission's help with the new playground equipment.

ANNOUNCEMENTS:

Commissioner Siler announced that the next regular meeting will be held on May 16, 2024 at 1:30 p.m and the Canvass of Election Results will be held on May 20, 2024 starting at 9:00 a.m.

ITEMS FOR DISCUSSION/ACTION:

INFORMATIONAL PRESENTATION ON THE EMMA SCOTT GARDEN CLUB ABOUT THE ROSIE THE RIVETER STATUE

Samuel Rich, Project Manager with the Thrasher Group appeared before the Commission along with several members of the Emma Scott Garden Club. Mr. Rich said the club has been working on fundraisers for the Rosie the Riveter project. He said they are working to improve the gravel area for parking lot and there is a need for a sidewalk that leads to the statue. He said they are developing budgets and working on the plans. He said it is a priority to get this done as soon as possible because the women that this statue represents are all up in age. He said this is a \$500,000.00 project. Commissioner Kesling said right now the focus is getting the Rosie in place and the parking lot and

concrete walk to the statue. He said they are still working on all this and will be having more meetings about it and anyone willing to donate to this project please let the Emma Scott Garden Club know.

CONSIDER PROCLAMATION OF COMMUNITY ACTION MONTH

Peggy Rittenhouse and Brenda Riggleman from Mountain Heart Community Services appeared before the Commission. Ms. Rittenhouse said Community Action Month has been done in the month of May for many years. She said the Provider Appreciation Day on May 10, 2024 is for child care providers that stayed open during COVID when first responders still had to work and had to have child care for their children. She said this also includes Teachers. Commissioner Kesling read the proclamation out loud for Community Action Month for Randolph County. Commissioner Kesling moved to approve the proclamation, as presented. All yes – Motion passed unanimously

Commissioner Kesling read the proclamation out loud for Child Care Provider Appreciation Day to be held on May 10, 2024 in Randolph County. Commissioner Kesling moved to approve the proclamation, as presented. All yes – Motion passed unanimously

CONSIDER APPROVAL OF FUNDING REQUEST FROM TYGARTS VALLEY LIONS CLUB FOR GRADUATION PARTY FOR TVHS (See letter attached)

Steve Currence from the Tygarts Valley Lions Club appeared before the Commission. He said he was there to ask for funding for the Tygarts Valley High School graduation party. He said they have been doing this for roughly 39 years. He said usually 80-90% of the graduating class attend this party and some bring guests with them. He said it will be held on May 30th at the YMCA. He said it is a safe night and the parents don't have to worry about their kids. Commissioner See said it is a good program and it helps the kids stay safe. Commissioner Kesling moved to approve the funding request from the Tygarts Valley Lions Club in the amount of \$2,000.00 and that is to be taken out of Courthouse Contractual funds. All yes – Motion passed unanimously

CONSIDER APPROVAL OF FUNDING REQUEST FOR HARMAN HIGH SCHOOL GRADUATION PARTY

Olivia Dayton, Randolph County School Advisor appeared before the Commission on behalf of the Harman School staff. She read a letter from the staff of Harman School. She said the graduation party will be held on May 29, 2024 at the school after graduation. She said every graduate will leave with a prize. She said this year they have 9 Seniors but this is open to under classman as well. Commissioner Kesling said this is a worthwhile project and he made a motion to approve the funding request from Harman High School in the amount of \$2,000.00 and that is to be taken out of Courthouse Contractual funds. All yes – Motion passed unanimously

CONSIDER APPROVAL OF FUNDING REQUEST FOR HOMESTEAD COMMUNITY CENTER

Commissioner Kesling said the Commission gave funding to them for their roof project. He said the project went over their budget by \$10,000.00. He said the Commission had told them if they needed more funding to come back. He said they can take this out of the Community Development Line. Commissioner Kesling moved to approve the funding request from Homestead Community Center in the

amount of \$10,000.00 and that is to be taken out of the Community Development Line. All yes – Motion passed unanimously

CONSIDER INCREASE IN PROCESS FEES

Sheriff Elbon said SB240 which goes into effect on May 29, 2024 would allow the County Commission to increase the service of process fees from \$25.00 to \$30.00. He said in order to increase the fees the County Commission must approve it in a County Commission meeting. Sheriff Elbon said he is requesting that they change the fees. Commissioner Kesling moved that pursuant to SB240 the Randolph County Commission change the service of process fees to \$30.00 and this will be effective as of May 29, 2024. All yes – Motion passed unanimously

CONSIDER APPROVAL OF STATE BEER PERMIT FOR OLD TIMERS REUNION (See letter attached)

Commissioner See said this is something we do every year. Commissioner Kesling said they received a letter from the Old Timers Reunion and they need a letter from the Commission that they have no objection for the Old Timers Reunion to get a beer license for their event which will be held August 29 to September 2, 2024 in Dailey. Commissioner Kesling moved to approve doing a letter of no objection for a beer permit for the Old Timers Reunion, as presented. All yes – Motion passed unanimously

CONSIDER REAPPOINTMENT TO THE AIRPORT AUTHORITY

Commissioner Siler read the letter out loud from the Elkins-Randolph County Regional Airport Authority. In the letter they ask that Nils Heinke be reappointed to the board for another 3 year term . Commissioner Siler moved to approve the reappointment of Nils Heinke to the Elkins-Randolph County Regional Airport Authority for another 3 year term beginning on July 1, 2024 and ending on June 30, 2027. All yes – Motion passed unanimously

CONSIDER APPROVAL OF PURCHASE OF PORTABLE RADIO FOR HUMANE OFFICER

Commissioner Kesling said the Commission received a request from the Randolph County Humane Officer for a portable radio. He said they wanted to make sure they purchased one that worked well so they had Chief Deputy Brad Sharp check into it for them. They found one that they believe will work well. Commissioner Kesling moved to approve the purchase of a Motorola APX 4000 portable radio at the cost of \$2,500.00 for the Randolph County Humane Officer and that is to be taken out of the Dog Warden Supply Line. All yes – Motion passed unanimously

CONSIDER APPROVAL OF AGREEMENT WITH AVENU FOR MAINTENANCE OF PAYROLL SOFTWARE

Commissioner Kesling said this is a yearly agreement we do with them for the payroll software that the County uses. Commissioner Kesling moved to approve the maintenance agreement with AVENU in the amount of \$8,874.20 and that is to be taken out of the computer maintenance line. All yes – Motion passed unanimously

CONSIDER APPROVAL OF THE FIREWALL QUOTE WITH GST – WV DIVISION

Commissioner Kesling said GST provides the firewall for the County. He said they found out last week that the County was trying to be attacked but the firewall held up. He said this is a quote from GST for the firewall in the amount of \$4,026.04. Commissioner Kesling moved to approve the quote from GST for the firewall protection, as submitted. All yes – Motion passed unanimously

CONSIDER PAYMENT OF TAXES ON THE ESTATE OF JAMES WHITE, SR.

Sheriff Elbon said this estate was assigned to him and no one has paid the taxes on the property so it got sold for taxes in June 2023. He said the deadline to redeem this property is June 30, 2024. He said there are outstanding claims against the estate and he has petitioned the Circuit Court to sell a 10.41 acre tract, which was approved by Judge Wilmoth. He said there is no money in the estate, just real property. He said the cost to redeem the property is \$1,384.81 which is what he is asking the Commission for today and once the property gets sold he would reimburse the County back that amount. Commissioner Kesling moved to approve payment to the WV State Auditor's Office in the amount of \$1,384.81 to redeem property for the James White, Sr. estate and that is to be taken out of courthouse contractual funds. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Kesling moved to approve the (5) Final Settlements, as submitted.

Richard Junior Carr

Timothy Keith Collins

Rebecca Kay Price

Thomas Hyre Schoonover

Leonard James Weese

All yes – Motion passed unanimously

BUDGET REVISIONS:

Commissioner Kesling said this In-House budget revision is being done because there was incorrect account lines that money was being taken out of for 911 mapping and addressing. He said COVID money was supposed to be used for it and it wasn't. Commissioner Kesling moved to approve an In-House Budget Revision in the amount of \$100,671.00 from General County back to 911. All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision for fire fee refunds in the amount of \$15,400.00 All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision for the Sheriff's Office in the amount of \$4,129.00 for the equipment line. All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision for the Dog Warden radio in the amount of \$2,500.00 to be taken out of automotive supplies and put into regular supplies. All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision for the Sheriff's task force in the amount of \$17,032.69. All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision for the Sheriff's 075 Line in the amount of \$100.00. All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision for the Sheriff's Office in the amount of \$400.00. All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision for the County Commission office in the amount of \$350.00 to increase the insurance line. All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision for General County in the amount of \$5,500.00 and this is for mapping and addressing. All yes – Motion passed unanimously

Commissioner Kesling moved to approve a State budget revision to replace supply line for Election Contracted Services in the amount of \$10,213.00. All Commissioners voted yes – Motion passed

Commissioner Kesling moved to approve a State budget revision in the amount of \$211.00 for Sheriff to stop payment on a check. All commissioners voted yes – Motion passed

Commissioner Kesling moved to approve a State budget revision in the amount of \$6,180.00 for Law Enforcement overtime line. All commissioners voted yes – Motion passed

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Kesling moved to approve the erroneous assessments/division of property, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner Kesling moved to approve the 5 regular fire fee adjustments, as submitted. All yes – Motion passed unanimously

Commissioner Kesling moved to approve the 8 fire fees that need adjusted down because they are seasonal properties, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Kesling moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Kesling moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

2,000
Clt Contr



Tygart Valley Lions Club

3154 Seneca Trail
Beverly, WV, 26253

To Whom it May Concern,

Each year the Tygart Valley Lions Club raises funds for the graduating seniors of Tygarts Valley High School. The Tygart Valley Lions Club members feel that it is important that the graduating seniors of Tygarts Valley High School enjoy the accomplishment they have achieved and now enter the life of adulthood. We raise these funds to allow them to celebrate in a safe and interacting environment. We are asking past and new supporters to help us raise these funds so we may have a celebration for these young adults before they start the next phase of their life.

We would like to thank you for any donations or gifts and thank you for helping us to give back to our community. Please make donations out to the Tygart Valley Lions Club and return to the above address.

Thank You for Your support,
Steve Currence
Lock-In Committee

Old Timers Reunion The Robertson Association

Lor Windle
205 Woodridge Drive
Bruceton Mills, WV 26525

April 17, 2024

Randolph County Commission
4 Randolph Avenue, Suite 102
Elkins, WV 26241

To Whom It May Concern:

We are in the process of renewing our state beer permit for our annual caver's reunion located in Dailey and held over Labor Day weekend. The state permit requires a letter from the Commission stating that you have no objection to the issuance of the beer license. A letter similar to the one you sent last year (dated May 4th) with the dates changed will be fine.

The dates for the event this year are August 29 - September 2, 2024. Please send your letter to the above address so that it may be included in our application to the West Virginia ABCA.

As always, please feel free to stop by at the reunion. If you have any questions or need further information, please do not hesitate to contact me.

Sincerely,



Lor Windle
Secretary
The Robertson Association
304 379-7997