

STATE OF WEST VIRGINIA  
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the Randolph County Commission in and for the aforesaid County and State, at the James F. Cain Courthouse Annex, on the 2nd day of March, 2017 at 1:30 p.m.

PRESENT: Chris See and Mark Scott, Randolph County Commissioners.  
Commissioner, Michael Taylor was absent

Meeting called to order by Commissioner See

PUBLIC COMMENT:

Mike House appeared before the Commission. He said he presented a request to the Commission regarding this issue but they did not feel they could consider the request. He said he just wanted to present what he is doing to the public. He said Ambassador Ministries is a 501C3 agency that has been reaching out in the community to help families since 2007. They assist families in many ways with free clothing, food, assistance with utilities and rent, counseling, education etc. They do not charge for any of their services and their entire income is on a donation basis. The donations include a large amount of clothing and the clothing donations is more than they can use in the community. He said they have joined with Wilson Marketing in Atlanta, Georgia to send their excess clothing to other countries in need in various places around the world. There is currently 12 million tons of clothing placed in landfills each year in America. That is 68 pounds per household. He said currently only 15% of excess clothing is being recycled. He said they are in a position to be able to turn a large amount of the clothing in our community into recyclable products. In order to send the clothing to Wilson Marketing it must be bailed for transport. He said they have found a bailer for \$2,250.00 and the cost to move it and set it up would be \$1,000.00. He said his request to the Commission was to help with that cost. He said their location is currently at the old Ink Spot. He said anyone that would be interested in helping in any way it would be greatly appreciated.

Commissioner See told Mr. House that he should present this to the Randolph County Solid Waste Authority and maybe they could help out.

MINUTES:

Commissioner Scott moved to approve the minutes from the regular meeting that was held on February 16, 2017, as submitted.

All yes – Motion passed unanimously

Commissioner Scott moved to approve the minutes from the special meeting that was held on January 31, 2017 through February 21, 2017 for the Board of Review and Equalization, as submitted.

All yes – Motion passed unanimously

**REPORTS:**

Sheriff Brady reported that the motor went out on one of the older cruisers and they are going to have to replace it. He also said the Deputy Sheriff's Civil Service Board conducted the testing process for an entry level Deputy and 11 tested and are awaiting the test results now.

Kurt Gainer said they will take possession of the Public Safety Building in Harman on Monday and they will be opening to the public on March 20, 2017.

911/OEM Director, Cindy Hart reported that during the recent storm the 911 center had 96 calls in the first 15 minutes. She said 2000 homes were without power during the peak of the storm and as of noon today there were still 1,300 without power.

**CORRESPONDENCE:** None

**ANNOUNCEMENTS:**

Commissioner See announced that next Thursday March 9, 2017 from 9:00 a.m. to 12:00 p.m. the County Commission will be having budget meetings with all the elected officials and department heads and these meetings are open to the public. The next regular County Commission meeting will be held on March 16, 2017 at 1:30 p.m.

**ITEMS FOR DISCUSSION/ACTION:**

**TYGART VALLEY LIONS CLUB REQUEST FOR FUNDING FOR THE AFTER GRADUATION LOCK IN FOR TYGART VALLEY HIGH SCHOOL (See attached letter)**

Steve Currence from the Tygart Valley Lions Club appeared before the Commission. He said every year the Tygart Valley Lions Club rents the YMCA for the after graduation lock in. He said they get the students games to play, food and music and prizes. He said usually 80% or more of the graduating class attends the lock in. He said they are just there to ask for any assistance the Commission could give. This keeps the students safe on graduation night and the parents can rest easy that they are safe. Sheriff Brady said this is the best Lions Club in the State of West Virginia.

Commissioner Scott moved to approve the request from Tygart Valley Lions Club for the after graduation lock in for Tygart Valley High School in the amount of \$2,000.00 and that is to be taken out of courthouse contractual funds.

All yes – Motion passed unanimously

**CONSIDER APPROVAL OF COMMUNITY CORRECTIONS GRANT APPLICATION AND COOPERATIVE AGREEMENT FOR FY 2017-2018**

John Coniff with North Central Community Corrections appeared before the Commission. He said that Director, Erin Golden is doing well and so is the baby. He presented the Commission with the grant application. The amount of the grant is \$178,177.00 and the cash match is \$76,362.00 which totals to \$256,539.00. This application is due mid March in Charleston and they will be driving it down.

Commissioner Scott moved to approve the grant application and cooperative agreement for the North Central Community Corrections Grant for FY 2017-2018, as submitted.

All yes – Motion passed unanimously

**ELKINS MAIN STREET TO GIVE PRESENTATION ON ACCOMPLISHMENTS FOR FY 2016-2017 AND REQUEST FOR CONTINUED FINANCIAL ASSISTANCE WITHIN THE COUNTIES BUDGET FOR FY 2017-2018**

Karen Carper appeared before the Commission. She said it was their first full year as Elkins Main Street in terms of the reporting that they do to the State and National program. It was the first year they actually measured the results of what they are doing. She said they brought in an extra \$31,425.00 in funding for special projects and they had 2500 hours of volunteer time in 2016. She said their goals for the next three years are to have a formalized street scape plan. She said Elkins Main Street is very grateful for the support of the Randolph County Commission. She said they could not have done it without them. She said they have increased their capacity to serve the community and have a new vision for downtown which is a vibrant, livable downtown. Their mission statement is to grow the vibrant downtown. She said the Jazz walk and the scarecrow exhibits were one of the largest crowd getters. She said according to a survey a food market is an interest for downtown. There will be a professional consultant that will come in August to help better the community and this will be at no cost.

Commissioner Scott commends the efforts of Karen Carper and the Board in the work that they are doing with Elkins Main Street in helping make downtown a better place. Commissioner See said he agrees and that downtown looks better than it has in years.

**CONSIDER APPROVAL OF REVISIONS TO RANDOLPH COUNTY HOTEL/MOTEL ORDINANCE, PER WV STATE CODE RECENT CHANGES**  
Commissioner See said House Bill 4377 eliminates the exemption from the imposition of the hotel occupancy tax on consumers occupying hotel rooms for 30 days or more consecutively and excluding from the meaning of the term hotel room, certain sleeping accommodation. Commissioner See said basically the ordinance is the same the only thing that is changing is that if you stay in a hotel room for 30 or more days you now have to pay a tax and before you were exempt. That is the only change in the ordinance, everything else will remain the same.

Commissioner Scott moved to approve the revisions to the Randolph County Hotel/Motel Ordinance, as submitted.

All yes – Motion passed unanimously

**ELKINS LIBRARY TO GIVE PRESENTATION REGARDING THEIR CAPITAL CAMPAIGN BUILDING PROJECT**

Stephanie Murphy, Capital Campaign Director appeared before the Commission. She said the Elkins Library opened in 1969-1970 and it was opened by the Elkins Women's Club. She said back then it was all about the actual books. She said now the concept of a library has changed and now it is about information. They are the holders of all sorts of information and all sorts of ways to access that information. The librarians are very helpful in finding the information for the customers. There are no librarians in the county school system anymore. She said the Elkins library has 8 computer stations and about 5,000 people per month pass thru their doors. She said the 8 computer stations are full at all times. She said they only have one meeting room for the community to use. Their

equipment is very dated and the wiring needs to be redone. She said space is an issue and enclosed rooms are needed for classroom settings. The proposed design would take the space from 5,000 square feet currently to 10,000 square feet. This would meet the needs of the community a lot better. This project is on a 2 million dollar budget and they have received some large donations already but they want community leaders to assist. They hope to break ground in a year and wrap up the contributions next fall. She said the Commission already gives them \$22,000.00 annually and they really appreciate that and they could not function without it and they are very appreciative of everything the Commission does for them, but now she is asking for more so they can get this going. Commissioner See said they will be starting on the budget next week and will take the request under consideration.

**FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:**

Commissioner Scott moved to approve the 5 final settlements/annual accountings, as submitted.

Dena Griffith

Luceba Simmons

Erma Eileen Mouser

Sandra Lynn Williams

Eddie Brooks Kyle

All yes – Motion passed unanimously

**BUDGET REVISIONS: (See attached copies)**

Commissioner Scott moved to approve the two in house budget revisions, as submitted.

All yes – Motion passed unanimously

**ERRONEOUS ASSESSMENTS/DIVISIONS OF PROPERTY:**

Commissioner Scott moved to approve the erroneous assessments/divisions of property, as submitted.

All yes - Motion passed unanimously

**PAYMENT OF BILLS:**

Commissioner Scott moved to pay the bills, as submitted.

All yes - Motion passed unanimously

**ADJOURN THE MEETING:**

Commissioner Scott moved to adjourn the meeting.

All yes - Motion passed unanimously

Attest:





**Tygart Valley Lions Club**  
**c/o Steve Currence**  
**117 Prosperity Place**  
**Beverly WV 26253**  
**304-940-1501**

*Courthouse  
cont.  
\$ 2,000*

February 7, 2017,

To Whom It May Concern:

Each year the Tygart Valley Lions Club provides an all-night Graduation Party for the Tygarts Valley High School graduates. The YMCA is the setting for this party, with the First United Methodist Church providing a 6:00 AM breakfast for all.

Lions team up with parents and students to raise money for this event. We do our best to provide a fun night of food, drinks, games, contests, music and other entertainment. We also give a bunch of prizes mostly in the form of a grand auction that all the graduates get to participate in. Nobody ends the night without one or more prizes. Grand prizes are drawn at the end of the night. Each graduate has a chance on the grand prizes, but seniors who helped with the fundraisers actually can earn extra chances. It's our system of rewards for participation.

This event is a large undertaking with important implications for the community, parents and the graduating class. It's our goal to see that no Tygarts Valley High School graduate has his or her biggest night of their life end in tragedy. The Graduation Lock-in party attendees will leave happy and in a sober state, although they will be tired out! We have an average of a 90% attendance rate for many years because we involve the students and parents in the event planning. We make sure they enjoy it in a safe manner.

We need your participation to make this a successful party. The best way you can help us is to donate prizes, gift certificates or money. The money we collect is used to buy prizes, hire a DJ, rent the YMCA, buy food and drink, and hire some professionally run games. Most of the money is spent on the actual prizes that the graduates will leave with. Any and all donations are welcome. If you have any questions, please contact our event chairman, Steve Currence 940-1501 or Bill Logan 636-0144. Checks can be made to the Tygart Valley Lions Club and sent to the address on the letterhead. Thank you in advance for supporting this worthwhile event.

Sincerely,

Steve Currence

Office of the  
**SHERIFF OF RANDOLPH COUNTY**

Law Enforcement  
32 Randolph Avenue  
Suite 201  
Elkins, WV 26241



Tax Office  
4 Randolph Avenue  
Suite 100  
Elkins, WV 26241

Web: [rcsowv.org](http://rcsowv.org)  
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Web: [wvpropertytaxes.com](http://wvpropertytaxes.com)  
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**Mark T. Brady, Sheriff**

March 2, 2017

Reason: Randolph County Commission In-House Budget Revision Request

The Sheriff's Office would like to request the following in-house budget revisions:

From Account		To Account		Amount
001-404-1-05.00	Sheriff Insurance	001-404-4-59.00	Sheriff Equipment	\$5,000.00
001-700-3-43.00	Law Enforcement Auto Fuel	001-700-2-17.00	LE Auto Maintenance	\$8,000.00
001-703-1-05.00	Jail Insurance	001-703-4-59.00	Jail Equipment	\$2,000.00
001-703-1-05.00	Jail Insurance	001-703-3-45.00	Jail Uniforms	\$2,000.00

Respectfully,

Mark T. Brady  
Sheriff of Randolph County, WV



**Randolph County E-911 Center** Public Safety Communications Center  
30 Randolph Avenue, Suite 2 • Elkins, WV 26241 • Phone (304)636-9526 • Fax (304)636-3298

March 1, 2017

Randolph County Commission,

This is a request for an in-house budget revision to cover expenses for OEM/911.

Decrease account	Equipment	007-712-2-16.00	\$14,000
Increase account	911 Adv.	007-712-2-20.00	\$14,000

Thank You,

Cynthia J. Hart, RC911/ OEM Director