

STATE OF WEST VIRGINIA  
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 21st day of January, 2021 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and David Kesling and Chris See, Commissioners thereof.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT:

Phil Hudok appeared before the Commission. He said free speech is at the top of the bill of rights and he appreciates the Commission allowing him to speak today. He said he would like to talk about the COVID-19 virus and vaccine. He said in California they stopped giving out the vaccine Moderna because of serious side effects. He said a doctor lost her job because she gave her opinion. He said these shots could make people sterile. He provided a DVD to the Commissioners to watch to explain what people should know about these vaccines. Mr. Hudok said he comes and speaks but nothing is ever put in the Inter-Mountain and that is an issue for him. He said he wants people to know that these vaccines can have long term dangers.

Harvey Taylor appeared before the Commission. He said he is trying to get the food bank that was coming to the 4-H. He said there was a board meeting last night and it was approved to get it. He would like to use the runway at the airport. It will take 7 hours to give it out. He said the runway would be a good location because they can get two rows of cars, approximately 250 cars, to line up there. He said the food bank comes in once a month or every 5 weeks. He said people in this County need this food. He said they allow 1 box of food per address. He is asking the Commission to contact the FAA about using the runway. He said it usually comes in on a Friday and no other place is big enough to hold all those cars. He said David Kesling gave him bread from his bakery last night and he passed it out to people. Commissioner Scott said they will make a request but the FAA will have to approve it. He said he doesn't know if they will approve it as they are very stringent on what they allow there. He said they will ask immediately and get back to Mr. Taylor.

Richard Debias appeared before the Commission. He said he was there to discuss the deputies needing body cameras. He said he had an interaction with a Randolph County Sheriff's Deputy and he acted like a thug. He said this officer told his wife she should leave him. He said the way this officer acted was awful. He said he never seen anyone act like that. He said the officer was rude to him and his family. He said he now has a bad charge against him because the officer twisted it all up, everything that was said. He said he doesn't know how some people have jobs around here. He said he waited 3 months after he filed a complaint and Mark Brady sent him a three line response.

MINUTES:

Commissioner Kesling moved to approve the minutes from the regular meeting that was held on January 7, 2021, as submitted.

All yes – Motion passed unanimously

REPORTS:

Curt Gainer from Randolph County EMS reported that there was an ambulance wreck two weeks ago and that put a truck out of service. One employee is off with illness, all three stations are up and running. He said they did do a January to January run census and they were done about 1,500 runs from last year. He said he thinks that is because some of the facilities were not taking specialty patients at the time or because they were full.

Assessor, Phyllis Yokum reported that her office is working full staff right now and everybody is well. She said they had to be in the office because they did mail out the 10% increase notices, about 620 of those. She said she felt that everyone needed to be in the office to answer the calls from the taxpayers.

Erin Golden, Director of North Central Community Corrections, appeared before Commission. She said there are currently 125 participants on the program and the program has saved the County \$1,158,193.00 in regional jail bills so far this fiscal year.

Sheriff Rob Elbon gave a year- end report to the Commission. He said they answered 5,333 calls in 2020. He said they generated 480 cases out of those calls which resulted in 729 offenses. He said of those offenses 556 were misdemeanors and 173 were felonies. He said they arrested 210 individuals for 327 offenses. They investigated 294 collisions, 189 of those were reportable and 105 were private property exchanges. He said they issued 147 citations for 200 violations and they issued 146 warrants. He said civil process by deputies was 148. He said they served 107 protective orders in the County and they made 61 transports out of the County which included 29 mental hygiene cases. He said that is all of the numbers from 2020 and he believes it was down a little bit from the year before and he thinks that was because of COVID. He said the road units didn't make contact with people unless they absolutely had to. He said he anticipates those numbers to start coming up this year. Commissioner See asked if Sheriff Elbon has a full force now of Deputies? Sheriff Elbon said he has 1 Deputy out on quarantine, 1 Court Security Officer out who is still sick and Office Staff is full staff now.

County Clerk Brenda Wiseman reported that tomorrow is going to be Kitty Poling's last day. She is retiring. She said she is her main bookkeeper in her office and Kathy Weese is her replacement. Clerk Wiseman said there will be a retirement party tomorrow from 11:30 to 1:30 in the courthouse lobby for Kitty and she would like everyone to stop by and say goodbye to Kitty.

CORRESPONDENCE: None

**ANNOUNCEMENTS:**

Commissioner Scott announced that next meeting of the County Commission will be February 4, 2021 at 1:30 p.m.

**ITEMS FOR DISCUSSION/ACTION:**

**CONSIDER SIGNING A RESOLUTION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT ( See copy attached)**

Commissioner Scott said this is something they have been working on and have had a couple of public hearings about it. He said they are applying for up to \$250,000.00 for removal of distressed properties. Commissioner Kesling moved to approve the signing of a Resolution for the Community Development Block Grant.

All yes – Motion passed unanimously

**CONSIDER RENEWAL OF NEW SERVICE AGREEMENT FOR COUNTY GRANT WRITER**

Commissioner Scott said the Commission entered into an agreement approximately 2 years ago with Peggy Young Ross to help with writing grants. He said she not only helps the County to get grants she also helps to administer them. He said she has brought millions of dollars in grants to the County. Commissioner Kesling moved to renew the service agreement with Peggy Young Ross as grant writer for the County and her wage will be \$50.00 per hour.

Discussion:

Commissioner See said that some of her salary can be paid out of the grant money.

All yes – Motion passed unanimously

**CONSIDER APPROVAL OF HAVA SUBGRANT AGREEMENT**

(See copy attached)

County Clerk, Brenda Wiseman said this is a grant that she applied for through the State Election Commission for reimbursement of costs of extra election expenses due to COVID. She said this was for cleaning supplies, pencils, gloves, extra absentee ballots etc. The amount of the grant is \$11,203.67.00. Commissioner Kesling moved to approve the signature on the HAVA subgrant agreement, as submitted.

All yes – Motion passed unanimously

**CONSIDER SIGNING LETTER OF SUPPORT FOR ABB CONCRETE BLOCK PLANT (See copy attached)**

Commissioner Scott said America's Best Block Company is doing a feasibility study on the old Reckart Equipment property just past Beverly. He said the County Commission fully supports this and has prepared a letter to that effect. Commissioner See moved to approve the signing of a letter of support for America's Best Block Company.

All yes – Motion passed unanimously

**CONSIDER PURCHASE OF IPADS FOR THE RANDOLPH-ELKINS HEALTH DEPARTMENT**

Commissioner Scott said the Commission was approached by the health department about doing vaccinations off site. He said they have to input patient's information in at

the time of the vaccination and having iPads would help with that. He said the Commission has agreed to purchase two iPads at the cost of \$329.00 a piece for the health department. Commissioner Kesling moved to approve the purchase of two iPads for the Randolph Elkins Health Department, as requested. This will be taken out of COVID funding.

All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF COVID-19 RELATED SICK LEAVE FOR 2021

(See copy attached)

Commissioner Scott said last year Congress passed the Families First Coronavirus Response Act which mandated that employees be granted up to 80 hours of paid leave in the event they were affected by COVID-19. Those provisions expired on December 31, 2020. He said the Commission wants to continue that for the County employees. He said effective today the first 80 hours that the employee is off because of COVID related issues will not be counted toward their annual or sick leave. Commissioner Kesling said it was mandated they do it last year but they are choosing to do it this year.

Commissioner Kesling moved to approve the COVID-19 related sick leave policy for 2021, as submitted.

All yes – Motion passed unanimously

#### FINAL SETTLEMENTS:

Commissioner Kesling moved to approve the 7 final settlements/annual accountings as submitted on the following estates:

Leonard Neal Chidester

Theodore Fredrick E. Koerner

Kenneth Berton Pomp

Neal Edwin Shockey

Douglas Brent Tingler

Bobby Lee Vance

Patricia Renee Yokum

All yes – Motion passed unanimously

#### BUDGET REVISIONS:

(See copies attached)

Commissioner Kesling moved to approve an In-House budget revision in the amount of \$25,000.00 to decrease courthouse contractual and increase property enforcement.

All yes – Motion passed unanimously

Commissioner See moved to approve an In-House budget revision in the amount of \$500.00 to decrease law enforcement equipment and increase law enforcement telephones.

All yes – Motion passed unanimously

Commissioner Kesling moved to approve an In-House budget revision in the amount of \$800.00 to decrease magistrate contractual services and increase magistrate utilities.

All yes – Motion passed unanimously

**DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:**

Commissioner Kesling moved to approve the divisions of property/ erroneous assessments, as submitted.

All yes – Motion passed unanimously

**DISTRESSED PROPERTIES:** None

**FIRE FEE ADJUSTMENTS:**

Commissioner See moved to approve the 96 fire fee adjustments, as submitted.

All yes – Motion passed unanimously

**PAYMENT OF BILLS:**

Commissioner Kesling moved to pay the bills, as submitted.

All yes - Motion passed unanimously

**ADJOURN THE MEETING:**

Commissioner Kesling moved to adjourn the meeting.

All yes – Motion passed unanimously

Attest: \_\_\_\_\_

# Randolph County Commission



## Commissioners

David L. Kesling

Chris See

Mark D. Scott

## RESOLUTION

The **Randolph County Commission** (WV), met on January 21, 2021 with a quorum present and passed the following resolution:

Be it resolved that the **Randolph County Commission** hereby certifies that it has legal authority to apply for and administer funds through the **State of West Virginia Community Development Block Grant**; that a resolution has been duly passed as an official act of the applicant's governing body, authorizing the filing of the application, all assurances, and certifications contained therein, and directly authorizing **Mark Scott, Commission President**, the person identified as the official representative of the applicant to plan, budget, apply, receive and administer funds, and to provide such additional information as may be required.

Brenda Wiseman

Randolph County Clerk



State Capitol Building  
Charleston, WV 25305

January 11, 2021

Randolph County Commission

2 Randolph Ave

Elkins, WV 26241

Dear Randolph County Commission,

The State Election Commission has approved your CARES subgrant application in the amount of \$11,203.67.

After entering your DUNS number in the Definitions Section (D) and Section E(2), please review, sign, and return the attached subgrant agreement. Upon receipt of your completed subgrant agreement, the Secretary of State's office will return a signed copy and release your funds.

You may return your completed subgrant application by U.S. Mail or by email to [calder@wvsos.com](mailto:calder@wvsos.com) (email is preferred).

Sincerely,

Chris Alder

Assistant General Counsel

West Virginia Secretary of State

304-356-2617

# Randolph County Commission



## Commissioners

David L. Kesling

Chris See

Mark D. Scott

January 11, 2021

Magdi Hassanein, Chairman  
America's Best Block Company  
303 Seabay Lane  
Ocean City, Maryland 21842

RE: America's Best Block

Mr. Hassanein,

On behalf of the Randolph County Commission, I would like to express our full support and appreciate for your proposed autoclaved aerated concrete block plant in Beverly. Randolph County has a rich history of manufacturing jobs throughout the Tygart Valley and America's Best Block (ABB) would be a welcomed addition to our diverse group of manufacturers who already call Randolph County home. Please know the Randolph County Commission stands ready, willing, and able to assist in anyway we can to make ABB successful. If we can be of assistance, please do not hesitate to contact me.

Sincerely,

Mark Scott  
Commission President



# Randolph County Commission



## Commissioners

David L. Kesling

Chris See

Mark D. Scott

### MEMO TO ALL EMPLOYEES

January 15, 2021

To whom it may concern:

Last year, Congress passed the Families First Coronavirus Response Act, which mandated that employees be granted up to 80 hours of paid leave in the event they were affected by COVID-19. Those provisions expired December 31, 2020.

For the duration of 2021, Randolph County employees will be granted up to 80 hours of paid COVID-19 related sick leave. This leave will not be counted against an employee's annual or sick leave. If the courthouse facilities must be closed and staff is unable to report to work, this time will not be counted as leave even if the 80 hours have been used already. If a department head is required split their office into split shifts, this time will not be counted as leave even if the 80 hours have been used already.

This policy will remain in effect unless otherwise mandated by state or federal statute.

Sincerely,

Mark Scott, President  
Randolph County Commission



# Office of the SHERIFF OF RANDOLPH COUNTY

**Law Enforcement**  
32 Randolph Avenue  
Suite 201  
Elkins, WV 26241



**Tax Office**  
4 Randolph Avenue  
Suite 100  
Elkins, WV 26241

Web: RandolphSheriff.wv.gov  
Phone: (304) 636-2111  
Fax (304) 630-0467

Web: wvpropertytaxes.com  
Phone: (304) 636-2100  
Fax (304) 636-2093

**Robert R. Elbon Jr., Sheriff**

1/21/2021

The Sheriff's Office respectfully requests the following budget revisions. Supporting documentation is attached.

### IN-HOUSE BUDGET REVISION

**Reason for Revision:** Revision to increase LE Telephone line item to accommodate additional lines for new/returning deputies

**REVENUES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
No Change					

TOTAL INCREASE/(DECREASE) REVENUE: \$0.00      \$0.00      \$0.00      \$0.00

**EXPENDITURES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
001-700-2-11-00	Law Enforcement Telephone	\$8,640.00	\$500.00		\$9,140.00
001-700-4-59-00	Law Enforcement Equipment	\$9,300.00		\$500.00	\$8,800.00
		\$17,940.00	\$500.00	\$500.00	\$17,940.00

TOTAL INCREASE/(DECREASE) EXPENDITURES: \$0.00

REVENUE CHANGE LESS EXPENDITURE CHANGE \$0.00

Respectfully,

Robert R. Elbon Jr.  
Sheriff/Treasurer

1-21-2021  
CS moved  
CS yes  
DK yes  
MS yes

