

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the Randolph County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 16th day of June, 2016 at 6:00 p.m.

PRESENT: Michael Taylor, President of the Randolph County Commission and Joyce Johns and Chris See, Commissioners thereof.

Meeting called to order by Commissioner Taylor

PUBLIC COMMENT: None

MINUTES:

Commissioner Johns moved to approve the minutes from the special meeting that was held on May 16, 2016 to canvass the election results, as submitted.

All yes – Motion passed unanimously

Commissioner Johns moved to approve the minutes from the regular meeting that was held on June 2, 2016, as submitted.

All yes – Motion passed unanimously

REPORTS:

Sheriff Brady submitted the Delinquent List of real estate and personal property. County Clerk, Brenda Wiseman signed the certificates for both. Sheriff Brady said these are up from last year.

CORRESPONDENCE:

Commissioner Taylor said he received a correspondence from Prosecuting Attorney, Michael Parker, regarding the regional jail bill. Mr. Parker has been working to get this bill lowered due to the County being overcharged sometimes. This letter says that we should be receiving a \$23,546.50 reimbursement.

ANNOUNCEMENTS:

Commissioner Taylor announced that the next County Commission meeting will be held Thursday July 7, 2016 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION

RECEIVE/REVIEW PETITION FROM RANDOLPH COUNTY FIRE PROTECTION ASSOCIATION FOR COUNTY WIDE FIRE FEE

Jeff Pritt, along with several other fire chiefs was present. Jeff Pritt said here was there on behalf of the Randolph County Fire Protection Association. He thanked the Commission for allowing them to be there. He said this has been an ongoing venture for them as they have been working on this project for about 4 ½ years now. He said they have been working diligently towards obtaining a fair and concise county wide fire service fee. This process has been quite an undertaking and he would like to thank everyone who has put forth the time and effort to bring them to the point they are at tonight. He said they are here with him tonight. He said pursuant to and in compliance with WV State Code 7-17-12 they would like submit for the Commission's vote and approval an Ordinance legally prepared and presented to enact a fire service fee for all of Randolph County at the rate of \$72.00 per annum and prorated for commercial property based upon square foot. This fee will have no effect on the residents of the City of Elkins or the residents who are in the first due response area that is covered by the Elkins Fire Department who already have an assessed fee. He said they have already presented a petition to the County Clerk's Office with signatures in excess of the 10% required by State Code 7-17-12 and we have

established a fire board to regulate this Ordinance. Mr. Pritt said it is their plan to host two or three public meetings in the near future, which will be advertised, to discuss with any and all citizens the complete details of this Ordinance. He said the County Clerk has the petitions with her tonight to give to the Commission. Commissioner Taylor asked if Mr. Jeff Pritt was a registered voter of Randolph County and he said absolutely yes he is. Commissioner Taylor said Mr. Pritt on behalf of the Randolph County Fire Protection Association has presented us with petitions signed by registered voters of Randolph County. The law requires us to have the County Clerk, Brenda Wiseman, to go over each and every one of these and certify the list. Mr. Pritt said there was a little over 1,000 signatures on the petitions that were turned in. Commissioner Taylor said once the Clerk presents us with a certified verified list of the registered voters we will then create an Ordinance and it has to be published in the paper twice as a Class II Legal Advertisement, then anybody who wants to oppose that has 45 days to garner 30% of the registered voters. If they don't get the required signatures then we can move forward with adopting the Ordinance. Commissioner Taylor said they can submit a proposed Ordinance to us, but we will have the Prosecuting Attorney prepare it. Mr. Pritt said they do have one they would like to present but changes may have to be made. Commissioner Taylor said they can use it as a draft/outline. Mr. Charlie Moats the President of the Randolph County Fire Protection Association arrived at this time. Commissioner Taylor said there is really nothing the Commission needs to vote on this evening until the list is certified by the Clerk. He said this is the beginning of the process and he commends each and every one of them for the work they have done. Commissioner Taylor said they will notify them once the signatures are verified and it will be an Agenda item. Clerk Wiseman said she thinks she can have it done before the next meeting.

CONSIDER FUNDING REQUEST FROM HARMAN VOLUNTEER FIRE DEPARTMENT FOR 4TH OF JULY CELEBRATION (SEE LETTER ATTACHED)

Scott Shomo, Captain of the Harman Fire Department appeared before the Commission. He told the Commission that the Harman Fire Department has hosted a 4th of July celebration in Harman for the past two years. They have a fireworks display, chicken barbeque, parade etc. They have done this by collecting donations. He said every year it grows larger and costs more money. He said he was there to ask the Commission for any funding they could give. He said this event brought in approximately 1,000 people last year. Commissioner See moved to approve the funding request for the Harman Volunteer Fire Department in the amount of \$1,000.00 and it is to be taken out of Hotel/Motel Tax funds.

All yes – Motion passed unanimously

OPEN/REVIEW BIDS FOR COUNTY DEPOSITORY FOR FY 2016/2017

Commissioner Taylor said the state statute requires that we solicit bids for the County Depository every year. We received three bids.

1. Davis Trust Company - No bid
2. Mountain Valley Bank - No bid
3. Citizens Bank of WV - Fixed annual percentage yield of .55

Commissioner Johns moved to accept the bid of Citizens Bank of West Virginia for their bid of .55 for FY 2016/2017 for the county depository.

All yes – Motion passed unanimously

CONSIDER APPROVAL OF REAPPOINTMENT TO MIDLAND PUBLIC SERVICE DISTRICT BOARD OF DIRECTORS

Commissioner See moved to approve the reappointment of Steven G. Shumacher to the Midland Public Service District Board of Directors for a six year term beginning on July 1, 2016 and ending on June 30, 2022.

All yes – Motion passed unanimously

CONSIDER APPROVAL OF REAPPOINTMENT TO THE WV SOLID WASTE MANAGEMENT BOARD

Commissioner Johns moved to reappoint Christopher See to the WV Solid Waste Management Board as the representative for the Randolph County Commission. His term will begin July 1, 2016 and end on June 30, 2020.

Joyce Johns voted yes – Michael Taylor voted yes - Chris See did not vote.

Motion passed

CONSIDER APPROVAL OF BOARD APPOINTMENTS AND REAPPOINTMENTS TO THE RANDOLPH COUNTY DEVELOPMENT AUTHORITY BOARD OF DIRECTORS

Commissioner Johns moved to reappoint William Hartman, Tom Williams, Bonnie Serrett, Gary Clay, Mark Doak and Frank Koenig and the appointment of Hoy Ferguson to the Randolph County Development Authority Board with terms beginning July 1, 2016 and ending June 30, 2019.

All yes – Motion passed unanimously

CONSIDER APPROVAL OF CONTRACT RENEWAL FOR FY 2016/2017 WITH GLOBAL SCIENCE AND TECHNOLOGY, INC.

Commissioner Taylor said this is for the IT Service for the Courthouse Campus. Sheriff Brady and County Clerk Wiseman both said they are happy with the service that has been provided. Commissioner See moved to approve the renewal of the contract with Global Science and Technology, Inc. for FY 2016/2017, at the rate of \$1,380.00 per month.

All yes – Motion passed unanimously

CONSIDER APPROVAL OF CONTRACT WITH CLAYTOR ENTERPRISES, LLC TO DO YEARLY FINANCIAL STATEMENT FOR RANDOLPH COUNTY (SEE ATTACHED LETTER)

Commissioner Johns moved to approve the contract with Claytor Enterprises, LLC to do the yearly financial statement for Randolph County at the cost of \$4,500.00.

All yes – Motion passed unanimously

CONSIDER APPROVAL TO REMOVE CO-EXECUTORS AND APPOINT CITIZENS BANK OF WV OVER THE ESTATE OF THELMA LOUISE LOWTHER. (SEE ATTACHED)

County Clerk, Brenda Wiseman presented the Commission with a copy of the paperwork asking for the Co-Executors of the estate of Thelma Louise Lowther be removed and to have Citizens Bank of WV appointed over the estate. She explained that all of the heirs have agreed and the Co-Executors have agreed and the Special Fiduciary Commissioner, Heather Weese has agreed. Commissioner Johns moved to approve the removal of the Co-Executors and to the appointment of Citizens Bank of WV over the estate of Thelma Louise Lowther, as submitted.

All yes – Motion passed unanimously

REVIEW/APPROVE DATA SECURITY STANDARD THROUGH PCI FOR USE OF CREDIT CARD TAXES AND FEES WITHIN THE COURTHOUSE COMPLEX

Commissioner See moved to go into executive session to discuss a security issue.

All yes – Motion passed unanimously

Commissioner See moved to go back into regular session with no action taken in executive session.

All yes – Motion passed unanimously

Commissioner Johns moved to approve the signing of the contract with PCI regarding the security standard with acceptance of credit cards.

All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS

Commissioner Johns moved to approve the five final settlements, as submitted.

Patricia Ann Hare

Robert Lister Morgan

Hoy Alfred Riley

Virginia Salisbury

Lurenis Thompson

All yes – Motion passed unanimously

BUDGET REVISIONS (See copies attached)

Commissioner Johns moved to approve the nine budget revisions, as submitted.

All yes – Motion passed unanimously

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS

Commissioner Johns moved to approve the erroneous assessments/divisions of property, as submitted.

All yes – Motion passed unanimously

PAYMENT OF BILLS

Commissioner Johns moved to pay the bills, as submitted.

All yes – Motion passed unanimously

ADJOURN THE MEETING

Commissioner Johns moved to adjourn the meeting.

All yes – Motion passed unanimously

Attest: _____