

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular meeting of the Randolph County Commission held in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 7th day of December, 2017 at 1:30 p.m.

Present: Michael Taylor, President of the Randolph County Commission and Chris See and Mark Scott, Commissioners thereof.

Meeting called to order by Commissioner Taylor

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes from the special meeting that was held on November 14, 2017, as submitted.

All yes – Motion passed unanimously

Commissioner See moved to approve the minutes from the regular meeting that was held on November 16, 2017, as submitted.

All yes – Motion passed unanimously

REPORTS: None

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Taylor announced that the next County Commission meeting will be held on December 19, 2017 at 1:30 p.m. There will be a public hearing on that same date at 1:00 p.m. regarding the proposed increase in excise tax.

ITEMS FOR DISCUSSION/ACTION:

OPEN BIDS FOR PROPOSED RENOVATIONS TO THE EMERSON PHARES BUILDING/NEW 911 CENTER

Commissioner Taylor said representatives from Silling and Associates are here today to open the bids for the new 911 Center. He said they will open the bids and do a quick review of them and then hand them to the Commission to read aloud. Mr. Jeremy Jones and Mr. Fred Pack from Silling and Associates opened each bid and handed them to the Commission.

1 st Bid	Flint Construction, Gassaway, WV	\$3,646,420.00
2 nd Bid	City Construction Company, Clarksburg, WV	\$3,247,000.00
3 rd Bid	Lombardi Construction Co., Follansbee, WV	\$3,050,000.00

4th Bid Huffman Corporation, Clarksburg, WV \$3,728,000.00
5th Bid Paramount Builders, St. Albans, WV \$3,088,000.00
6th Bid Dan Hill Construction, Gauley Bridge, WV \$3,197,000.00

Commissioner Taylor said the apparent low bidder is Lombardi Construction Company from Follansbee, WV. He thanked everyone that was present from all of the construction companies and told them the Commission appreciates all the hard work they put into the bids. He said the bids will be given to Silling and Associates to review for completeness and once that is done they will be given back to the Commission with their recommendation, in writing.

HEAR PROPOSAL FROM FITZSIMMONS LAW FIRM, PLLC REGARDING WV COUNTIES/MUNICIPALITIES OPIOD LAWSUIT

Commissioner Taylor said the representatives here today will be discussing with the Commission about whether the County Commission would like to join or participate in the Opiod lawsuit as some other counties have done. Commissioner Scott moved to go into executive session pursuant to WV Code at 1:43 p.m.

All yes -- Motion passed unanimously

2:40 p.m. -- Commissioner Taylor announced that the Commission is back in session and no action was taken during executive session.

Commissioner Taylor said it was extremely informative about a problem plaguing our area. He said this item will be placed on the agenda for the next meeting at which time the Commission will make a decision.

CONSIDER FUNDING REQUEST FROM THE KUMP HOUSE FOR HELP WITH GRANT MATCH MONIES ON ELECTRICAL/SECURITY LIGHTING PROJECT (See attached letter)

Commissioner Taylor said Heather Biola was here but had to leave when the Commission was in executive session. He said Heather had been in the Commission office and talked to them about this. He said Heather told them they received a grant for \$25,200.00 from the West Virginia Historic Preservation Office for electrical renovations and security lighting at the Kump House. However they have found that they have come up short because they had expected to receive some money from Shipco in order to add the security lighting and they didn't get that. Commissioner Taylor said they have come to us and they have really worked hard in trying to secure the funding for that project. He said he recommends that the Commission provide them with half of the \$2,600.00 to help them meet their goal in getting the electrical upgrades done and getting the lighting in place. Commissioner Scott moved to approve the funding request in the amount of \$1,300.00 to the Kump House for the electrical and security lighting and that is to be taken out of Hotel/Motel Tax funds.

All yes -- Motion passed unanimously

CONSIDER APPROVAL FOR HEATHER JOHNSON TO PROCEED WITH DESIGN OF RANDOLPH COUNTY SEAL

Commissioner Taylor passed around a copy of the new Randolph County Seal. He said they would like to proceed with this project and Heather Johnson has given them the price of \$3,000.00. He said they would like to have this new seal appear on their letterhead and website, etc. Commissioner See moved to accept the contract with Heather Johnson in the amount of \$3,000.00 for the licensing, the rights and so forth regarding the Randolph County Seal. This is to be taken out of Courthouse Contractual funds.

All yes -- Motion passed unanimously

CONSIDER APPROVAL OF ANOTHER THREE MONTH CONTRACT WITH LISA DANIELS SMITH TO REVIEW OUR BOOKKEEPING AND ACCOUNTING METHODS

Commissioner Taylor said three months ago we hired Lisa Daniels Smith for some guidance on some bookkeeping issues. He said the Commission would like to keep her on for another three months to continue what she has started. Commissioner Scott moved to approve the renewal of the contract with Lisa Daniels Smith at a rate of \$50.00 per hour for another three month period.

All yes – Motion passed unanimously

CONSIDER SIGNAGE TO COURTHOUSE FACILITIES IMPROVEMENT GRANT ACCEPTANCE

Commissioner Taylor said this is for the roof project on the main courthouse. The grant is in the amount of \$100,000.00 and this is the acceptance documents for the grant that need signed and sent back in. Commissioner See moved to approve the signage of the Courthouse Facilities Improvement grant, as submitted.

All yes – Motion passed unanimously

CONSIDER SIGNAGE OF 911/OEM GRANT APPLICATION

911/OEM Director, Cindy Hart appeared before the Commission. She explained that she is applying for a grant for pet shelters. She said in an emergency situation the 911 Center has to be able to house domestic animals. She said the federal law requires it. She said she is applying for \$46,508.00 and it will not cost the County anything. She said this will be in a portable trailer that can be moved to different locations. Commissioner See moved to approve the signage of the grant application for pet shelters in the amount of \$46,508.00.

All yes – Motion passed unanimously

CONSIDER APPROVAL TO RATIFY SIGNAGE OF RESOLUTION TO DESIGNATE THE RANDOLPH COUNTY DEVELOPMENT AUTHORITY AS LEAD ECONOMIC DEVELOPMENT ORGANIZATION IN RANDOLPH COUNTY (See attached copy)

Commissioner Taylor said the Randolph County Development Authority needed this by December 1st so he went ahead and signed it. He said this will be ratifying his signature



Our Mission
- to promote student
achievement
and teacher excellence.

OK
\$1300.00
state
match

November 13, 2017

Randolph County Commissioners
4 Randolph Avenue
Elkins, West Virginia 26241

Dear Commissioners Scott, Taylor, and See,

Kump Education Center needs your help to provide security lighting on the prominent public property at the entrance to Elkins.

We applied for a \$25,200 matching grant from the West Virginia Historic Preservation Office to pay for electrical renovation and security lighting at the historic Kump House. However, only \$10,000 was available from SHPO grant funding. Kump Education Center is prepared to pay our original match of \$12,600, but we still need the \$2,600 that we expected to receive from SHPO in order to add security lighting.

The current funding we have will bring our 93-year-old wiring up to current electrical codes, and make the historic structure safe from the threat of electrical fire. However, we really need to make the property safer for people going to the parking lot at night and make the building safer from intruders.

Thank you for your support for Kump Education Center and all you do to make our county a better place to live and work.

Sincerely,

Heather R. Biola, Kump Education Center Executive Director

DEC 17 2017
@ 1:30

KUMP EDUCATION CENTER P.O. BOX 1106

ELKINS, WV 26241

Randolph County Commission



Commissioners

Michael M. Taylor

Chris See

Mark D. Scott

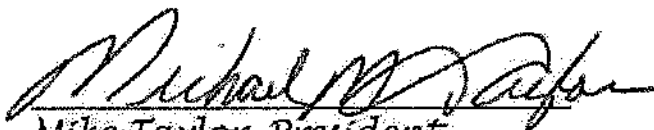
Resolution 11-2017

November 23, 2017

The Randolph County Commission met on November 23, 2017 and passed the following resolution;

Be it resolved, that the Randolph County Commission has designated the Randolph County Development Authority as the lead economic development organization for our County.

We support the efforts of the Randolph County Development Authority as they seek Local Economic Grants for our area.


Mike Taylor, President
Randolph County Commission

Office of the
SHERIFF OF RANDOLPH COUNTY



Law Enforcement
32 Randolph Avenue
Suite 201
Elkins, WV 26241



Tax Office
4 Randolph Avenue
Suite 100
Elkins, WV 26241

Web: rcsowv.org
Phone: (304) 636-2111
Fax (304) 630-0467

Web: wvpropertytaxes.com
Phone: (304) 636-2100
Fax (304) 636-2093

Mark T. Brady, Sheriff

12-07-2017

Randolph County Commission

New Hire Probationary Tax Deputy

I would respectfully request the Commission's hiring of Crystal O'Brien as Probationary Tax Deputy for the Randolph County Sheriff's Office. Mrs. O'Brien has successfully completed her background investigation conducted by the Randolph County Sheriff's Office.

The effective date of hire will be December 18th of 2017 at the rate of \$21,000.00 annually for the 90-day probationary pay with full benefits.

Mrs. O'Brien resides in Randolph County with her family.

Respectfully,



Mark T. Brady, Sheriff