

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 16th day of January, 2020 at 1:30 p.m.

Present: David Kesling, President of the Randolph County Commission and Chris See and Mark Scott Commissioners thereof.

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT:

Will Spencer, Executive Trustee of a business on Wilson Lane, appeared before the Commission. He said he was there in opposition to the annexation that the City of Elkins is working on in that area. He said he would like to know what the procedure is and what to do. He said they never received any notification from the City of Elkins at all. He said the only way they found out was by Commissioner Scott stopping by and telling them. Commissioner Scott said his understanding is the City of Elkins has passed the Ordinances but it hasn't come before the County Commission yet. He said he will let Mr. Spencer know when the Commission has it on the Agenda. Commissioner See said he appreciates Commissioner Scott letting the public know.

Robert Mullenax, owner of the Gun Mart in Elkins, appeared before the Commission. He said he opposes the annexation and has a petition that he is having people sign regarding this. He said the City is taking advantage of people and they are keeping everything a secret. He said no one he has spoken to wants to be brought into the City of Elkins. He said it costs more money and there are no benefits in it. Commissioner Scott said there are three ways the City can do it. He said one way is a minor boundary adjustment the next is the owners can petition to be annexed and the third is to put it on the ballot for a vote. He said the way the City of Elkins is doing it is by minor boundary adjustment.

MINUTES:

Commissioner See moved to approve the minutes of the regular meeting held on January 2, 2020, as submitted.

All yes -- Motion passed unanimously

Commissioner See moved to approve the minutes from the special meeting held on January 7, 2020, as submitted.

All yes -- Motion passed unanimously

REPORTS:

(See copy attached)

Erin Golden, Director of North Central Community Corrections, appeared before the Commission. She said there are currently 118 on the program and the program has saved the County \$1,019,329.50 in regional jail bills so far this fiscal year.

Sheriff Mark Brady said he just wanted to remind the Commissioners that there are still 4 cruisers that need to be de-commissioned and he needs 2 new cruisers to be purchased. He said he doesn't want them to lose track of it. He said it takes 2-6 months to do the purchases.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Kesling announced that the Courthouse will be closed on January 20, 2020 in observance of Martin Luther King, Jr. Day.

Commissioner Kesling announced that the next meeting of the Randolph County Commission will be held on Thursday February 6, 2020 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

PRESENTATION FROM RYAN MINK FROM SUTTLE AND STALNAKER

Ryan Mink from Suttle and Stalnakar appeared before the Commission. He said they just completed the Audit for 2018 for the Randolph County Commission. He said the biggest change this year is that it is a fully unmodified opinion and that is because the Emergency Squad's audit was completed for 2017 and 2018 so they were able to include the audited information into this year's financial statements. He said the other big change in 2018 was the new standard implemented which was the GASB 75. He said there was nothing else major. He said the findings were some items in accounts payable weren't captured and some capital assets weren't captured properly. He said overall it was a very good process and everyone worked well with them to get them what they needed to do the Audit.

CONSIDER APPROVAL OF EARLY VOTING IN MILL CREEK

(See copy attached)

Randolph County Clerk, Brenda Wiseman said the legal ad has run in the newspaper for anyone that has any objections to an Early Voting site in Mill Creek. She said no one filed any objections with her and the County Commission said no one filed any with them. Clerk Wiseman said she will proceed with getting the poll workers to staff the site and getting the supplies needed. The location will be the Russell Memorial Public Library in Mill Creek. They have already agreed to let the County Clerk use their building for the duration of Early Voting for the primary election.

Commissioner Scott moved to approve Early Voting in Mill Creek for the 2020 Election year. All yes – Motion passed unanimously

CONSIDER FIDUCIARY COMMISSIONERS RECOMMENDATION ON THE ESTATE OF LOIS CAROL SIMMONS

(See copy attached)

Randolph County Clerk, Brenda Wiseman presented the Commission with the recommendation of Fiduciary Commissioner John J. Wallace, IV, regarding the estate of Lois Carol Simmons. She said Mr. Wallace held a hearing on this estate because there were some conflicts between the heirs. He sent a copy of his recommendations after the hearing to all interested parties and Clerk Wiseman has not heard back with any

objections. Commissioner See moved to approve the recommendation of the Fiduciary Commissioner on the estate of Lois Carol Simmons, as submitted. All yes -- Motion passed unanimously

CONSIDER CLOSING ADDITIONAL OLD ESTATES

Randolph County Clerk, Brenda Wiseman presented the Commission with 460 additional old estates that need to be closed pursuant to House Bill 2746.

Commissioner Scott moved to approve the closing of 460 old estates, as submitted.

All yes -- Motion passed unanimously

CONSIDER APPROVING INTERN FOR COMMUNITY CORRECTIONS

Erin Golden, Director of North Central Community Corrections, appeared before the Commission. She said she would like to have Anna Marie Timbrook as an intern in her office. She said this would be for 120 hours and it would be an unpaid, non-benefited position. She said she has no interns working in her office right now. She said she takes them with her to court and they interact with the clients, answer phones, file papers etc. She said it helps them to get stuff done when they have an intern. Commissioner See moved to approve the internship of Anna Marie Timbrook for the Community Corrections Office.

All yes -- Motion passed unanimously

CONSIDER HIRING RECOMMENDATION FOR SHERIFF'S OFFICE

(See copy attached)

Randolph County Sheriff, Mark Brady appeared before the Commission. He said he would like to request the hiring of Linda Lutecia Fidler for the Randolph County Sheriff's Office effective February 17, 2020. He said she will be working on the fire fee administration as well as helping staff in his office. He said he advertised the position in the Inter Mountain and conducted interviews and did a background investigation. He said Mrs. Fidler successfully completed the background investigation. He said half of her salary will be reimbursed by the Randolph County Fire Board per agreement negotiated by the Fire Board and the Sheriff's Office. He said her salary will be \$22,500 and she will be placed on a 90 day probationary period and this will be a fully benefited position. Commissioner See said the Fire Board agreed to do this and they thank the Sheriff for doing this and the County Commission for paying the other half of the salary.

Commissioner Scott said Kathy Weese would be willing to help train Mrs. Fidler in the fire fee administration duties. Commissioner Scott moved to approve the hiring of Linda Fidler in the Randolph County Sheriff's Office effective February 17, 2020 with a starting salary of \$22,500.00 with full benefits and she will be placed on a 90 day probationary period.

All yes -- Motion passed unanimously

CONSIDER FUNDING FOR HILLBILLY HARDBALL CLASSIC

(See copy attached)

Chris George, President of Hillbilly Hardball Classic, appeared before the Commission. He said this will be the 30th year of the Hillbilly Hardball Classic which is a tournament for American Legion baseball teams. This year it will take place June 18 thru June 21.

He said last year they had 36 teams from all different states. He said this would be the 8th or 9th year the County Commission has helped out. He said this event brings in a lot of people to our County and the motels are all booked up for the entire weekend. Mr. George said the college coaches come and recruit kids every year too, which is great. Commissioner See moved to approve the funding request in the amount of \$6,000.00 and that is to be taken out of Hotel/Motel Tax funding.
All yes – Motion passed unanimously

CONSIDER APPROVAL OF EMERGENCY OPERATIONS PLAN

Commissioner Scott said the Commission has been working with the 911/OEM Office to get an emergency operations plan. This goes into effect in case of a disaster. He said they have looked it over and revised it several times. Jim Ancell from the 911/OEM Office said this is an evolving plan. He said the Department of Homeland Security requests that it be updated every few years. He said it covers the responsibility of the Sheriff, 911, EMS etc. when there is a disaster. Commissioner Scott said they saw the benefits of having a governing document during the flooding in Harman. He said it was extremely valuable. Sheriff Brady asked if they contact each entity when they make changes. Mr. Ancell said they have a monthly meeting and all entities are invited to attend. Commissioner Scott moved to approve the Emergency Operations Plan for 2020, as submitted.

All yes – Motion passed unanimously

OPEN BIDS FOR COURT SECURITY EQUIPMENT

Commissioner Kesling opened 4 bids that were received for Court Security Equipment.

1. Master Service from Elkins, WV \$49,800.00
2. Verizon Information Services from Glenshaw, PA \$36,533.00
3. Advanced Alarm Technologies from Parkersburg, WV \$27,500.00
4. Digital Soup from Elkins, WV \$22,956.25

Commissioner Scott moved to approve the lowest bid from Digital Soup of \$22,956.25 contingent that it meets all criteria.

All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner Scott moved to approve the six final settlements/annual accountings as submitted on the following estates:

Reta Marie Armstrong

Delmas Grant Cogar

Roy Carroll Kyle

Raymond F. Poe

James Ralph Thomas Wheeler

Gerald Leslie Wolfe

All yes – Motion passed unanimously

BUDGET REVISIONS:

(See copies attached)

Commissioner Scott moved to approve an in house budget revision for the County Commission Office travel in the amount of \$2,500.00. Commissioner Scott said this is because the Commission greatly reduced it last year at budget time and now they found they need it.

All yes - Motion passed unanimously

Commissioner See moved to approve a state budget revision for the Sheriff's Office for the new fire fee position.

Commissioner See voted yes -- Commissioner Scott voted yes -- Commissioner Kesling voted yes

Motion passed

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner Scott moved to approve the Division of Property/ Erroneous Assessments, as submitted.

All yes - Motion passed unanimously

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the 240 Fire Fee Adjustments, as submitted.

All yes - Motion passed unanimously

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted.

All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Scott moved to adjourn the meeting.

All yes - Motion passed unanimously

ATTEST: _____