

STATE OF WEST VIRGINIA  
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 7th day of February, 2019 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and Chris See and David Kesling, Commissioners thereof.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes of the January 17, 2019 regular meeting, as submitted.

All yes-- Motion passed unanimously

REPORTS:

Randolph County Prosecuting Attorney, Michael Parker reported to the Commission the statistics from his office for the year 2018. He said they had 150 circuit court felony cases that were indicted, 140 convictions in 2018 and some of those were from cases that carried over from 2017. He said they still have 24 active cases still pending from 2018. He said the biggest increase they have seen is in the circuit court with abuse and neglect cases, it's the highest number they have had since he has been there. He said they had 201 felony cases filed last year in the magistrate court and 1,785 misdemeanor cases filed in magistrate court. He said they also represented the County Commission and elected officials as well, when needed. Mr. Parker said they also serve as special prosecuting attorney when needed when other counties have conflicts. He said he also serves on a number of boards. He said they are very busy and this year they have 20 felony convictions already. He thanked the Commission for all the continued support of his office, he said obviously they wouldn't be able to do all this without the resources that the Commission provides to them, he wanted to let them know he appreciates it.

Randolph County Sheriff, Mark Brady reported to the Commission for the fiscal year 2018. The Sheriff's Office responded to 7,357 calls last year, 1,203 traffic stops and 364 citations were issued with 494 violations on those traffic stops with another 522 warnings issued. He said they responded to 340 motor vehicle accidents out of those they generated 239 reports and 101 private property exchanges. They conducted 70 transports last year and investigated 617 cases and out of those 617 cases they had 817 offenses, 241 felonies and 576 misdemeanors. He said they arrested 294 people for 400 offenses and they served another 133 warrants. He said for the civil process for the deputies they served 280 with 76 of those being protective orders and 117 being writs of execution. He said they logged approximately 248,000 miles on the cruisers last year. He said the total calls they had is a 3% increase from the year before, traffic stops up 40%, citations 15%

increase, warnings 11% increase, motor vehicle collisions 36% increase. He said they were down in transports by 7%. The total amount of cases were up 7%, total amount of offenses were up 2% but the felonies were down 4%. The misdemeanors were up 5%. He said they had 51 drug cases with 49 arrests out of those cases. He said the drug task force had 34 drug cases with another 32 arrests. He said they seized almost a quarter million dollars worth of drugs off the streets of Randolph County last year. He said the civil process division also was very busy as they served 7,674 civil process papers last year. That is up almost 2,000 from the previous year, he said. He said they are targeting drug trafficking and will continue to work on that. Commissioner Kesling said he really appreciates everything that Sheriff Brady and his deputies do for the County.

Randolph County Clerk, Brenda Wiseman reported on the upcoming special election. She said her office is in the process of mailing out absentee ballots and they have sent out about 40 so far. She said they have started testing the voting machines and will be holding a public test on Thursday February 14, 2019 at 10:00 a.m. in the courthouse lobby and everyone is invited to attend and see how the machines work and ask any questions. The last day to register to vote for this election will be February 15, 2019. She said early voting will start on February 22 and run thru March 6 and it will be held at the Wees Annex and it will be open Monday thru Friday from 8:00 to 4:30 and on two Saturdays from 9:00 to 5:00. She said on March 8<sup>th</sup> the supplies will be given out to the poll workers and then Election day is March 9<sup>th</sup>. Clerk Wiseman said that Wetzel County was getting rid of some of their voting machines because they went to a new system. She contacted them and told them she was interested in getting 10 more machines. These were free of charge and the maintenance men went to get them today. She said these machines cost about \$3,500.00 each when we bought them new. Commissioner Scott thanked Clerk Wiseman for doing that and saving the County \$35,000.00.

#### CORRESPONDENCE:

Commissioner Scott said the Commission received approval for a grant they applied for in the amount of \$7,500.00 for the Randolph County Circuit Clerk. He said we never hear much from the Circuit Clerk, he is just over there doing his job so the Commission was glad to be able to get a records preservation grant for him in the amount of \$7,500.00 and that will be used for scanning documents.

#### ANNOUNCEMENTS:

Commissioner Scott announced that the next meeting of the Randolph County Commission will be on February 21, 2019 at 1:30 p.m.

#### ITEMS FOR DISCUSSION/ACTION:

##### INFORMATIONAL PRESENTATION FROM DENISE CAMPBELL WITH ACP

Denise Campbell appeared before the Commission. She said she was there to give the Commission the status of the Atlantic Coast Pipeline. This is a 600 mile pipeline but it is currently on stay, because of a circuit court stop work order issued on December 7, 2018. She said the only thing they are doing right now is stabilization which is covering up some pipes and seeding by helicopter. She said on December 21, 2018 there were 4,500 people laid off and over 2,000 of them are from West Virginia. She said they are waiting

on a court date now. She said the window to cut trees ends on March 31<sup>st</sup> but there is no court date yet. She said they probably won't be able to start back up until the 3<sup>rd</sup> quarter of 2019. She said the project was estimated at 4.5 billion in 2014 but now with all the delays it is up to an estimated 7.5 billion. Ms. Campbell said the County Commission could help by sending a letter to Charleston in support of the pipeline and doing a resolution. Commissioner Scott said he appreciates all the work they are doing in trying to get the jobs back in West Virginia. He said they would be glad to support them any way they can and can do a resolution at the next meeting.

#### INFORMATIONAL PRESENTATION BY ANNE BEARDSLEE

Anne Beardslee, Executive Director of the Elkins Randolph County Tourism CVB and the Elkins Depot Welcome Center and Tara Landavere, Full Time Director of Marketing appeared before the Commission. Ms. Beardslee said they were there today to give a comprehensive overview of what they have accomplished over the year and the positive impact that their actions have had on Randolph County. She said they joined the CVB and the Depot together as one entity in May and they began the journey with things they know are most important to the marketing success of Randolph County. They showed a power point presentation and gave out packets. Ms. Landavere discussed social media and a county wide calendar of events. Ms. Beardslee said in 2018 they received three major awards. She said at the end of the packet is the 2019/2020 budget request. She said without the support of the County and the City they wouldn't be able to continue. Commissioner Scott thanked them for their work and said he is excited about the new website.

#### INFORMATIONAL PRESENTATION BY BRENDA DASHER WITH THE NWVCIL

Brenda Dasher with Northern West Virginia Center for Independent Living appeared before the Commission. She gave out a packet to the Commissioners and explained their mission. She said they serve 13 counties in West Virginia and try to catch people that fall through the cracks. She said they loan out medical supplies to people for 30 days before they have to buy it. She invited the Commission down to see their office. She thanked the Commission for all their support with the handicap accessible boat dock.

#### INFORMATIONAL PRESENTATION BY LAURA WARD WITH COUNTRY ROADS TRANSIT AUTHORITY

Laura Ward appeared before the Commission on behalf of Country Roads Transit. She said she comes every year and reports to the Commission on the activity of the past year. She said the Commission has helped them for the past 12 years. She said they gave 17,262 rides last year. They take people to doctor's appointments, senior center, shopping etc. She said this is an investment in the County.

#### CONSIDER CONTRACT WITH ACCOUNTING SOLUTIONS, LLC

Commissioner Scott said the Commission has had a contract with a local accountant for a while now and this is a contract to renew that contract for another year. The term of the contract is January 1, 2019 to December 31, 2019. Commissioner See moved to approve the contract with Accounting Solutions, LLC for one year, beginning on January 1, 2019 and ending on December 31, 2019. All yes -- Motion passed unanimously

CONSIDER PURCHASING REPLACEMENT BATTERIES FOR COUNTY EMERGENCY GENERATORS

Commissioner Scott said the Commission has an estimate from Mountaineer Generator Services, who does the maintenance on the generators for the County, to replace 31 batteries for the generators on Rich Mountain, Beverly Fire Department, Whitmer Fire Department, Valley Head Fire Department, Ware's ridge, Pickens and Dailey Fire Departments. He said these batteries usually have a five year shelf life and these have been in service now for six years. He said the cost is \$1,926.51 and that includes the cost of the installation as well. Commissioner Kesling moved to approve the purchasing of the replacement batteries for the emergency generators.

Commissioner See said these were the generators that were purchased by the County after the Durachio in 2012 and Super Storm Sandy in October of 2012, in 2013 they started installing them in case there were any other emergencies and thankfully they haven't had to use them much since then but we need to keep them operational.

All yes – Motion passed unanimously

CONSIDER APPOINTMENT TO CORRIDOR H AUTHORITY BOARD

(See attached copy)

Commissioner Scott said the Corridor H Authority Board has a County Commission representative from each of the counties as part of the board, the purpose of the board is to advocate with the representatives in Charleston to make sure this worthy project stays on the minds of our legislatures not only in Charleston but also in Washington as well, they have been instrumental in making sure this project continues forward. He said generally the Commission President is the representative for the board.

Commissioner See moved to approve the appointment of President Mark Scott to the Corridor H Authority Board to serve a one year term beginning February 7, 2019 and ending February 7, 2020.

All yes – Motion passed unanimously

CONSIDER HIRING A PART TIME EMPLOYEE FOR HUMANE OFFICER AT \$12.00 HOUR, NON-BENEFITED POSITION (See attached copy)

Commissioner Scott said most everyone here knows that our animal control officer was diagnosed with a brain tumor right around Christmas. He is continuing to have treatment now and is in great spirits and is doing well however it is going to be a significant amount of time before he is able to come back to work. Commissioner Scott said Jim Cain who was the former animal control officer reached out to the Commission and said he would be willing to fill in. Commissioner Kesling moved to approve the hiring of Jim Cain as a part time animal control officer at \$12.00 per hour with no benefits.

Commissioner See said Jim reached out to us and said he would be interested in helping out and he really likes Charlie and wanted to help. Commissioner See said it is a pretty good choice since Jim Cain had done it for 11 years. He said he would work part time but not full time. Commissioner Scott said he was so impressed with all the members of the County, particularly the employees of the County that have stepped forward to offer their support of both prayerfully and financially to help Charlie.

All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF A CHANGE ORDER OF 911 CENTER

Commissioner Scott said the construction is going on now at the new 911 Center and the estimated date of completion is March 15<sup>th</sup>, with a date of occupancy of May 15, 2019. Commissioner Scott said they have been notified by Silling and Associates and Lombardi Construction that there needs to be a change order done and this should be the only change order required. There are 12 items on the change order and the total amount of this change order is \$84,411.00. The total cost of the project is 3 million dollars.

Commissioner Scott went over the items that need to be changed. Commissioner See moved to approve the change order for the 911 Center, as submitted.

All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF COUNTY WRECKER POLICY

(See copy attached)

Commissioner Scott said every three years by WV State Code the County Commission is required to meet with all the wrecker service companies in the County and come up with a policy. The Commission held that meeting a few months ago and it was decided that a committee be formed to hold a separate meeting and work out some issues and come up with a good policy for everyone. That meeting happened a few weeks ago and they made a few changes to the existing policy. Commissioner Scott said they are considering adopting guidelines and rules. The only major change is that the first calls goes to Randolph County wrecker services and then if they are not available, another County could be called out. Commissioner Kesling moved to approve the County wrecker policy, as submitted.

All yes – Motion passed unanimously

#### FINAL SETTLEMENTS:

Commissioner See moved to approve the ten final settlements/annual accountings as submitted on the following estates:

Clarence Carr

Rita Jean Cederberg

Mary Frances Gardner

Cheryl D. Nefflen Gilkerson

Cathy Jean Wilfong Jack

Ronald Lee Jobe, Jr.

Martha D. Moyer

Robert William Ray

John Vincent Wanless, Sr.

Sarah Lee White

All yes – Motion passed unanimously

#### BUDGET REVISIONS:

(See attached copies)

Commissioner See moved to approve one in house budget revision in the amount of \$55,000.00, as submitted.

All yes -- Motion passed unanimously

Commissioner Kesling moved to approve one in house budget revision in the amount of \$19,021.25 for special election costs, as submitted.  
All yes - Motion passed unanimously

Commissioner See moved to approve one state budget revision in the amount of \$3,040.00 to cover audit fees, as submitted.  
Commissioner See voted yes  
Commissioner Scott voted yes  
Commissioner Kesling voted yes  
Motion passed unanimously

Commissioner See moved to approve one state budget revision for the Sheriff's Office to increase Sheriff Extra Help \$5,000.00 and that is to be taken out of Fire Fee Administration account.  
Commissioner See voted yes  
Commissioner Scott voted yes  
Commissioner Kesling voted yes  
Motion passed unanimously

**DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:**

Commissioner Kesling moved to approve the Division of Property/ Erroneous Assessments, as submitted.  
All yes - Motion passed unanimously

**FIRE FEE ADJUSTMENTS:**

Commissioner See moved to approve 333 fire fee adjustments, as submitted.  
All yes - Motion passed unanimously

**PAYMENT OF BILLS:**

Commissioner See moved to pay the bills, as submitted.  
All yes - Motion passed unanimously

**ADJOURN THE MEETING:**

Commissioner See moved to adjourn the meeting.  
All yes - Motion passed unanimously

ATTEST: \_\_\_\_\_