

STATE OF WEST VIRGINIA  
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 21st day of November, 2019 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and Chris See, Commissioner thereof. Commissioner, David Kesling was absent.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes of the regular meeting held on November 7, 2019, as submitted.

All yes – Motion passed unanimously

REPORTS:

(See copy attached)

Erin Golden, Director of North Central Community Corrections, reported to the Commission that there are currently 118 participants on the program and the program has saved the County \$713,328.00 in regional jail bills so far this fiscal year. She said the number one positive on the drug screens are Meth.

Mark Brady, Sheriff of Randolph County, reported to the Commission that the new Deputy should be graduating from the police academy the first of December. He said the new Deputy has done very well at the academy. Sheriff Brady said the work is continuing on the old Jail and they are working on the kitchen area now. He said they are trying to get the jail back up and running to utilize it more. He said he has one more Deputy position open and they are ready to hire.

CORRESPONDENCE:

Commissioner Scott said the Commission received notice that they have received a \$100,000.00 Courthouse Facilities Improvement Grant for the Jail roof repair. He said they won't be replacing the tiles but repairing them and putting them back on.

ANNOUNCEMENTS:

Commissioner Scott announced that Commissioner Kesling is out of State on business today and that is why he could not attend today's meeting.

ITEMS FOR DISCUSSION/ACTION:

(See copy attached)

INFORMATIONAL PRESENTATION FROM HARVEY TAYLOR FOR TVHS BAND

Harvey Taylor appeared before the Commission. He said he was there on behalf of the Tygarts Valley High School Band. He said the band is growing every year and the trailer they have to haul their equipment is old and heavy to pull. He said they bought it used years ago. He said he was there to ask for a donation from the Commission for them to get a bigger, lighter trailer. He said the band will be having fundraisers and he will be doing an Auction on February 15<sup>th</sup> at the Dailey Fire Hall. He presented a quote to the Commission for the trailer and said this company will build the trailer from the axle's up. He said to get started they need \$3,000.00 down.

Commissioner Scott said the issue the Commission has is that they can't take this out of Hotel/Motel Tax funds so they would have to use general county funds. He said he doesn't think they can give the whole amount they need. Commissioner See moved to approve \$1,500.00 out of Courthouse Contractual funds to the Tygarts Valley Band Auxiliary for a new trailer.

All yes -- Motion passed unanimously

#### CONSIDER APPROVAL OF RE-APPLICATION TO NCWVCA BOARD

(See copy attached)

Commissioner Scott said the North Central West Virginia Community Action Board needs the County Commission to do a recommendation/appointment for the public sector seats on the Board of Directors that will represent Randolph County. Linda Sanders and Karen Begg are currently seated on the Board and would like to re-apply for those positions. Commissioner See moved to approve the re-application of Linda Sanders and Karen Begg to the North Central West Virginia Community Action Board of Directors.

All yes -- Motion passed unanimously

#### INFORMATIONAL PRESENTATION FROM BREANNA GEORGE FOR MSFF

Breanna George, Executive Director of the Mountain State Forest Festival and Bob Woolwine, President of the Mountain State Forest Festival appeared before the Commission. Ms. George said they came today to request a donation of \$5,000.00 to help with remodeling their building. She said they store a lot of the old dresses and artifacts from the prior festivals upstairs in their building and it is in need of repair. She said it needs to be climate controlled and they need more space. She said right now the upstairs of the building is musty. She said this is a major storage area for the dresses that are displayed in the downtown windows during each Forest Festival. Commissioner Scott asked if they had a request letter with them today. Ms. George said she did not.

Commissioner Scott said they will take their request under consideration and asked Ms. George to submit a request letter.

#### CONSIDER DATES FOR BOARD OF EQUALIZATION HEARINGS

(See copy attached)

Randolph County Assessor, Phyllis Yokum said the Board of Review and Equalization is an opportunity for the taxpayers to appeal their assessed value each year. She said if they want to appeal their value they would first start with her office and then if not satisfied they would set up a hearing with the Board of Equalization and Review, which is the County Commission. She said this is something that is done every year in February.

Commissioner Scott said the hearing dates are as follows:

Friday January 31, 2020 from 10:00 a.m. to 12:00 p.m.  
Tuesday February 4, 2020 from 10:00 a.m. to 12:00 p.m.  
Friday February 7, 2020 from 10:00 a.m. to 12:00 p.m.  
Thursday February 13, 2020 from 4:00 p.m. to 6:00 p.m.  
Tuesday February 18, 2020 from 10:00 a.m. to 12:00 p.m.  
Wednesday February 19, 2020 from 10:00 a.m. to 12:00 p.m.  
Commissioner See moved to approve the hearing dates for the Board of Review and Equalization, as submitted.  
All yes – Motion passed unanimously

**CONSIDER HIRING PART TIME EMPLOYEE FOR FIRE FEE ADMINISTRATION**  
Commissioner Scott said the Commission received a request from the Fire Board to hire a part time person to be paid out of the fire fee funds. Sheriff Brady said he went to a fire board meeting a while back and they voted and agreed to pay half of the salary for a full time benefited position that would work in his office on the fire fee administration part of the time and help at his law enforcement office the rest of the time. He said Commissioner See agreed with this and told him to go ahead and advertise for the position which he is getting ready to do. Commissioner Scott said maybe they should talk to the Fire Board first before they make a decision. Sheriff Brady said the Fire Board already agreed and voted on it. Commissioner Scott said if the Commission does that then all responsibility will be transferred to the Sheriff's Office because Kathy will no longer do it.

**CONSIDER FIRE CHIEF APPOINTMENT TO ENFORCEMENT AGENCY**  
(See copy attached)  
Commissioner See moved to approve the appointment of Coalton Fire Chief, Ernie George, to the Enforcement Agency Board.  
All yes – Motion passed unanimously

**CONSIDER SIGNING LETTER OF SUPPORT FOR REMOVAL OF ALBRIGHT DAM**  
(See copy attached)  
Commissioner Scott said the Albright Dam is a decommissioned cooling dam that is owned by First Energy. He said it blocks boaters and kayakers from traveling from the historic town of Spruce all the way to Cheat Lake in Monongalia County. He said a representative from First Energy called the Commission and said they had a meeting regarding this and they have no problem letting the dam be removed. This dam is actually located in southern Preston County. Commissioner See moved to approve the signing of a letter of support for removal of the Albright Dam.  
All yes – Motion passed unanimously

CONSIDER CLOSING ADDITIONAL OLD ESTATES (LETTERS A-F)

Randolph County Clerk, Brenda Wiseman said she has 174 more old estates that need to be closed by the County Commission. She said the personal representatives of these old estates have been sent letters and these estates have been published as per House Bill 2746. Commissioner See moved to approve the closing of 174 old estates, as submitted. All yes -- Motion passed unanimously

CONSIDER APPROVAL OF HVAC MAINTENANCE AGREEMENT

Commissioner Scott said at the last County Commission meeting the Commission received and opened two bids for the HVAC Maintenance. He said they have reviewed them both. He said the bid from EMCOR was less at \$10,484.09 but if you read it, it covers less units. He said the bid from Casto Technical Services was for \$13,022.00 but it covers more units. He said the cost is higher but the cost per unit is less with Casto. Commissioner See moved to approve the bid for the HVAC Maintenance Agreement with Casto Technical Services, as submitted.

All yes -- Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner See moved to approve the six final settlements/annual accountings as submitted on the following estates:

Jacob Lievisse Adriaanse

Georgia G. Bowers

Hope C. Caplinger

Nancy Louise Miller

Dorothy Flo Poore

Thomas Keith Wolford

All yes -- Motion passed unanimously

BUDGET REVISIONS:

(See attached copy)

Commissioner See moved to approve one in house budget revision to increase the fire fee distribution to each fire department in the amount of \$2,000.00 per each one.

All yes -- Motion passed unanimously

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner See moved to approve the Division of Property/ Erroneous Assessments, as submitted.

All yes - Motion passed unanimously

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the 120 Fire Fee Adjustments, as submitted.

All yes -- Motion passed unanimously

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted.

All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting.

All yes - Motion passed unanimously

ATTEST: \_\_\_\_\_