

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the Randolph County Commission in and for the aforesaid County and State, at the Wees Annex, on the 15th day of December, 2016 at 1:30 p.m.

PRESENT: Michael Taylor, President of the Randolph County Commission and Chris See and Joyce Johns Commissioners thereof.

Meeting called to order by Commissioner Taylor

PUBLIC COMMENT: None

MINUTES:

Commissioner Johns moved to approve the minutes from the special meeting that was held on November 14, 2016 to canvass the election results, as submitted.

All yes – Motion passed unanimously

Commissioner Johns moved to approve the minutes from the regular meeting that was held on December 5, 2016, as submitted.

All yes – Motion passed unanimously

REPORTS:

North Central Community Corrections Director, Erin Golden, reported to the Commission that there are currently 100 participants on the program. She said the program has saved the County \$777,771.75 in regional jail fees so far this fiscal year. She said that John Conniff will be back to work approximately February 13, 2017. He has been off on military leave.

CORRESPONDENCE: None

ANNOUNCEMENTS:

County Commission Administrative Assistant, Donna Haddix announced that Governor Elect Jim Justice has appointed Commissioner Michael Taylor to the Economic Development Transition Committee Team and Governor Earl Ray Tomblin has appointed him to the Regional Jail Authority Board of Directors and which the term begins immediately. She said the first meeting for the Regional Jail Authority Board of Directors is going to be on January 5, 2017, in Charleston, which will be a conflict with the next County Commission meeting.

Commissioner Taylor announced that the next County Commission meeting will be held on Wednesday January 4, 2017 at 1:30 p.m.

Commissioner Joyce Johns said this is going to be her last meeting and she is going to be retiring after close to 28 years and she would like to thank the citizens of Randolph County for allowing her to serve as County Commissioner for the last six years. She said

to Commissioner See and Commissioner Taylor that they have accomplished a lot over the past six years and sometimes had their differences but you have to agree to disagree. She said the most notable of their accomplishments for her is the restoration that has been done to the Courthouse. She said the Randolph County Courthouse is one of the most beautiful Courthouses in the State of West Virginia. She said she has enjoyed working for the people of the County and working with all the elected officials and staff and she wishes the best for newly elected Commissioner Mark Scott.

Commissioner Taylor said immediately following the meeting today there will be a reception for Joyce's retirement in the main lobby of the Courthouse. He said they appreciate her years of service not only as a County Commissioner but as an employee of the County for nearly 28 years. He said they wish her nothing but the best in her retirement. Commissioner See said she will be missed and he hopes she enjoys her retirement.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER APPROVAL OF REVISED RANDOLPH COUNTY EMPLOYEE PERSONNEL MANUAL

Commissioner Taylor said last winter they met and discussed some changes that needed to be made to the Randolph County Employee Personnel Manual. He said they made those changes and sent it to their Attorney's Marshall, Dennehey, Warner, Coleman and Goggin out of Pittsburgh who has the HR Attorney and they reviewed it and made some additional changes after that. He said after the Commission approves it today they will have a training session in the month of January with the Attorney's coming in to do the training with every employee and give each employee a complete new copy with an index. He said the changes will be regarding work place violence and anti bullying and this is a new policy that they have added. The second change is regarding travel expense accounts with meals only being paid for if it is an overnight stay. The third change is regarding workers compensation pay and the County will no longer pay the extra money to make up the persons pay when someone is off on workers compensation. The fourth change is regarding people using cell phones in County owned vehicles. Commissioner See moved to approve the revised Randolph County Employee Personnel Manual, as submitted.

All yes – Motion passed unanimously

CONSIDER REQUEST FROM PROSECUTING ATTORNEY TO HIRE ASSISTANT PROSECUTING ATTORNEY

Randolph County Prosecuting Attorney, Michael Parker appeared before the Commission. He thanked Joyce Johns for her service to the County and said it has been a pleasure working with her and he hopes she enjoys her retirement. He said his Assistant Prosecutor Lori Haynes was elected Family Court Judge and will be leaving his office in January to take that position. He said an interview committee consisting of himself and his assistant prosecuting attorneys interviewed several qualified applicants but there was one that was above the rest. He said he would like to hire Leckta Poling who is currently the Barbour County Prosecuting Attorney and it is clear from her interview that she could come in and perform any function in the office based upon her previous experience. He

said the already budgeted amount of \$63,240.00 would be her starting salary and he would like for her to begin working on January 3, 2017 on a 90 day probation period and this will be a full time benefited position. Commissioner Taylor said the County is fortunate to find someone with this kind of experience. Commissioner Johns moved to approve the hiring of Leckta Poling as a Randolph County Assistant Prosecuting Attorney with a salary of \$63,240.00 per year and with an effective date of hire of January 3, 2017 on a 90 day probation period and this will be for a full time benefited position.

All yes -- Motion passed unanimously

CONSIDER REQUEST FROM COMMUNITY CORRECTIONS DIRECTOR TO EXTEND INTERNSHIP FOR DAVIS AND ELKINS COLLEGE STUDENT
North Central Community Corrections Director, Erin Golden appeared before the Commission. She said she was there to request permission for Erika Alfred to stay on as an intern in her office for another 240 hours, which would be the winter and spring terms. She said Ms. Alfred helps in the office with filing and other office duties. Commissioner See moved to approve the extension of internship for Davis and Elkins College student Erika Alfred in the Community Corrections Office.

All yes -- Motion passed unanimously

DON TETER FROM THE RANDOLPH COUNTY HISTORICAL SOCIETY SEEKING LETTER OF SUPPORT FOR THEIR GRANT APPLICATION
Don Teter appeared before the Commission. He said last year the Randolph County Historical Society applied for a Daughter of the American Revolution (DAR) grant for stabilization and climate control for their building in Beverly. They applied for \$15,000.00 in that grant application but they did not receive it. He said the Commission had given them a letter agreeing to match \$7,500.00 towards the \$15,000.00 grant they were going to receive. He said since they didn't get the grant that money was never expended. He said they have had a historic preservation consultant examine the building and they have specifically tried to find ways to address the issues that the DAR had with their previous application. Mr. Teter said this is a \$20,000.00 project and they are going to apply for a grant for \$10,000.00. He said they of course require a cash match and they are seeking funding for that also. He said this would be for the improvement on the Bosworth Store Building in Beverly that the Randolph County Historical Society operates out of. He said they need this grant for climate control because there is no heat in the building except for small heaters here and there. He said the building was bought about 40 years ago by the Randolph County Historical Society but not much maintenance has been done on it over the years. He said they should find out in May if grant is approved. Commissioner Johns moved to give the Randolph County Historical Society a letter of support for their grant application process and give them an agreement for a cash match of \$10,000.00 if grant is awarded.

All yes -- Motion passed unanimously

CONSIDER APPROVAL OF RECOMMENDATION OF FIDUCIARY
COMMISSIONER ON THE ESTATE OF WILLIAM D. PAULEY

(See attached copy)

County Clerk, Brenda Wiseman appeared before the Commission. She provided a copy to the Commission of the recommendation of Jennifer Morgan, Fiduciary Commissioner of Randolph County. Clerk Wiseman said that Mr. William D. Pauley passed away with a Will. In his Will he left everything to his Wife except for his guns which he left to his sons. One of his sons Mark Pauley sent a letter in to Clerk Wiseman stating that he had not received the guns. Clerk Wiseman appointed Jennifer Morgan, Fiduciary Commissioner and she held a hearing at her office on November 16, 2016. The Commission reviewed the documents and Clerk Wiseman said that she was told that Mrs. Pauley had met with Mark Pauley and gave him the guns after the hearing that day. Commissioner See moved to approve the recommendation of Fiduciary Commissioner, Jennifer Morgan regarding the estate of William D. Pauley.

All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Johns moved to approve the six final settlements/annual accountings, as submitted.

Paul Gregory Bonnes

Ruby I. Vance

Betty Jean Smith

Harl Edmond Lambert

Mary M. Gibson

Kathleen Grace Chewning

All yes – Motion passed unanimously

BUDGET REVISION: (see attached copies)

Commissioner Johns moved to approve the two budget revisions, as submitted.

All yes – Motion passed unanimously

ERRONEOUS ASSESSMENTS/DIVISIONS OF PROPERTY:

Commissioner Johns moved to approve the erroneous assessments/divisions of property, as submitted.

All yes - Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Johns moved to pay the bills, as submitted.

All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Johns moved to adjourn the meeting.

All yes - Motion passed unanimously

Attest: 