

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the Randolph County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 15th day of September, 2016 at 6:00 p.m.

PRESENT: Michael Taylor, President of the Randolph County Commission and Joyce Johns, Commissioner thereof. Commissioner Chris See was absent.

Meeting called to order by Commissioner Taylor

PUBLIC COMMENT: None

MINUTES:

Commissioner Johns moved to approve the minutes from the special meeting that was held on August 29, 2016, as submitted.

All yes – Motion passed unanimously

Commissioner Johns moved to approve the minutes from the regular meeting that was held on September 1, 2016, as submitted.

All yes – Motion passed unanimously

REPORTS:

North Central Community Corrections Director, Erin Golden appeared before the Commission. She said there are currently 88 participants on the program. The program has saved the county \$321,343.75 in regional jail fees so far this fiscal year.

County Clerk, Brenda Wiseman reported that early voting for the General Election will begin on October 26, 2016 and run through November 5, 2016. She said the last day to register to vote or make any changes to your voter's registration record is October 18, 2016.

CORRESPONDENCE: None.

ANNOUNCEMENTS:

Commissioner Taylor announced there will be a special County Commission meeting held on September 21, 2016 at 6:00 p.m. to have the Public Hearing and second reading of the Randolph County Fire Fee Ordinance. He urged everyone to attend. He said October 9, 2016 will be the cutoff for the 45 day period for anyone to file objections.

ITEMS FOR DISCUSSION/ACTION:

OPEN/REVIEW BIDS FOR COMMISSION ROOM RENOVATION PROJECT

Commissioner Taylor said they have been discussing renovating the Commission meeting room for a while now. They contacted Bryson VanNostrand with VanNostrand

Architects and had him draw up the plans and then they put it out for bid. Commissioner Taylor opened the sealed bids. There were two bids received.

1. Huffman Corporation out of Clarksburg, WV Base Bid \$56,310.00 Alternate Bid \$16,370.00
2. Reliable Builders out of Buckhannon, WV Base Bid \$44,200.00 Alternate Bid \$15,120.00

Commissioner Taylor said they will take these two bids under consideration and give them to Bryson VanNostrand to review.

CONSIDER FUNDING REQUEST FROM THE ELKINS VOLUNTEER FIRE DEPARTMENT FOR THEIR UPCOMING FIREMAN'S PARADE DURING THE MOUNTAIN STATE FOREST FESTIVAL (See attached copy)

Tyler Harris with the Elkins Volunteer Fire Department appeared before the Commission. He said the Elkins Volunteer Fire Department is requesting assistance to support the 80th Mountain State Forest Festival Fireman's parade. He said the fire department needs help with funding for the food for 200-300 firemen and trophies and awards. They are requesting \$1,000.00 if possible. Commissioner Johns moved to approve the funding request from the Elkins Volunteer Fire Department in the amount of \$1,000.00 and that is to be taken out of Hotel/Motel Tax funds.

All yes – Motion passed unanimously

CONSIDER REQUEST FROM FOREST FESTIVAL OFFICE TO USE FRONT LAWN OF COURTHOUSE DURING THE MOUNTAIN STATE FOREST FESTIVAL

Commissioner Taylor said this is a request we receive every year from the Forest Festival office to set up their hospitality tent on the front lawn of the courthouse. Commissioner Johns moved to approve the request from the Mountain State Forest Festival to use the front lawn of the courthouse for the hospitality tent during the forest festival.

All yes – Motion passed unanimously

CONSIDER REQUEST FOR APPROVAL OF TWO BOARD APPOINTMENTS TO THE PIONEER MEMORIAL LIBRARY BOARD

Commissioner Johns moved to re-appoint Kristen Teter to the Pioneer Memorial Library Board for a five year term beginning July 1, 2016 and ending June 30, 2021.

All yes – Motion passed unanimously

Commissioner Johns moved to appoint Marlana Chestnut to the Pioneer Memorial Library Board to fill an unexpired term that will end June 30, 2020.

All yes – Motion passed unanimously

CONSIDER REQUEST FOR APPROVAL OF POLL WORKERS FOR THE GENERAL ELECTION TO BE HELD NOVEMBER 8, 2016

County Clerk, Brenda Wiseman presented to the Commission a list of poll workers for the General Election. She explained that there are two lists, one from the Republican Executive Committee and one from the Democrat Executive Committee. The commissioners reviewed the lists. Commissioner Johns moved to approve the poll workers for the General Election to be held November 8, 2016, as submitted.

All yes – Motion passed unanimously

CONSIDER/REVIEW WINDOW REPLACEMENT COSTS IN THE PROSECUTORS OFFICE FROM VANNOSTRAND ARCHITECTS

Commissioner Taylor said the windows in the Prosecutors Office have become problematic and it is extremely hot in the summer. The air conditioners cannot keep it cool. The commission had Bryson VanNostrand look at it and put it out for bids. There were three bids received.

1. S & M Glass from Fairmont, WV \$43,900.00
2. Talbott Glass from Elkins, WV Option A \$30,715.00 with Option B \$36,832.95
3. Wilson Glassworks from Bridgeport, WV Option A \$17,769.00 Option B \$20,250.00

Commissioner Taylor said Option B is for if there is any water damage done by the old windows.

Commissioner Taylor said Bryson VanNostrand has already looked at these bids and feels comfortable with accepting the low bidder's bid.

Commissioner Johns moved to accept the bid of Wilson Glassworks from Bridgeport, WV for removal and replacement of the windows in the Prosecuting Attorney's Office. All yes – Motion passed unanimously

CONSIDER REQUEST FROM SHERIFF TO HIRE COURT SECURITY OFFICER (See attached copy)

Chief Deputy, Brad Sharp appeared before the Commission. He said the Sheriff would like to request approval to hire Virginia Goff as a Court Security Officer with the Randolph County Sheriff's Office. He would like her to begin working on September 26, 2016 on a 90 day probationary period with a starting salary of \$21,000.00 per year with full county benefits.

Commissioner Johns moved to approve the hiring of Virginia Goff as a Court Security Officer for the Randolph County Sheriff's Office with a starting date of September 26, 2016 on a 90 day probationary period and with a starting salary of \$21,000.00 per year with full county benefits.

All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Johns moved to approve the nine final settlements/annual accountings, as submitted.

Jack Ray Goff

Ruth D. Poling

Thomas William Dean, Jr.

George Russell Rowan

Charles Arthur Phillips, Sr.

Mona Amelia Chewning

David James Currence

George V. Hannah, Jr.
Billy Joe Keaveny
All yes – Motion passed unanimously

BUDGET REVISION: None

ERRONEOUS ASSESSMENTS/DIVISIONS OF PROPERTY:

Commissioner Johns moved to approve the erroneous assessments/divisions of property,
as submitted.
All yes - Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Johns moved to pay the bills, as submitted.
All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Johns moved to adjourn the meeting.
All yes - Motion passed unanimously

Attest: _____