

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 19th day of April, 2018 at 1:30 P.M.

Present: Michael Taylor, President of the Randolph County Commission and Commissioner Mark Scott. Commissioner Chris See was absent.

Meeting called to order by President Taylor

PUBLIC COMMENT: None

MINUTES:

Commissioner Taylor said the minutes from the last meeting were lengthy and he hadn't had time to read them. Commissioner Scott agreed. Commissioner Scott moved to table the approval of the minutes until the next meeting.

All yes – Motion passed unanimously

REPORTS:

Sheriff Brady reported that the Deputy they have in the academy is doing well. This is his third week there and he hasn't had any reports back from the academy so no news is good news. He reported that his office is experiencing a lot of maintenance issues on the cruisers, one transmission went out and another is having maintenance issues. He said they are using their spare right now and they have a new Deputy that will be starting on Monday so they will have to be two in a cruiser for a while.

County Clerk, Brenda Wiseman reported on the upcoming Primary election. She said her office has been working hard on getting the machines tested and ready, mailing out absentee ballots and getting all the poll workers ready. She said they did have a few cancellations from the original lists but those spots have been filled and they have several alternates on call. She said there will be a public test of the voting machines in the lobby of the Courthouse tomorrow April 20, 2018 at 11:00 a.m. and everyone is invited to attend and see how the machines work and ask any questions. She said early voting will begin on Wednesday April 25, 2018 and run through Saturday May 5, 2018 and it will be held at the Wees Annex. During the weekdays it will be open from 8:00 a.m. to 4:30 p.m. and on Saturday April 28th and Saturday May 5th it will be open from 9:00 a.m. to 5:00 p.m. She went over the new law that took effect in January that everyone has to show I.D. to vote. She explained that there are several different things that can be used and had a pamphlet that she showed to everyone and said that these are available if anyone would like one.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Taylor announced that the next meeting will be held on May 3, 2018 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

REQUEST FOR FUNDING FROM ELKINS BABE RUTH FOR TOURNAMENT

(See letter attached)

Brad Schumacher, Elkins Babe Ruth League President, appeared before the Commission. He said he would like to thank the Randolph County Commission for their past support. He said for the first time ever Elkins is going to be hosting a Babe Ruth Regional Tournament that starts July 26th and runs through July 30th. He said this tournament is one step away from the World Series. He said they have teams coming from Ohio, Kentucky, Indiana, Illinois, Michigan, Wisconsin and another West Virginia team besides their local team. This should be some good baseball games to watch and should be fun. There will be seven teams housed in Elkins during the tournaments. There were not enough rooms in Elkins for everyone. He said the cost to host the tournament is \$3,500.00. He said that is what they are asking the Commission for today. There will be other expenses involved but they think with contributions and the league itself they should be able to cover those expenses.

Commissioner Scott moved to approve the funding request from the Elkins Babe Ruth League in the amount of \$4,000.00, and that is to be taken out of Hotel/Motel Tax funds. All yes – Motion passed unanimously

REQUEST FOR FUNDING FROM TYGARTS VALLEY FAIRS AND FESTIVALS

(See letter attached)

Nick Taylor, Chairman of Tygarts Valley Fairs and Festivals, appeared before the Commission. He thanked the Commission for their past support of their community events. He said Tygarts Valley Fairs and Festivals is a non-profit organization that does a lot of free events for the community. The event that he is there to speak about today is the week long Mother's Day Event which will start on May 7th. He gave the Commission a list of all the events for the week and the projected cost. Mr. Taylor said everything they do is free to the public. Commissioner Taylor said this is a good thing for the community. Commissioner Scott moved to approve the funding request from Tygarts Valley Fairs and Festivals in the amount of \$5,200.00 and that is to be taken out of Hotel/Motel Tax funds.

All yes – Motion passed unanimously

CONSIDER REQUEST FROM CHRIS LEE, MANAGER OF THE PHIL GAINER COMMUNITY CENTER, FOR HELP WITH AN AFTER SCHOOL PROGRAM

(See letter attached)

Chris Lee appeared before the Commission. He had with him the Director of Elkins Parks and Recreation, Randolph County Family Resource Director, Rebecca Vance and Lisa Reed from Davis and Elkins College. He said all of them along with a group of representatives of other local entities are collaborating to launch a free after school program for middle school aged youth this fall. It will be managed with oversight by the Elkins Parks and Recreation Commission utilizing the same time tested procedures of the

Elkins Parks and Recreation youth programs in which the County Commission has supported throughout decades. He said the main goals are to provide a safe and well supervised space for area youth between 3 & 6 p.m. throughout the course of the academic year, also to provide a quiet space for students to complete homework and receive tutoring, to provide regular access to wellness and enrichment activities that are no longer a regular part of the public education curriculum with an emphasis on art, music, dance, physical education, culinary arts and life skills, to provide through special programming a platform for the myriad of clubs and organizations in the County to educate our youth about its diverse regional culture, and to enact a community mentorship program by collaborating with our emergency first responders, coaches and other community leaders. He said they still have some things to nail down logistically in the next few months but they have a strong team that is working towards this. The program will begin after school and the participating students from Elkins Middle School will travel by foot in a supervised group to the center where they will sign in. He said they will also accept private school and home school drop offs. In all cases the students must be signed out by an approved Guardian before the program ends at 6:00 p.m. They did a survey and had positive responses. Rebecca Vance said she encourages the County Commission to support this. She said a lot of times middle school aged children go home alone until their parents get home from work. This is the time they start experimenting with drugs and alcohol. Lisa Reed, Director of Career Services of Davis and Elkins College said this project is so important that she felt the need to help out with this. Mr. Lee said they already have a \$5,000.00 commitment from the City of Elkins and \$2,500.00 in donations. He said he would ask the County Commission to match the City of Elkins donation of \$5,000.00. Commissioner Taylor said we talk so much about the drug problems in our County. We can't lock them all up. We need to get them started at an early age in a program like this. This is a different approach and he feels it is time to step up to the plate and do something. Prosecuting Attorney, Michael Parker said it is an outstanding idea. The youth are not supervised enough now. He applauds their efforts. Sheriff Mark Brady said when they do youth transports they tell the deputies they don't have anyone at home to talk to. Commissioner Scott said he likes the idea that life skills are taught by mentors outside of school. He thinks it will be very beneficial. Commissioner Taylor said it would be good to have places like this in Harman, Mill Creek and outside of Elkins too. Commissioner Scott moved to approve the funding request in the amount of \$2,500.00 out of Hotel/Motel Tax, since it is for the promotion of the arts, and \$2,500.00 out of Courthouse Contractual funds.

All yes – Motion passed unanimously

CONSIDER APPROVAL/SIGNAGE OF MEMORANDUM OF UNDERSTANDING WITH THE HUMANE SOCIETY FOR SERVICES FOR FY 2018/2019

(See copy attached)

Commissioner Taylor said this is the same agreement that we had last year with them and it is time to renew it, if anyone would like a copy of the agreement it is available.

Commissioner Scott moved that the Commission President to sign the memorandum of understanding with the Randolph County Humane Society for the year 2018/2019, as submitted.

Discussion: Commissioner Scott said in the past there was a memorandum of understanding but it expired a number of years ago and last year the humane society came to the Commission and asked them to do a new memorandum of understanding and it has really helped them as far as the focus, it is clearly spelled out what the Commission expects from them as a humane society and what their support is going to be.

All yes – Motion passed unanimously

CONSIDER APPROVAL OF ANNUAL BEER PERMIT FOR THE CAVER'S REUNION LOCATED IN DAILEY, WV DURING LABOR DAY WEEKEND

Commissioner Taylor said this is something we do every year for the Caver's Reunion/Old Timer's Reunion. Commissioner Scott moved to approve the signing of letter of support for a temporary beer permit for the Caver's Reunion.

All yes – Motion passed unanimously

CONSIDER APPROVAL TO HIRE NEW DEPUTY TO THE SHERIFF'S LAW ENFORCEMENT OFFICE

(See letter attached)

Sheriff Mark Brady appeared before the Commission. He said he would like approval from the Commission to re-hire Aaron Channell as a Deputy Sheriff for the Randolph County Sheriff's Office. He said Mr. Channell was a former deputy that moved away from Randolph County but has come back within the two year period so he would not have to re-test. The Randolph County Deputy Sheriff's Civil Service Board met on April 12, 2018 and voted to re-hire him. Sheriff Brady said he would like Mr. Channell to begin working on April 23, 2018 with the starting salary of \$37,822.00. This position is already funded in his budget. Commissioner Scott moved to approve the re-hiring of Aaron Channell as a Deputy Sheriff at the rate of \$37,822.00 effective April 23, 2018.

All yes – Motion passed unanimously

Rhett Dusenberry from Congressman Mooney's office was present. He said they are just a phone call away if the County needs any assistance. He discussed the flooding issues around the State.

FINAL SETTLEMENTS:

Commissioner Scott moved to approve the six final settlements/annual accountings as submitted on the following estates:

James Dale Corcoran

Robert Darrell Dumire

Patricia Lane Dunham

Robert Wesley Larkin

Howard Junior Moore

Gloria Mae Vandevender

All yes – Motion passed unanimously

BUDGET REVISIONS: (See attached copy)

Commissioner Scott moved to approve the one in house budget revision, as submitted.

All yes – Motion passed unanimously

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner Scott moved to approve the Division of Property/ Erroneous Assessments, as submitted.

All yes - Motion passed unanimously

FIRE FEE EXONERATIONS:

Commissioner Scott moved to approve the fire fee exonerations, as submitted.

All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Scott moved to pay the bills, as submitted.

All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Scott moved to adjourn the meeting.

All yes - Motion passed unanimously

ATTEST: _____

#4000
Hotel Motel

Elkins Babe Ruth League

Robin Harvey Memorial Field

Elkins WV 26241

Randolph County Commission:

The Elkins Babe Ruth Baseball League is hosting the 13-15 year old 2018 Ohio Valley Regional Baseball Tournament July 26th-30th. The event is a 12 team tournament in which teams represent the states of Ohio, Kentucky, Indiana, Illinois, Michigan, Wisconsin, and West Virginia with the winner advancing to the Babe Ruth World Series in August. This is the first time our league is hosting this tournament but have sent many teams to the regional tournament in other states in the past.

Our league has multiple costs associated with hosting this tournament including a host fee of \$3,500.00, lodging for the Babe Ruth director running the tournament and 4 out of state umpires for 5 days, a tournament picnic for players and their families, and umpire fees for each game they officiate during the tournament. We are estimating total costs of approximately \$10,000 in expenses that our league will incur but it will also give back to the community with the many visitors in the area for the 5 day event.

We are requesting the Commission to help with the host fee of \$3,500 and we would cover the remaining expenses thru corporate sponsorships and league funds.

Sincerely



Brad Schumacher

Elkins Babe Ruth League President

304-439-1873

Please remit checks payable to Elkins Babe Ruth League- Attn Steve Schumacher

416 Maple Lane, Elkins WV 26241.



*\$5,200.
HOTEL & MOTEL*

PO Box 472
Mill Creek, WV 26280
304-642-0227
EIN 271199473

Randolph County Commission
April 19, 2018


Honorable Commissioners,

Thank you very much for your past support of our community events.
We are seeking funds toward our week long Mother's Day Events and Upcoming Summer and Fall events.

The Past Mother and Grandmother Dinner is on Monday May 7.
Tuesday May 8, is the Community Worship Service at Mill Creek Senior Center.
Friday May 11th will be the Playground Events at Mill Creek Playground and Hamill Park.
Free Hotdogs and Ice Cream Floats that evening starting at 6:00.
The Grand Feature Parade is scheduled for Saturday May 12 with Jack & Jill Softball afterward.
Sunday May 13, is the Mother's Day Breakfast at Mill Creek Senior Center.
Our request is for \$6000.00.

Balance in checkbook April 19, 2018 is \$428.13 and \$1294.55 in Project Play Account, used only on Playground.

Respectfully submitted,


Nick Taylor
Chair


Sharon R. Mallow
Treasurer

Mother's Day Celebration 2018 Projected Expenses:

Honorary Dinner (Past Mothers & Grandmothers)	\$ 600.00
Decorations & Gifts	200.00
Trophies	500.00
Family Park Night	300.00
Mother's Day Breakfast Expenses	600.00
Advertising	2000.00
TVHS Scholarships (\$500 x 2)	<u>1000.00</u>
	\$ 5200.00

PHIL GAINER COMMUNITY CENTER AFTER-SCHOOL PROGRAM CONTI.

Program Proposal

50% HOTEL/MOTEL
\$2500
\$2500 COURT

INTRODUCTION:

There are some great programs in the region available to our area youth. Various local organizations run after-school programs for our elementary-age children. However, there is an absolute gap in programming for middle-school age students.

Why not provide opportunities for this important demographic? Middle Schoolers are often being introduced to an adult world for the first time – through the eyes of a child. Providing opportunity for these children could be the difference in their lives.

Elkins Middle School(EMS) serves not only the population center – but also outlying regions of Randolph County. There are no less than five private schools near Elkins and a growing home-school population.

The Phil Gainer Community Center (PGCC) is geographically ideal for such a program. We are a short walk across the parking lot from EMS, easily accessible and centrally located in Elkins.

GOALS/VISION:

-The goal of this program is to create a supervised (but loosely-structured) venue for middle school age students to gather after school. Students can shoot hoops or work on skill sets in other sports, work on an art project or homework, practice an instrument etc.

-This program will be offered at no cost to participants – made possible by community collaboration.

-Through weekly enrichment activities we can improve the lives of participants and benefit the future quality of life for Elkins and Randolph County residents.

-As Community Center grows, facility will implement more features that will add to the program (climbing wall, batting cage, game room, multimedia center etc.)

-Athletes can become better athletes, good and struggling students can become GREAT students and all participants will have access to different experiences and POSITIVE ROLE MODELS.

KEY COMPONENTS:

-The program will run from 3-5:30 p.m. on course with the academic year (180 days).

-D&E intern/work study program will provide two students per day to operate in a counselor/mentor role.

-Elkins Parks and Recreation Commission will hire a Part-time employee to serve as program supervisor.

KEY COMPONENTS, CONTINUED:

-EMS students will meet a program representative after the school closing bell and will walk as a group to the Community Center. Home-school parents, or private schools, can arrange for students to be dropped off at any time during the program, but they will have to be signed in by parents or escorted in by school representatives. ***ALL MIDDLE-SCHOOL AGE STUDENTS – NO MATTER HOW OR WHERE THEY RECEIVE THEIR EDUCATION - MAY ATTEND THE PROGRAM.***

-Participants must be signed out of the program before 5:30 p.m. by approved guardian.

-The standard for all youth functions at the P.G.C.C. is a 20 to 1 ratio of children to adults.

-Will implement a carefully vetted volunteer “mentor” program – utilizing local emergency responders, coaches, youth leaders, teachers etc.

-P.G.C.C. Manager will organize the volunteer program and assist paid supervisor with special weekly programming and day-to-day functions, as needed.

FUNDING NEEDS:

-Part-time wages: **\$5,400***

-general material costs (arts and crafts, rec equipment replacement, etc.): **\$1,000**

-Weekly enrichment activity (estimated \$100 weekly average): **\$3,600**

Total: \$10,000

*3 hours per day at \$10/hour

CONCLUSION:

There are many great programs to engage the region’s youth –specifically elementary-age children. However, there is a clear and apparent void in programming intended to enrich the lives of these children as they grow older

We have many social issues in the region – there is a drug epidemic sweeping our city, our county, our state and our country. After-school programming offers a viable long-term solution to many of the issues that plague us.

The Phil Gainer Community Center After-School Program can serve as a stepping stone for participants to develop and discover new interests, participate in healthy social interactions, find their place in the community and strive to make THEIR community a better place.

Memorandum of Understanding
between
Randolph County Commission
and
Randolph County Humane Society

The Randolph County Commission (hereinafter "RCC") enters into agreement with the Randolph County Humane Society (hereinafter "RCHS") wherein the RCHS is authorized to handle, care for, put up for adoption, or euthanize animals collected by the Randolph County Animal Control Officer (hereinafter "ACO"). The president of the RCC and the president of the Board of Directors of RCHS are authorized to sign and execute this agreement for such services and consideration.

The following covenants shall apply:

1. The RCHS will accept up to a total of twenty-five (25) animals per week with no more than five animals (5) in one day. All animals will count as one (1). The exception is that a litter (3 months or less of age) of up to four animals will count as one (1). (Example: a mother with four babies age three months or less counts as two animals.)
2. Priority will always be given to animals brought to RCHS by the ACO, however, we will not euthanize animals already in our care in order to make space to accommodate RCC/ACO animals.
3. The RCHS is a private, non-profit organization. With the exception of Item #1 above, RCHS bears sole discretion on matters of acceptance or euthanization of animals placed in its care and cannot be compelled by any outside entity to accept or to euthanize any animal.
4. The RCHS will provide board and reasonable veterinary costs to all animals in its care.
5. RCHS will handle reclaims for stray pets brought in by the ACO. All stray animals will be kept a minimum of five (5) days unless illness or extreme behavior requires that other measures be taken. At the discretion of the RCHS, following the five-day holding period, the disposition of the animal is at the RCHS' discretion whether it be made available for adoption, sent to rescue, or euthanized.
6. The RCC will be responsible for providing for disposal of animals euthanized at the RCHS shelter.
7. Pets surrendered by the owner to the ACO must have documentation completed with owner signature, address, and phone number. Otherwise these animals must be kept the minimum five days.
8. The RCC shall work toward the maximum collection of dog taxes and work with the RCHS to promote pet sterilization to help reduce the number of unwanted dogs and cats in Randolph County.
9. RCHS will spay/neuter all animals prior to adoption.
10. RCHS will continue, as funds allow, to provide outreach services through its Compassion in Action program, which provides emergency pet food assistance to Randolph County residents, straw for outside animals in inclement weather, low-income spay/neuter assistance, and other services as identified with an effort toward keeping pets in homes.
11. It shall be understood by both RCHS and RCC and their representatives that humane principles and best practices are utilized, promoted and encouraged.

Legal Cases

12. The ACO shall complete bond documentation as appropriate on all animal seizures and provide chain of custody documentation to the RCHS and RCC. The RCHS will send a courtesy email to the RCC confirming custody of legal cases upon acceptance of the animal(s). The RCHS non-negotiable rate for each such bond shall be \$10.00 per day per animal.
13. Legal cases will be exempt from the formula detailed in Item 1 above, and acceptance based on current shelter capacity will be negotiated on a case-by-case basis. If bond is not applied on legal cases, RCHS will bill the RCC at the rate of \$10.00 per animal per day beginning with the day an animal is delivered to RCHS until such time as the court determines the disposition of the case.
14. All legal cases must be evaluated by a veterinarian prior to being brought to RCHS, and those veterinary costs are the responsibility of the RCC.
15. The RCHS will be kept informed on all legal cases either directly or through RCHS's designated legal counsel.

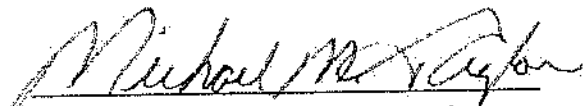
Effective Date

The Memorandum of Understanding shall be in effect from July 1 - June 30 of each year and shall begin on July 1, 2017.

It is agreed by both parties, the RCC and the RCHS, either party hereto may terminate this agreement upon a 60-day written notice.

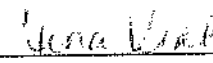
Remuneration

In support of this Memorandum of Understanding, the RCC agrees to budget to provide financial support to the RCHS in the amount of \$80,000, subject to renegotiation prior to renewal at the beginning of each fiscal year. In the event of a fiscal catastrophe, RCC will, in good faith, pay as much as possible in support. Support shall be paid in equal quarterly installments due October 1, January 1, April 1, and July 1. Once the financial support disbursement has been provided to the RCHS, it is non-revocable and non-refundable. Disbursements due within any 60-day termination notice will be made as scheduled.



President, Randolph County Commission
Print name: Michael M. TAYLOR

Date: 4/19/2018



President, Randolph County Humane Society
Print name: Tina Vail

Date: 3-7-18

Office of the
SHERIFF OF RANDOLPH COUNTY

Law Enforcement
32 Randolph Avenue
Suite 201
Elkins, WV 26241



Tax Office
4 Randolph Avenue
Suite 100
Elkins, WV 26241

Web: rcsowv.org
Phone: (304) 636-2111
Fax (304) 630-0467

Web: wvpropertytaxes.com
Phone: (304) 636-2100
Fax (304) 636-2093

Mark T. Brady, Sheriff

04-19-2018

Randolph County Commission

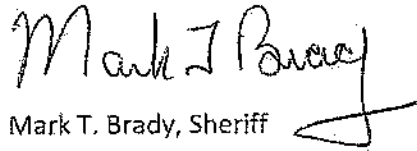
New Hire Probationary Deputy Sheriff

I would respectfully request the Commission's approval for the re-hiring of Aaron Channell as Deputy Sheriff next above the probationers for the Randolph County Sheriff's Office.

Mr. Channell has completed all necessary requirements through the Randolph County Deputy Sheriff Civil Service Board, in which the board voted to rehire Mr. Channell.

The effective date of hire will be April 23rd of 2018 at the annual rate of \$37,822.

Respectfully,


Mark T. Brady, Sheriff

