

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the Randolph County Commission in and for the aforesaid County and State, at the James F. Cain Courthouse Annex, on the 15th day of June, 2017 at 1:30 p.m.

PRESENT: Michael Taylor, President of the Randolph County Commission and Chris See and Mark Scott, Commissioners thereof.

Meeting called to order by Commissioner Taylor

PUBLIC COMMENT:
None

MINUTES:
Commissioner Scott moved to approve the minutes from the regular meeting that was held on June 1, 2017, as submitted.
All yes – Motion passed unanimously

REPORTS:
Erin Golden, Director of North Central Community Corrections, appeared before the Commission. She said there are currently 99 participants on the program. She said the program has saved the County \$1,682,604.00 in regional jail bills so far this fiscal year. She said she has not heard back from Charleston yet regarding the grant for the next fiscal year so she doesn't know how much they will be getting.

Sheriff Brady reported that the two new deputies are at the police academy now and he hasn't heard anything yet, so no news is good news.

CORRESPONDENCE: None

ANNOUNCEMENTS:
Commissioner Taylor announced that the Courthouse will be closed on June 20, 2017 for West Virginia day. He also announced that there will be a special meeting held on June 27, 2017 at 10:00 a.m. to pay the end of the year bills only.

ITEMS FOR DISCUSSION/ACTION:
CONSIDER REQUEST FROM RANDOLPH COUNTY RECREATION BOARD FOR FUNDING ASSISTANCE WITH UPGRADES TO RESTROOMS AND SEWER SYSTEM AT CAMP PIONEER
Tracy Walker and Phil Tomblyn appeared before the Commission. Ms. Walker showed a power point presentation and told the Commission about everything that is going on at Camp Pioneer. She said in the last five years they have done almost 1 million dollars in capital improvements at Camp Pioneer. She said there are 12 public events scheduled for this summer. She said this brings in a lot of people to the area and has an economic

impact for the County. With more public events and more people coming in they need more bathrooms. The \$25,000.00 that the County Commission gave last year is being used for the sewage project. She said they also have some private donors that have contributed a lot to them for these projects. Mr. Tomblyn said they have looked at the plans for all these projects they want to do and they can't promise it will ever be self sufficient. He said the sewer line extension is being engineered by Mr. Swecker and for the bathroom renovations they are hoping for some private donations. They have had a lot of support and they are asking the County Commission for help to do the existing things that need done. Commissioner Taylor said the last 10 years that he has been on the Commission the Randolph County Recreation Board has come miles. Commissioner Scott said he has been told by the folks at the CVB that the new facilities have been bringing people in. Commissioner See said the board does a wonderful job and he thanked them for what they do. Commissioner Taylor said the Commission owns Camp Pioneer but they recreation board runs it. He said the Commission needs to step up to the plate and help out. Commissioner Scott moved to donate \$25,000.00 to the Randolph County Recreation Board for projects at Camp Pioneer and it is to be taken out of Hotel/Motel Tax funds.

All yes – Motion passed unanimously

INFORMATIONAL PRESENTATION FROM REPRESENTATIVE OF US CENSUS BUREAU REGARDING THE 2020 CENSUS

Commissioner Taylor said there was some miscommunication and this item will have to be rescheduled.

CONSIDER REQUEST FOR FUNDING ASSISTANCE FOR RANDOLPH COUNTY SPECIAL OLYMPICS (See attached copy)

Elizabeth Wymer, Director of Randolph County Special Olympics, appeared before the Commission. She said she brought some people with her to speak to the Commission and tell them what they do. Coach Dave Perry was present and showed some pictures to the Commission of some of the athletes. He said he coaches skiing and basketball. He said his athletes have won 6 state championships in basketball. He said he has been doing this since 2001 and the athletes really appreciate everything that anyone does for them. Coach Beverly Wine appeared before the Commission. She said she has a child in Special Olympics and she coaches track. She said she is very proud of all of them and each has won a medal. Doug Wood appeared before the Commission. He said he coaches skills and basketball. He said they practice at the Nazarene Church and the Odd Fellows Lodge. Two of the Special Olympics athletes, Linda Teter and Timmy Wood, were present. Mrs. Wymer said they are grateful for what the County Commission has done for them. She said all together 24 athletes went to Charleston for the State Tournament. Commissioner Taylor thanked her and her staff and said it makes the Commission proud to see what they have done. Commissioner See moved to approve the funding request from the Randolph County Special Olympics in the amount of \$3,000.00 and that is to be taken out of Courthouse Contractual funds.

All yes – Motion passed unanimously

REAPPOINTMENT OF BOARD MEMBERS TO THE RANDOLPH COUNTY
AMBULANCE AUTHORITY (See letters attached)

Commissioner Taylor said the Commission received a letter from the Randolph County Ambulance Authority that some of the member's terms were due to expire and they would like to be reappointed. Commissioner Scott moved to reappoint David Crawford, Russell Linger, Jr., James McCloud, Mike Mullins, Pam Smithson and Belinda Toms to the Randolph County Ambulance Authority board for terms beginning July 1, 2017 and ending June 30, 2020.

All yes – Motion passed unanimously

CONSIDER APPOINTMENT TO THE ELKINS RANDOLPH COUNTY AIRPORT
AUTHORITY BOARD OF DIRECTORS (See letter attached)

Commissioner Taylor said this week the County Commission had the opportunity to set down with an individual that had submitted a letter expressing an interest to serve on the board. Commissioner Scott knows him and brought him to the office. His name is Frank Heffernan and he is a pilot. Commissioner Scott said he has extensive experience around aviation, not only as a private pilot, but he has several different certifications. He is around the airport a good deal. Commissioner Taylor said he has lived here in the Monteville area for about 8 years since retiring. Commissioner See moved to approve the appointment of Frank Heffernan to the Elkins Randolph County Airport Authority Board of Directors and his term will begin immediately, June 15, 2017 and end June 30, 2019.

All yes – Motion passed unanimously

CONSIDER RENEWAL OF COUNTY LIABILITY AND WORKERS
COMPENSATION COVERAGE FOR FISCAL YEAR 2017/2018 WITH THE WV
COUNTY RISK POOL

Commissioner Scott said he reviewed the policy and the coverage is remaining the same as before with a premium decrease of about \$1,000.00. He said he feels that the Commission is getting a good deal for the money they are paying for this insurance coverage. Commissioner Scott moved to approve the County liability and workers compensation coverage through the West Virginia County Risk Pool, as submitted.

All yes – Motion passed unanimously

DISCUSS PERSONNEL MATTER WITH WVU EXTENSION SERVICE
SUPERVISOR REGARDING AN EMPLOYEE

Commissioner See moved to go into executive session regarding a personnel matter at 2:35 p.m.

All yes – Motion passed unanimously

Commissioner Taylor said we are back in regular session at 2:43 p.m. with no action taken in executive session.

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner See moved to approve the 7 final settlements/annual accountings, as submitted.

Phillip Warren Kretsinger, Jr.

Oreste Leombruno
Paul H. Nelson
Isabelle W. Nutter
Gerald J. Maynard
Bernice R. Morgan
Roy Junior Welch
All yes – Motion passed unanimously

BUDGET REVISION: (See attached copies)
Commissioner Scott moved to approve the six in house budget revisions, as submitted.
All yes – Motion passed unanimously

ERRONEOUS ASSESSMENTS/DIVISIONS OF PROPERTY:
Commissioner See moved to approve the erroneous assessments/divisions of property, as submitted.
All yes - Motion passed unanimously

PAYMENT OF BILLS:
Commissioner See moved to pay the bills, as submitted.
All yes - Motion passed unanimously

ADJOURN THE MEETING:
Commissioner See moved to adjourn the meeting.
All yes - Motion passed unanimously

Attest: _____

Randolph County Special Olympics
West Virginia

*Food
)
Counthouse
Cont*

Elizabeth Wymer
2644 Faulkner Rd.
Elkins WV 26241
(304)621-0522

April 12 2017

Dear WWSO Supporters,

First Randolph County Special Olympics would like to thank all who have blessed us with support in the past. You have made it possible for our athletes to go to events and enjoy competing and visiting with other athletes. They appreciate your gracious support.

As you know we are a non profit organization. All our money comes from donations from local businesses, community organizations, and community members. If you receive a telemarketers call or a letter for donations for Special Olympics be careful unless they specify they are for Randolph County Special Olympics it goes to the state or national level. Which is a good organization. Randolph county doesn't get any financial help from them for our local athletes. That is why we must ask local businesses, community organizations, and community members for help.

We not only take the athletes to events we also have to provide uniforms for the athletes, gasoline and sometimes vans to get them to the event and once their we have to provide lodging for the athletes and volunteers who take time out of there busy schedules to take care of the athletes and meals for the athletes when not provided.

What we are is what you allow us to be. We want to assure you that we improve the quality of life for all our athletes. This is the only chance some of our athletes get to leave Randolph County and explore the great state of West Virginia.

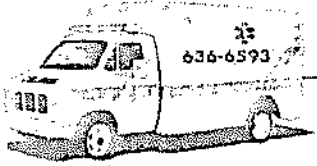
When you see the articles in the Inter mountain telling about the athletes going to an event and winning medals and ribbons you can say my donation helped put the joy you see on there faces.

Make your checks payable to Randolph County Special Olympics and mail them to Elizabeth Wymer at the above address.

Your continued support will make it possible to excel in sporting events. Thank you for your continued support and interest in Randolph County Special Olympics.

Elizabeth Wymer
County Director

EW



Randolph County Ambulance Authority

2 Eleventh Street
Elkins, WV 26241

May 18, 2017

Randolph County Commission
4 Randolph Ave.
Elkins, WV 26241

Honorable Commissioners:

The following Randolph County Ambulance Authority Council Board Members terms are due to expire in June 2017. These individuals have expressed an interest in serving on the board for an additional term of three years, beginning July 1, 2017 and running through June 30, 2020.

David Crawford
Russell Linger, Jr.
James McCloud
Mike Mullins
Pam Smithson
Belinda Toms

If there are no objections by the Commissioners, we ask that you re-appoint these individuals as members of the Authority Council.

Sincerely,

Kurt Gainer
Director, RCEMS

Randolph County Commission



Commissioners

Michael M. Taylor

Chris See

Mark D. Scott

June 15, 2017

Randolph County Ambulance Authority
2 Eleventh Street
Elkins, WV 26241

Dear Sir:

The Randolph County Commission is re-appointing the following individuals to serve on the Randolph County Ambulance Authority Board for a three-year term beginning on July 1, 2017 and ending on June 30, 2020;

David Crawford
Russell Linger, Jr.
James McCloud
Mike Mullins
Pam Smithson
Belinda Toms

If you should need anything further regarding this appointment, please contact our office at 304-636-2057.

Sincerely,

Michael M. Taylor, President
Randolph County Commission

Randolph County Commission



Commissioners

Michael M. Taylor

Chris See

Mark D. Scott

June 15, 2017

Elkins - Randolph County Airport Authority
Rt. 4 Box 271-1
Elkins, WV 26241

Dear Sir:

The Randolph County Commission is appointing Frank Heffernan to the Elkins - Randolph County Airport Authority. His appointment will replace an unexpired term; his term will begin immediately and run until June 30, 2019.

If you need anything further regarding this appointment please contact us at 304-636-2057.

Sincerely,

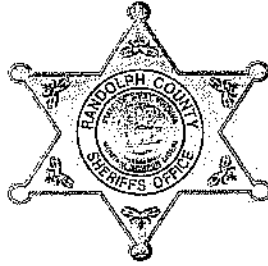
A handwritten signature in cursive script, appearing to read "Michael M. Taylor".

Michael M. Taylor, President
Randolph County Commission

MB

Office of the SHERIFF OF RANDOLPH COUNTY

Law Enforcement
32 Randolph Avenue
Suite 201
Elkins, WV 26241



Tax Office
4 Randolph Avenue
Suite 100
Elkins, WV 26241

Web: rcsowv.org
Phone: (304) 636-2111
Fax (304) 630-0467

Mark T. Brady, Sheriff

Web: wvpropertytaxes.com
Phone: (304) 636-2100
Fax (304) 636-2093

June 15, 2017

Randolph County Commission In-House Budget Revision Request

The Sheriff's Office would like to request the following in-house budget revisions:

From Account		Amount
001-404-1-05-00	Sheriff Insurance	1300.00
	Subtotal:	1300.00
To Account		Amount
001-404-2-30-00	Sheriff Contract Services	1300.00
	Subtotal:	1300.00

From Account		Amount
001-700-1-05-00	LE Insurance	5000.00
001-700-1-06-00	LE Retirement	4000.00
001-700-3-45-00	LE Uniform	1000.00
001-700-2-14-00	LE Travel	3000.00
001-700-3-41-00	LE Supplies	1000.00
001-700-2-30-00	LE Contract Services	1000.00
	Subtotal:	15000.00
To Account		Amount
001-700-4-59-00	LE Equipment	15000.00
	Subtotal:	15000.00

Respectfully,

Mark T. Brady

Mark T. Brady
Sheriff of Randolph County, WV

6-15-17
ms mowed
ms get
es get

Date: June 15, 2016

Department: WVU Extension Office



Budget Revision

This is a request for a budget revision to cover expenses for current year 2016/2017

Acct: #	Description:	Amount:
001-412-2-22.00	Agr Agent Dues & Sub	+63.98
001-412-2-16.00	Agr Agent Equip R & M	-63.98

6-15-17
MS moved
MS yes
MT yes
CS yes

Handwritten initials/signature

DATE: June 15, 2017

DEPARTMENT: Commission/Dog Warden

Budget Revision

THIS IS A REQUEST FOR BUDGET REVISIONS TO COVER EXPENSES
FOR CURRENT YEAR: 2016/2017

ACCOUNT #	DESCRIPTION:	AMOUNT:
003-716-2-26.00	Dog Fund Ins, Bonds, UCC	+\$200.00
003-716-3-41.00	Dog Warden Supplies	-\$200.00

6-15-17

MS moved

MS yes

MT yes

CS yes



Office of the
Randolph County Clerk

#2 Randolph Avenue • Elkins, WV 26241
(304) 636-0543 • Fax: (304) 636-0544

Brenda Wiseman
County Clerk

A handwritten signature in black ink, appearing to read "Brenda Wiseman".

JUNE 15, 2017

RANDOLPH COUNTY COMMISSION:

THIS IS A REQUEST FOR AN IN-HOUSE BUDGET REVISION TO COVER
FISCIAL YEAR END 2017 EXPENSES:

DECREASE:

001-402-3-41.00	CO CLERK SUPPLIES	500.00
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INCREASE:

001-402-4-59.00	CO CLERK EQUIPMENT	500.00
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THANK YOU.

6-15-17
MS moved
ms yes
MT yes
CS yes



4 Randolph Avenue
2nd Floor Courthouse Annex
Elkins, WV 26241

Telephone: (304) 636-2053
Fax: (304) 636-4198

Handwritten initials

OFFICE OF THE PROSECUTING ATTORNEY
RANDOLPH COUNTY, WEST VIRGINIA
Michael W. Parker, Prosecuting Attorney

Assistant Prosecutors:
Christina W. Harper
Leckta L. Poling
Richard W. Shryock, Jr.

Victim Service Coordinator:
Jayne Rawl

File Clerk:
Melanie C. Ratliff

Legal Assistants:
Susan E. Gainer, Circuit Court Coordinator
Peggy S. Burgess, Juvenile Coordinator
Alicia N. Bosely, Magistrate Coordinator

June 15, 2017

Randolph County Commission
4 Randolph Ave.
Elkins, WV 26241

RE: In-House Budget Adjustments

Dear Commissioners:

Please consider this a request to make the following changes to the Randolph County Prosecuting Attorney's in-house budget:

- Decrease Account: 001-405-1-08.00 (Overtime) TOTAL DECREASE = \$5,000.00
- Increase Account: 001-405-3-41.00 (Supplies) TOTAL INCREASE = \$3,500.00
- Increase Account: 001-405-2-20.00 (Legal Advertisement) TOTAL INCREASE = \$500.00
- Increase Account: 001-405-3-53.00 (Software) TOTAL INCREASE = \$1,000.00

Should you have any questions or concerns, please do not hesitate to contact me at your convenience.

Very truly yours,

Michael W. Parker

MWP:anc

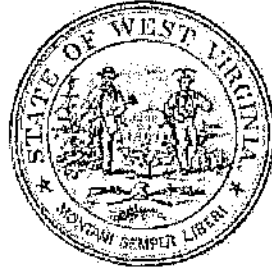
cc: Debbie Wegman, Randolph County Clerk's Office

Handwritten notes:
6-15-17
ms moved
ms yes
cs yes
mt yes

North Central Community Corrections

al

Randolph County Office
5 Randolph Ave. Suite 2
Elkins, WV 26241



Phone: 304-636-5273
Fax: 304-636-7576

Erin N. Golden
Executive Director

John Conniff
DRC Officer

Josiah Laulis
DRC Officer

June 14, 2017

Randolph County Commission
4 Randolph Ave.
Courthouse Annex
Elkins WV, 26241

Dear Commissioners,

North Central Community Corrections has requested a budget adjustment for this 2016-2017 Budget. The request for the budget transfer \$2,500.00 from Contractual Services to Supplies for additional drug screens, office supplies, Curriculum, etc. The request for the budget transfer \$1,200.00 from Travel/Training to Supplies for additional drug screens, office supplies, Curriculum, etc. The request for the budget transfer \$2,000.00 from Equipment to Supplies for additional drug screens, office supplies, Curriculum, etc.

151-443-2-30-00 Contractual Services	-\$2,500.00
151-443-3-41-00 Supplies	+\$2,500.00
151-443-2-14-00 Travel	-\$1,200.00
151-443-3-41-00 Supplies	+\$1,200.00

North Central Community Corrections

Randolph County Office
5 Randolph Ave. Suite 2
Elkins, WV 26241

Erin N. Golden
Executive Director



Phone: 304-636-5273
Fax: 304-636-7576

John Conniff
DRC Officer

Josiah Laulis
DRC Officer

151-443-4-59-00 Equipment	-\$2,000.00
151-443-3-41-00 Supplies	+\$2,000.00

Please feel free to contact our office with any questions or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read "Erin Golden".

Erin N. Golden
Executive Director

North Central Community Corrections

6-15-17

MS moved

MS yes

CS yes

MT yes