

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 1st day of November, 2018 at 1:30 p.m.

Present: Michael Taylor, President of the Randolph County Commission and Chris See and Mark Scott, Commissioners thereof.

Meeting called to order by Commissioner Taylor

PUBLIC COMMENT:

Mike Rezac from West Virginia Risk Pool, appeared before the Commission. He said he was there just to check in and give an update to the Commission about their services. He said they now have 49 of the 55 counties enrolled in the risk pool. Brooke and Monongalia counties recently joined, he said. Mr. Rezac said the West Virginia Risk Pool is always happy to help out with trainings, policies etc. He said they can come and do a walk thru for safety risks also.

MINUTES:

Commissioner Scott moved to approve the minutes of the October 18, 2018 regular meeting, as submitted.

All yes – Motion passed unanimously

REPORTS:

(See attached)

Erin Golden, Director of North Central Community Corrections, appeared before the Commission. She said there are currently 103 on the program and the program has saved the County \$638,878.25 in regional jail bills so far this fiscal year.

County Clerk, Brenda Wiseman gave a report on the Election. She said early voting is going on right now and as of the end of the day yesterday there were 2,448 voters. She said that is already 368 more than the total number of voters that voted early during the primary election and there are still three more days to go.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Taylor said WV State Code requires that the County Commission have a meeting every three years with all the wrecker services in the County to discuss policies and procedures. That meeting has been scheduled for Thursday November 15, 2018 at 11:00 a.m. in the Commission meeting room and it is a public meeting.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER DONATION FOR ELKINS ANNUAL CHRISTMAS PARADE

(See attached)

Mike Bell, President of the Elkins Randolph County Chamber of Commerce appeared before the Commission. He said they are respectfully requesting a donation in the amount of \$3,000.00 for the Elkins Christmas parade. He said this year's theme is "It's a Holly Jolly Christmas" and they anticipate more than 50 individual units, local businesses and community organizations to participate in the parade. He said after the parade the children can go to the YMCA to see Santa and get hot chocolate. He said it's a great community festive occasion and a long standing tradition. He said the chamber's budget this year is just over \$92,000.00 and they look to the Christmas parade to net and those proceeds go towards their programs. He said next week they will conclude their second pathway to leadership series, this is a four week class for emerging leaders and local businesses that covers communication, emotional intelligence, team building and these are the attributes and skills that leaders need to help our local businesses thrive. Mr. Bell said they are also sending two members of their workforce development committee to Little Rock, Arkansas next week and then again for two days in January to participate in the ACT Work Ready Communities boot camp. He said they want to find out what the gaps are between what our employers need and what we have prepared so they can connect those gaps. They can give us some plans of what has worked in some other cities and counties. He said they are also very excited to announce that Lisa Wood has been named as the new executive director of the Elkins Randolph County Chamber of Commerce and she will begin on November 7, 2018. He said the date of the Christmas parade is Wednesday December 5th with a rain date of Friday December 7th.

Commissioner See moved to approve a contribution of \$3,000.00 to the Elkins Randolph County Chamber of Commerce for the annual Christmas Parade and that is to be taken out of Hotel/Motel Tax funds.

All yes -- Motion passed unanimously

CINDY HART -- MOVE TWO PART TIME EMPLOYEES TO FULL TIME EMPLOYEES

(See attached)

911/OEM Director, Cindy Hart appeared before the Commission. She said she recently hired three part time employees and all three are working out very well. She said she would like to request that Ramon Goux and Chad Hawley be moved to full time positions. She said the other person wants to remain at part time because he has another job. She said she would like Mr. Goux and Mr. Hawley to be moved to full time effective on November 5, 2018 with a rate of pay of \$13.34 per hour with full county benefits. Commissioner Scott moved to approve the full time hiring of Ramon Goux and Chad Hawley at the rate of \$13.34 per hour with full benefits effective November 5, 2018.

All yes -- Motion passed unanimously

CONSIDER FUNDING FOR A NEW TRACTOR FOR 4-H CAMP

Sarah Cunningham appeared before the Commission. She said she is the new director at the 4-H Camp Pioneer. She said they appreciate all the help the County Commission gives them. She said the 4-H Camp is in need of a new tractor and they put it out for bid but only received one bid back. She said the bid they received was for \$32,500 and this is for the tractor and attachments. Commissioner Taylor asked if the Randolph County Recreation Board had any money set aside for this? Ms. Cunningham said that she didn't think so. Commissioner Scott asked her to get the Commission a copy of what was prepared so far so they could review it. Commissioner Taylor said the Commission is not ready to make a decision yet and will take it under advisement and get back with her.

CONSIDER MOVING DECEMBER 6, 2018 MEETING TO DECEMBER 5, 2018

Commissioner Taylor said the December 6th meeting will need to be changed to Wednesday December 5th because the West Virginia State Auditor's Office wants to attend the meeting and they can't come on the 6th.

Commissioner See moved to change the first meeting in December from the 6th to the 5th at 1:30 p.m.

All yes -- Motion passed unanimously

CONSIDER APPOINTING SHARON MOSS TO THE RUSSELL MEMORIAL PUBLIC LIBRARY

Commissioner Taylor said the Commission received a request from the Russell Memorial Public Library Board to appoint Sharon Moss for a five year term on the board.

Commissioner Scott moved to appoint Sharon Moss to the Russell Memorial Public Library Board for a five year term beginning on July 1, 2018 and ending on June 30, 2023.

All yes -- Motion passed unanimously

CONSIDER DONATING 2003 DODGE DURANGO TO TOWN OF HARMAN FOR WATER DEPARTMENT USE

(See attached)

Commissioner Taylor said the Commission received a letter from the Mayor of Harman, Jerry Teter, asking the County Commission if they had any used vehicles that they could donate to them for use of the water operators to obtain meter readings. Mr. Teter said in his letter that the Town of Harman is in the process of completing the Dry Fork water extension project. This project will provide water to the Dry Fork area as well as the housing developments of Canaan Crossing and Cherry Ridge. Commissioner Taylor said the Commission has a used 2003 Dodge Durango that the Assessor's Office used to use but it has been sitting for a while and they have discussed it and see no problem in giving it to the Town of Harman. Commissioner Scott moved to donate the 2003 Dodge Durango with a VIN #508373 to the Town of Harman for use of the water department.

All yes -- Motion passed unanimously

CONSIDER SIGNING DOCUMENTS ACCEPTING VOCA GRANT

Commissioner Taylor said the VOCA Grant paperwork had to be in Charleston last week so he went ahead and signed everything. He said the Commission will need to ratify his signature. The amount of the grant is \$40,754.00 and it is for the Victim Service Coordinator position in the Prosecuting Attorney's Office. Commissioner See moved to approve the ratification of Mike Taylor's signature on the VOCA Grant paperwork.
All yes -- Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner Scott moved to approve the four final settlements/annual accountings as submitted on the following estates:

Dolores Jane Cain

Martha Rose Morgan

Donald Lee Ryan

Clifford Darrell Shupp

All yes -- Motion passed unanimously

BUDGET REVISIONS: None

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner Scott moved to approve the Division of Property/ Erroneous Assessments, as submitted.

All yes - Motion passed unanimously

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the fire fee adjustments, as submitted.

All yes -- Motion passed unanimously

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted.

All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting.

All yes - Motion passed unanimously

ATTEST: _____

North Central Community Corrections

Randolph County Office

1-November-2018

	Fiscal Year		
	2015-2016*	2016-2017*	2017-2018 2018-2019
Total Number of Offenders	283	335	282 103
Full Participants	35	72	82 56
Condition of bond Services	103	152	124 74
Parole Offenders	19	35	25 8
Check ins and ds	8	20	16 15
Probation	18	32	15 8
Completed Program	12	26	20 20
Terminated from Program	91	81	73 37
Reentered Program from	107	169	106 38
Offenders in Rehab	42	67	34 11
Community Service Hours	6	19	7 1
Employment Hours	9,576	4,468	2,876 1,240
BIPPS Obtained	12,840	14,640	39,592 10,240
Drug Screens Administered	12 of 19	9 of 14	8 of 10 3-6
Positives	1,668	2,194	2,521 643
Negatives	205	223	290 82
Community Services Saving	1,463	1,971	2,231 561
Fees Collected	\$83,790.00	\$39,095.00	\$25,165.00 \$10,850.00
Amount Saved **	\$19,181.00	\$9,225.00	\$18,319.59 \$10,632.80
Total Amount Save the County	\$1,601,658.25	\$1,753,531.50	\$1,932,557.25 \$638,878.25
	<u>\$1,684,448.25</u>	<u>\$1,792,626.50</u>	<u>\$1,957,722.25 \$649,728.25</u>

*Totals for Fiscal Years 2005-2006, 2006-2007, 2007-2008, 2008-2009, 2009-2010, 2010-2011, 2011-2012, 2012-2013 are based on end of the year totals. Totals for Fiscal Year 2013-2014 of the offenders are based on current active offenders on the program. The rest of the Totals for Fiscal Year 2013-2014 are based on the Fiscal Year totals to date.

**Total amount saved based on Regional Jail fees of \$48.25 per day to house an inmate.

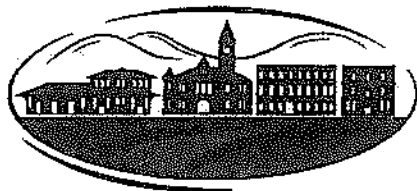
Exact participants on the program

1-Nov-18
Randolph County

Full Corrections	26
Bond	38
Service only	3
Check ins only	3
Probation	19
Parole	14
Total Participants	103

Specifics on Full Corrections

Employed	13
Unemployed	5
incarcerated	1
Running	5
Home maker	1
in School	0
Disability	1
Rehab	0
Total Participants	26



**ELKINS-RANDOLPH COUNTY
CHAMBER OF COMMERCE**

*ok -
\$3000.00
Hotel - Motel*

October 22, 2018

The Honorable Mike Taylor, President
Randolph County Commission
4 Randolph Ave # 102
Elkins, WV 26241

Dear Commissioner Taylor,

The Elkins-Randolph County Chamber of Commerce is grateful for the continued support provided by the Randolph County Commission. In January, our former executive director, Wendy Hill, submitted a consolidated request for funding of our annual operations and special projects. We appreciate this opportunity to resubmit our request for support of the Chamber's ongoing 2018 programs and an additional contribution toward the upcoming Elkins-Randolph County Christmas Parade.

In recent years, the Chamber of Commerce has received the following funding from the County Commission:

\$3,500 - County Contribution

\$3,000 - Annual Christmas Parade

\$5,000 - Fourth of July Fireworks - received July, 2018

ok →

The County Commission's contribution allows our organization to continue working on beneficial projects and events for the betterment of the Elkins- Randolph County business community.

We are pleased to report that the Elkins-Randolph County Chamber of Commerce is continuing to grow in membership. Within the past year, over 25 new members have joined the Chamber, and looking ahead to 2018 we have over 75 events and programs planned. We are confident that 2018 will lead to continued growth!

OFFICE RELOCATON

In order to keep the economic hub for our area under one roof, we have relocated our office to utilize shared office space with the Randolph County Development Authority. This move has permitted us to have better collaboration efforts with the Randolph County Development Authority, and has provided our membership with a more convenient location, use of up-to-date technology equipment, and larger meeting space to serve our membership.

10 eleventh street • ELKINS, WV 26241 • (304) 636-2717 • FAX: (304) 637-4902 • email:
chamber@erccc.com • www.erccc.com



Randolph County E911 / Randolph County Office of Emergency Management
30 Randolph Avenue, Suite 1, Elkins, WV 26241
911 Center 304-636-2000 OEM 304-636-0483 Fax 304-636-3298

November 1, 2018

I am requesting that Ramon Goux be moved from part time to a full time position with full benefits. He has completed his training requirements and his pay will need to be adjusted to \$13.34 per hour with full county benefits. Fulltime status start date will be Monday,

November 5, 2018.

Thank you,

A handwritten signature in cursive script that reads "Cindy Hart".

Cindy Hart, Director



Randolph County E911 / Randolph County Office of Emergency Management
30 Randolph Avenue, Suite 1, Elkins, WV 26241
911 Center 304-636-2000 OEM 304-636-0483 Fax 304-636-3298

November 1, 2018

I am requesting that Chad Hawley be moved from part time to a full time position with full benefits. He has completed his training requirements and his pay will need to be adjusted to \$13.34 per hour with full county benefits. Fulltime status start date will be Monday,

November 5, 2018.

Thank you,

A handwritten signature in cursive script that reads "Cindy Hart".

Cindy Hart, Director