

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 26th day of September, 2019 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and Chris See and David Kesling, Commissioners thereof.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes of the regular meeting held on September 5, 2019, as submitted.

All yes – Motion passed unanimously

REPORTS:

Randolph County Assessor, Phyllis Yokum reported to the Commission that as of right now she has two hearings that will need to be held in October for the board of assessment appeals. She said she is working with the Attorneys to try to get them resolved, but if she can't the Commission will need to set up the hearings.

North Central Community Corrections Director, Erin Golden appeared before the Commission. She said they currently have 114 on the program and the program has saved the County \$429,618.00.

Sheriff Mark Brady reported that the mobile command unit is down. He said they took it to Roy's RV for repair of the generator, steps and a leak but now the air suspension it out of it. He said it is now at Elkins Truck Service and he doesn't know how much this is going to cost. He also reported that the kitchen in the old jail has been mostly remodeled now. He said they are just waiting for the doors and flooring to be done. He said they also put a new bathroom in. He said it looks really good and he is pleased with the work.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Scott announced that the next meeting of the County Commission will be held on October 3, 2019 at 1:30 p.m. .

ITEMS FOR DISCUSSION/ACTION:

INFORMATIONAL PRESENTATION: BRIDGETTE COOK FROM GOV.SPEND
Bridgette Cook did not appear at the meeting.

INFORMATIONAL PRESENTATION: KURT BARKLEY, THE ARTS CENTER

(See copy attached)

Kurt Barkley, Executive Director of the Randolph County Community Arts Center appeared before the Commission. He said the Randolph County Community Arts Center is a 501C3 charitable non-profit organization incorporated in 2001 with the mission to take a leadership role in the cultural life of our region by providing facilities and programming that will educate and inspire all of our citizens. He said for over 18 years the Arts Center has been providing art and music education, concerts, high quality art exhibits, cultural events and civic meeting space for our part of West Virginia. He said this is for young and old. He said they now have a full time stain glass studio and have 12 brown bag concerts throughout the year that are free to the public. He said last year 4,200 people came through their doors. The forest festival brings 2,500 – 3,000 people in to see the exhibits. He said they have two full time employees and a part time custodian and lots of volunteers. Mr. Barkley said he wants to add outreach to the elementary schools in all of Randolph County. He wants to send artists or performers to the schools. He said this past year they became part of the bus tour program and will have 10 buses come by the end of the year. He said this way the people can come and do a train ride and have dinner and come to the Arts Center for a performance. He said they are already booking buses to come in 2020. Mr. Barkley said they are reaching out for assistance and are asking for a donation of \$5,900.00 for the outreach program. He said they do get funding but it has been cut in the last four years by 50%. Commissioner See moved to approve the funding request in the amount of \$5,900.00 for the Randolph County Community Arts Center and that is to be taken out of hotel/motel tax funds.

All yes – Motion passed unanimously

CONSIDER ALLOWING DELPHIA REBECCA LODGE USE OF SIDEWALK FOR FOREST FESTIVAL PARADE

Commissioner Scott said this is something that has been done for a number of years. Commissioner Kesling moved to approve Delphia Rebecca Lodge the use of the sidewalk for the forest festival parade.

All yes – Motion passed unanimously

CONSIDER INTERN REQUEST FROM COMMUNITY CORRECTIONS

(See copy attached)

North Central Community Corrections Director, Erin Golden appeared before the Commission. She said she received an email from Davis and Elkins College about getting another intern in her office. She said they have done this for the past 3 years and it has went well. The person she would like to have for an intern is Leslie Boelter and this will be a non paid, non benefited position for a period of 120 hours starting today. Ms. Golden said she already had a background check done and everything was fine. Davis and Elkins College will have the insurance on Ms. Boelter while she is here working. Commissioner See moved to approve the unpaid internship of Leslie Boelter in the North Central Community Corrections office and this will be effective today and will be for 120 hours.

All yes – Motion passed unanimously

CONSIDER REQUEST FROM THE ELKINS VOLUNTEER FIRE DEPARTMENT
FOR MOUNTAIN STATE FOREST FESTIVAL FIREMAN'S PARADE

(See copy attached)

Commissioner Scott read a letter out loud that was sent to the Commission from the Elkins Volunteer Fire Department. They are asking for a donation of \$1,500.00 to help with the expenses associated with the fireman's parade including food for 250-300 firemen, trophies, awards etc. Commissioner Kesling moved to approve the funding request from the Elkins Volunteer Fire Department in the amount of \$1,500.00 and that is to be taken out of hotel/motel tax funds.

All yes – Motion passed unanimously

CONSIDERATION OF FIRE PROTECTORS FOR PICKENS VOLUNTEER FIRE
DEPARTMENT

Commissioner Scott said the Pickens Volunteer Fire Department approached the Commission a few months ago regarding doing a program with the school in Pickens. He said the fire department wants to give out smoke detectors and provide the training on how to install them to the children in the Pickens area. Commissioner Kesling moved to give \$500.00 to the Pickens Volunteer Fire Department to purchase smoke detectors for the children and this is to be taken out of courthouse contractual funds.

All yes – Motion passed unanimously

CONSIDER DONATION ANOTHER VEHICLE TO THE DEPARTMENT OF
MILITARY AFFAIRS

Commissioner See moved to table this item until the Commission can get further information on what vehicle it is that they are donating.

All yes – Motion passed unanimously

CONSIDER APPOINTMENT TO CIVIL SERVICE BOARD

Commissioner Kesling moved to table this item until the next meeting.

All yes – Motion passed unanimously

CONSIDER HIRING RECOMMENDATION FROM CIRCUIT CLERK

Commissioner Scott said that longtime employee, Carol Thompson, of the Circuit Clerk's office is retiring at the end of October. Randolph County Circuit Clerk, Phil Riggleman has submitted a letter to the Commission asking for Rosemary Shaffer to be approved for hire to take the place of Carol Thompson. He would like her to begin working on October 15, 2019. After reviewing the letter it was discovered that no starting salary or benefit information was on it. Commissioner See moved to table this item until the next meeting.

All yes -- Motion passed unanimously

CONSIDER RECOMMENDATION OF FIDUCIARY COMMISSIONER ON THE
ESTATE OF MICHAEL D. EVERHART

(See copy attached)

Randolph County Clerk, Brenda Wiseman appeared before the Commission. She explained that this estate is one that the Sheriff has been appointed over. She said there

was a claim filed against the estate from Convergent Outsourcing, Inc. The Sheriff has tried multiple times to reach them to determine the dates on the claim and to pay the outstanding claim. They have failed to respond. Fiduciary Commissioner, Jennifer Morgan was appointed to hold a hearing regarding this claim. She held the hearing on June 27, 2019 and has made a recommendation to the Commission to release the claim so that the Sheriff can move forward to settle the estate. Commissioner Kesling moved to approve the recommendation of the Fiduciary Commissioner on the estate of Michael D. Everhart, as submitted.

All yes – Motion passed unanimously

CONSIDER RECOMMENDATION OF FIDUCIARY COMMISSIONER ON THE ESTATE OF MILDRED RUTH WHITE

(See copy attached)

Randolph County Fiduciary Commissioner, John J. Wallace, IV appeared before the Commission. He said he was appointed as Fiduciary Commissioner over the estate of Mildred Ruth White because of a conflict between the heirs. He said he held a hearing and has submitted his recommendation to the County Commission. He said a copy has been mailed to all interested parties and he has had no objections filed. County Clerk, Brenda Wiseman said no objections have been filed in her office either. Commissioner See moved to approve the recommendation of the Fiduciary Commissioner on the estate of Mildred Ruth White, as submitted.

All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner Kesling moved to approve the sixteen final settlements/annual accountings as submitted on the following estates:

Lena Mae Alexander

Argel Ray Ash

Cora Jane Carr

Edgar Arlie Carr

Edgar Lee Carr

Dora Delauder

Ray Reon Essex

Jeffrey Michael Harper

Kathryn Kay Harrison

Ann Elizabeth Krueger

Julia Ann Lewis

Karen E. Shoop

Elmer David Stalnaker

Richard Harper Wamsley

Mary Ellen Ware

Pennie K. Ware

All yes – Motion passed unanimously

BUDGET REVISIONS:

(See copies attached)

Commissioner See moved to approve the in house budget revision for the OEM/911 in the amount of \$20,000.00 for equipment.

All yes – Motion passed unanimously

Commissioner See moved to approve the in house budget revision for OEM in the amount of \$3,000.00 for overtime unexpected due to the flooding.

All yes –Motion passed unanimously

Commissioner See moved to approve the State budget revision for the litter control grant in the amount of \$3,580.00.

Commissioner See voted yes

Commissioner Scott voted yes

Commissioner Kesling voted yes

Motion passed

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner Kesling moved to approve the Division of Property/ Erroneous Assessments, as submitted.

All yes - Motion passed unanimously

FIRE FEE ADJUSTMENTS: None

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted.

All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting.

All yes – Motion passed unanimously

ATTEST: _____