

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 21st day of April, 2020 at 1:30 p.m.

Present: David Kesling, President of the Randolph County Commission and Chris See and Mark Scott Commissioners thereof.

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner Scott moved to approve the minutes from the regular meeting that was held on April 2, 2020, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Mark Brady reported that the Deputies are still doing road patrols, criminal investigations, making arrests and everything has been going well. He said they have seen an uptick of domestic violence, battery and suspicious person's cases. He said they have been working with the health department and state police in identifying businesses that were not essential and closing them. He said revenues are still coming in with people still paying their taxes and he is grateful for that.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Kesling announced that the next Randolph County Commission meeting will be held on Thursday May 7, 2020 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

LAY THE LEVY

Commissioner Scott said fortunately the Commission is going to be able to keep the Levy rates the same as they have been in the past. He said it is exciting to be able to announce that the Levy Rate will remain the same so there will be no raise in taxes. Commissioner Scott moved to approve the Levy Rates for year 2020/2021 at Class 1 at 14.07 per \$100.00, Class 2 at 28.14 per \$100.00, Class 3 at 56.28 per \$100.00 and Class 4 at 56.28 per \$100.00.

Discussion: Commissioner See said several years ago the Commission lowered the Levy Rate and since then they have been holding their own and are able to keep it the same. He said it is thanks to the elected officials for working with the Commission at staying within their budgets. Commissioner Scott said most counties in the State are at the maximum levy rate so being able to keep it below the maximum level speaks well of our elected officials. All yes – Motion passed unanimously

INFORMATIONAL PRESENTATION FROM TAMMY DOLLY FOR ELKINS MAIN STREET (See copy attached)

Tammy Dolly from Our Town Inc. and The Mountain State Street Machines, spoke to the Commission by phone. She said they are still planning on having the car show in spite of the virus. She said two to three weeks ago she mailed out 875 invitations for the car show based upon the participation from last year and the year before. She said they are anticipating that the health department will allow for events to be held by the fourth of July. She said they would like to ask for a donation from the Commission as they have given in the past. She said if the event is cancelled they would like to offer to pay the money back or not receive the funds until they are sure they event is going to go on. She said they are concerned about what businesses are going to be able to contribute this year due to the virus. She said they do rely a lot on donations. Commissioner Scott asked if they have had any indication from the health department on events being cancelled? Ms. Dolly said they were told in early March not to have the concerts but nothing else has been cancelled at this time. Commissioner Scott asked what expenses do they have right now, before the event? Ms. Dolly said they need to order the dash plaques and registration packets and T-Shirts. She said this is something they do yearly. She said they are hoping that once people receive their invitations to come they will go ahead and book their rooms. Commissioner Kesling said it is a very worthwhile event. Commissioner Scott said if they are able to have the event it will probably be a large event because of so many other things being cancelled. Ms. Dolly said at this point they are moving forward to hold the event until they are told by someone that they can't have it. Commissioner Scott moved to approve \$2,000.00 from Hotel/Motel tax and re-visit this funding request after June 1st if they event does not get cancelled.
All yes – Motion passed unanimously

CONSIDER SIGNING LETTER FOR OTR NON INTOXICATING BEER LICENSE

Commissioner Scott moved to table this request until further notice.
All yes – Motion passed unanimously

CONSIDER APPOINTMENT TO MOUNTAINEER TRAIL NETWORK

(See copy attached)

Commissioner See said the Commission received a request from Mountaineer Trail Network asking for Ashton Berdine to be appointed to the network. Commissioner Scott said the legislature passed a bill in 2018 that established a Mountaineer Trail Network which is a BMX bicycle trail and each County involved appoints two representatives. They are not sure the term limits and Commissioner Scott said he would check on that. Commissioner See moved to appoint Ashton Berdine to the Mountaineer Trail Network.
All yes – Motion passed unanimously

CONSIDER APPOINTMENT TO THE HELVETIA PUBLIC LIBRARY BOARD

(See copy attached)

Commissioner Scott moved to re appoint Christine Long to the Helvetia Public Library Board for a term beginning on July 1, 2020 and ending on June 30, 2025.
All yes – Motion passed unanimously

CONSIDER CONTRACT RENEWAL WITH IBM FOR SOFTWARE CONTRACT
(See copy attached)

Commissioner Scott said this is software that is used for the AS/400 that is used by the Sheriff's Office, Circuit Clerk's Office and County Clerk's Office. This is a yearly contract renewal. Commissioner Scott moved to renew the IBM maintenance contract for one year in the amount of \$3,788.40, as submitted.

All yes -- Motion passed unanimously

CONSIDER APPROVAL OF NEW EMPLOYEE IN THE ASSESSOR'S OFFICE

Randolph County Assessor, Phyllis Yokum appeared before the Commission. She said Phil Isner, which was one of her longtime appraisers, retired. She said he was paid through the Assessor's Valuation fund. She said she advertised for the position and hired David Riddle who will be filling the full time benefited position. She said his starting salary will be \$24,000.00 and he will start as soon as it is safe for him to go in the vehicle with one of the other appraisers. She said his employment was approved by the property valuation commission. He will be paid from the Assessor's Valuation fund just like Phil Isner was in the past.

Assessor Yokum said there is another position of full time Clerk in her office that she needs approved. She said this position will be to fill the position that Stephanie Simmons currently holds part time. She said Stephanie could not take the full time position due to personal reasons. She would like to hire Christina Triplett with a starting salary of \$22,500.00 with an effective date of April 22, 2020. Commissioner Scott moved to hire Christina Triplett, as submitted.

All yes -- Motion passed unanimously

Assessor Yokum said that Stephanie Simmons would still like to be able to work as a fill in when needed. She would be paid on an hourly basis and during the budget meetings it was discussed that it would be under extra help.

CONSIDER APPROVAL OF RECOMMENDATION OF FIDUCIARY
COMMISSIONER ON THE ESTATE OF JAMES CLAIR CORLEY
(See attached copy)

Deputy County Clerk, Karla Mahanes presented the Commission with the recommended order from Fiduciary Commissioner John J. Wallace, IV regarding the estate of James Clair Corley. She said no objections have been filed regarding this recommendation. Commissioner See moved to approve the Fiduciary Commissioner's recommendation on the estate of James Clair Corley, as submitted.

All yes -- Motion passed unanimously

CONSIDER APPROVAL OF RECOMMENDATION OF FIDUCIARY
COMMISSIONER ON THE ESTATE OF JAMES D. WHITE, SR.
(See attached copy)

Deputy County Clerk, Karla Mahanes presented the Commission with the recommended order from Fiduciary Commissioner Jennifer L. Morgan regarding the estate of James D. White, Sr. She said no objections have been filed regarding this recommendation.

Commissioner Scott moved to approve the Fiduciary Commissioner's recommendation on the estate of James D. White, Sr., as submitted.

All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner Scott moved to approve the one final settlement/annual accounting as submitted on the following estate:

Donald G. Wood

All yes – Motion passed unanimously

BUDGET REVISIONS: (See copies attached)

Commissioner Scott moved to approve a state budget revision for the County

Commission budget in the amount of \$1,800.00 to cover the part time wages.

Commissioner See voted yes – Commissioner Scott voted yes – Commissioner Kesling voted yes – Motion passed

Commissioner Scott moved to approve an in house budget revision for the Fire Fee supplies in the amount of \$5,633.50.

All yes – Motion passed unanimously

Commissioner Scott moved to approve an in house budget revision for the Community Corrections Office in the amount of \$15,000.00.

All yes – Motion passed unanimously

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner Scott moved to approve the Division of Property/ Erroneous Assessments, as submitted. All yes - Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the 5 fire fee adjustments, as submitted.

All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Scott moved to pay the bills, as submitted. All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting.

All yes – Motion passed unanimously

ATTEST: _____