

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 5th day of November, 2020 at 1:30 p.m.

Present: Chris See and Mark Scott, Randolph County Commissioners. Commissioner David Kesling was absent.

Meeting called to order by Commissioner See

PUBLIC COMMENT:

Debbie Anderson and Danny Manning appeared before the Commission. They are working in Harman as a clean up crew. She said they hired a few men that are poorer than poor and wanted to know if the County Commission could give any support for clothes, food etc.

Commissioner Scott said condolences to the family of the man that died on the job. Mr. Manning said the man had a heart attack and they worked on him for 30 minutes but couldn't revive him.

Commissioner Scott said they need to do a request for funding and the Commission could consider it at a future meeting.

Commissioner Scott recognized three people present at the meeting that was just elected or re-elected on November 3rd. County Commissioner Chris See, Senator Robert Karnes and Sheriff Rob Elbon

MINUTES:

Commissioner Scott moved to approve the minutes from the regular meeting that was held on October 15, 2020, as submitted.

All yes – Motion passed unanimously

Commissioner Scott moved to approve the minutes from the special meeting that was held on October 20, 2020, as submitted.

All yes – Motion passed unanimously

REPORTS:

Rhett Dusenberry from Congressman Mooney's Office appeared before the Commission. He said Congressman Mooney appreciates their support. He said congratulations to new Sheriff and to Robert Karnes. Commissioner Scott said the Commission is working on some community block grants and would like letters of support from Congressman Mooney.

Sheriff Mark Brady reported that his office has gotten the two new cruisers on the road. He said they have 3 names from the Civil Service Board for Deputy and should be ready

to hire 1 in December. He said they also have three new cruisers coming. Sheriff Brady said he met yesterday with the new Sheriff coming in, Rob Elbon, and he thinks it will be a smooth transition.

Robert Karnes thanked everyone for the good work done with the election and dropped off his cards to the Commission.

County Clerk Brenda Wiseman reported on the Election. She said everything went pretty smooth on Election day and the counting was done around 9:40 p.m. She said the canvass of the election will be held on Monday November 9th at 9:00 a.m. and it is open to the public.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner See announced that the next County Commission meeting will be held on November 19, 2020 at 1:30 p.m. He also announced that the County auction of vehicles and office equipment will be held on Saturday November 7, 2020 at 10:00 a.m. in the garage of the annex.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER FUNDING REQUEST FROM ELKINS DEPOT CVB

(See letter attached)

Anne Beardslee and Morgan Glopp appeared before the Commission representing Elkins Depot Welcome Center CVB, Inc. Ms. Beardslee said there was a break in and some Christmas lights were damaged and they stole ramps and rails t-shirts. She said this summer they had three visitors from Roadrunner Magazine. The magazine is going to do an article featuring motorcycling trips out of Elkins. This will be done in the March/April edition. She said the CVB would like to do a full page full color advertisement in this magazine. She said their marketing budget dropped \$71,000.00 because of COVID. The cost for this ad would be \$3,915.00. She said they would also like to advertise in Blue Ridge Country Magazine and the cost of that ad would be \$4,495.00. She said they would also like to advertise in West Virginia Living magazine and the cost of that ad would be \$1,800.00. She said the Polar Express train has been cancelled this year and only 7 or 8 trains ran out of Elkins this year and those were ones with groups that were already booked. Commissioner Scott moved to approve the funding request, as submitted, for advertising. This is to be taken out of the other 50% Hotel/Motel Tax funds.

All yes -- Motion passed unanimously

CONSIDER SIGNING RESOLUTION FOR WV DEVELOPMENT OFFICE LAND AND WATER CONSERVATION FUND

(See copy attached)

Commissioner Scott said this is a Resolution we do every year. Commissioner Scott moved to approve the signing of the Resolution, as submitted.

All yes -- Motion passed unanimously

CONSIDER APPROVAL OF RENOVATIONS FOR COUNTY CLERK'S OFFICE

(See copy attached)

Commissioner Scott said they have been doing renovations to some of the County offices and the next one they would like to work on is the County Clerk's Office. They received an estimate from Hopes and Dreams Construction. The first is for the back room where the Attorneys work and to update the bathroom and the estimate for that is \$7,355.65. The second estimate is for the back room of the Clerk's Office and the estimate for that is \$7,225.00. The third estimate is for some oak doors at the Magistrate's Office in the amount of \$1,000.00. Commissioner Scott said this does not exceed the amount that would need to go out to bid. Commissioner Scott moved to approve the estimates, as submitted, for renovations to the County Clerk's Office and doors for the Magistrate's Office.

All yes – Motion passed unanimously

CONSIDER SIGNING RESOLUTION FOR RANDOLPH COUNTY DEVELOPMENT AUTHORITY

(See copy attached)

Commissioner See said this is a Resolution they do every year for the Randolph County Development Authority stating that they are the lead economic development organization in Randolph County. Commissioner Scott moved to approve the signing of the Resolution, as submitted.

All yes – Motion passed unanimously

CONSIDER RATIFYING SIGNATURE FOR ATTORNEY

Commissioner Scott said last year there was an issue regarding longevity pay for the Deputies. He said the Commission had to seek outside counsel. They hired attorney Lonnie Simmons. He said today they just need to ratify the signature on the contract with attorney Simmons. Commissioner Scott moved to ratify the signature of the County Commission president on the contract with Attorney Lonnie Simmons.

All yes – Motion passed unanimously

CONSIDER FUNDING REQUEST FOR ELKINS-RANDOLPH COUNTY CHAMBER OF COMMERCE

(See copy attached)

Commissioner Scott said each year the Chamber of Commerce comes to the Commission for help with funding for the Christmas parade and Fourth of July events etc. He said this year since everything has been cancelled they are going to do a Christmas light display competition. He said the Commission has already budgeted \$3,500.00 for the Chamber of Commerce. Commissioner Scott said they are attempting to work thru issues with COVID and are hoping to have a very vibrant Christmas light competition. Commissioner Scott moved to approve \$10,000.00 out of Courthouse Contractual funds to the Elkins-Randolph County Chamber of Commerce for the Christmas light display competition.

All yes – Motion passed unanimously

CONSIDER HIRING FOR MAINTENANCE POSITION

Commissioner Scott said Mark Smith is retiring after 27 years from the maintenance staff. He said the Commission appreciates his service and he will be missed. They have advertised for the position and conducted interviews and have chosen James "Turk" Ramsey. He has 23 years experience at Bruce Hardwood. Commissioner Scott moved to approve the hiring of James "Turk" Ramsey with a starting salary of \$28,500.00 per year with full benefits and he will begin working on November 16, 2020.

Discussion: Commissioner See said Mark will be missed greatly. If he seen something that needed done he always did it without being asked. There will be a retirement party tomorrow November 6th from 11:30 – 1:30 here in the meeting room.

All yes – Motion passed unanimously

SELECTION OF ENGINEER FOR POOL/SPLASH PAD

Commissioner Scott said over the course of the last week the Commission interviewed the two engineers that submitted RFP's for the pool/splash pad. The two that submitted were E.L. Robinson and Thrasher Engineering. He said the four person committee scored them using a 5G process. He said E.L. Robinson received 103 points and Thrasher Engineering received 95 points. He said they have not discussed the cost yet and that will be done after the engineer is selected. Commissioner Scott moved to enter into a contract with E.L. Robinson to do the engineering for the pool/splash pad if the money is right.

All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner Scott moved to approve the 9 final settlements/annual accountings as submitted on the following estate:

Natalie Jean Barb
Thomas L. Brown
Lillian Lea Dewitt
Robert Sidney Dewitt
Genevieve Nell Louk
Marlene Constance McGee
Beula Delain Mullenax
Bruce Dewain Woolwine
Hazel Ruth Wood

All yes – Motion passed unanimously

BUDGET REVISIONS:

(See copies attached)

Commissioner Scott moved to approve an In-House Budget Revision from the Sheriff's Office in the amount of \$40,297.05 from the 073 account transferring it to the County Clerk's Office for budget tracking per WV Code.

All yes – Motion passed unanimously

Sheriff Brady said this is new guidelines that go into effect next year so that is why they need to get it transferred.

Commissioner Scott moved to approve an In-House Budget Revision from the Assessor's office in the amount of \$2,425.00 for new computers. All yes – Motion passed unanimously

Commissioner Scott moved to approve an In-House Budget Revision from the County Clerk's Office in the amount of \$3,500.00 for Election wages and overtime. All yes – Motion passed unanimously

Commissioner Scott moved to approve an In-House Budget Revision from the County Commission office in the amount of \$25,000.00 for the property enforcement. All yes – Motion passed unanimously

Commissioner Scott moved to approve a State Budget Revision in the amount of \$25,000.00 for COVID Contractual Services. Commissioner Scott voted yes – Commissioner See voted yes- Commissioner Kesling was absent - Motion passed

Commissioner Scott moved to approve a State Budget Revision in the amount of \$325.00 for Bldg/Land Ordinance Grant. Commissioner Scott voted yes – Commissioner See voted yes – Commissioner Kesling was absent – Motion passed

Commissioner Scott moved to approve a State Budget Revision in the amount of \$2,996.30 for COVID supplies. Commissioner Scott voted yes – Commissioner See voted yes – Commissioner Kesling was absent – Motion passed

Commissioner Scott moved to approve a State Budget Revision in the amount of \$303,586.00 for HAVA Subgrant for voting equipment. Commissioner Scott voted yes – Commissioner See voted yes – Commissioner Kesling was absent – Motion passed

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner Scott moved to approve the Division of Property/ Erroneous Assessments, as submitted. All yes - Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner Scott moved to approve the four fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Scott moved to pay the bills, as submitted. All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Scott moved to adjourn the meeting. All yes – Motion passed unanimously

ATTEST : _____