

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 15th day of April, 2021 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and David Kesling, Commissioner. Commissioner, Chris See was absent.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT:

Jane Birdsong appeared before the Commission. She said there will be an Earth Day Celebration next Thursday at the Elkins City Park from 4:30 pm to 6:30 pm. She said a lot of people came together to make this happen and possibly next year the County Commission would like to participate. She said there will be lots of give aways and vendors set up for the celebration. She said on Friday the Democratic Women will be planting trees at a couple of the schools for shade.

Richard DeBias appeared before the Commission. He said he has been here before about the police getting body cams. He said the cops have no control and they do what they want. He said this will be his last meeting. He said Bryan Talkington came to his house and harassed his family and no one will come to his house and treat his wife like that. He said they trumped up the charges on him and it was all a fixed deal. He said the cops don't have a tough job. He said he came to defend himself and the next time anyone messes with his family he will sue this County. He said he asked for a special meeting to sit down and talk with Bryan Talkington and the Sheriff but they won't do that.

Jennifer Griggs appeared before the Commission. She said she was there about the Randolph County Housing Authority CDBG Grant. She said she wants to do a report once a month on it. She said they have 26 grants for Randolph County residents and have helped two households that were going to be evicted stay in their homes. She said they helped two other households with utility bills, etc. She said they also hired someone to help get the word out to people about these grants. She said the Learning Center work grant program is doing well and this Monday at 1:00 pm is a meeting regarding the clinical medical assistance program. She said people will be able to take their college courses right here in Elkins for phlebotomy, EKG and medical assistant jobs. The classes will begin in August. She said they are also doing a Zoom class training and public speaking class with more coming up in May.

MINUTES:

Commissioner Kesling moved to approve the minutes from the regular meeting that was held on April 1, 2021, as submitted. All yes – Motion passed unanimously

Commissioner Kesling moved to approve the minutes from the special meeting that was held on April 5, 2021, as submitted. All yes – Motion passed unanimously

REPORTS:

Erin Golden, Director of North Central Community Corrections appeared before the Commission. She said there are currently 108 participants on the program and the program has saved the County \$1,579,983.00 in regional jail bills so far this fiscal year. (See copy attached)

Rhett Dusenberry from Alex Mooney's office was present and said they are always ready to do letters of support for any grants that the County is applying for.

Sheriff Elbon reported that K-9 officer, Hacker, is doing well and they conducted a sting and did 29 traffic stops and made 6 drug arrests from that.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Scott announced that the next regular meeting will be held on May 6, 2021 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

INFORMATIONAL PRESENTATION FROM OUR TOWN, INC.

(See copy attached)

Doug Starcher from Our Town, Inc. appeared before the Commission. He said the main goal back in 2016 when Our Town, Inc. was established was to save the annual car show. He said since then they have decided to add other events such as the scarecrow festival, gnomes at Christmas and spring flowers downtown. He said everything they do is free to the public. He said the concert series they did in 2019 was a huge success and they have 11 concerts scheduled for this year. He said they will be having the cruise-in car shows every week and the annual car show and fireworks for the 4th of July. He said this is just a group of volunteers. He said they are putting displays in all the vacant windows around Elkins. He said the concerts are not paid for yet and they are hoping to get extra funding from the Commission for that. He said they have quality performances coming. Commissioner Scott said a lot of people come from out of the County to these events and he appreciates what they do. Commissioner Kesling moved to donate \$5,000.00 to Our Town, Inc. for their 2021 activities and that is to be taken out of Hotel/Motel Tax funds. All yes – Motion passed unanimously

INFORMATIONAL PRESENTATION FROM THE WV FOOD AND FARM COALITION

Sierra Cox spoke to the Commission by phone. She said the WV Food and Farm Coalition is a non-profit organization out of Charleston, WV. She said they serve multi-county regions and Erin Nyers is the agent for Randolph County but she is having a baby soon. She said they are applying for a grant to put in 5 manufacturing food kitchens. She said they have been working with Tom Rennix from the old Homestead School and they think that would be a good location for one of these kitchens. She said the kitchen there is not in use but has some good equipment. She said the grant would cover the equipment but not any construction on the building itself. She said rent would be covered by the grant. She said this grant goes through December 2023. She said they are asking for letters of support from the County Commission. She said they will draw up the letter of support and send it to the Commission to be signed. Commissioner Scott said the purpose of this is to help local food producers? Ms. Cox said yes that is correct. Commissioner Scott said if they send the letter of support document it could be placed on the next agenda for consideration.

CONSIDER APPROVAL OF UPGRADES TO OPERATING SYSTEM

Commissioner Scott said the current version 7.2 of the AS400 is no longer going to be supported by Software Systems and it needs to be upgraded to a 7.3 version. The cost of this upgrade is \$1,200.00. The AS400 is used by multiple offices in the courthouse and needs to be kept up to date. Commissioner Kesling moved to approve the upgrade to the AS400 in the amount of \$1,200.00 made payable to Software Systems, Inc., as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF QUOTE FROM GST FOR FIREWALL RENEWAL

Commissioner Scott said this firewall is what keeps the County data safe. He said they don't want what happened in another County and few years ago happen to us. He said they had to pay to get their records back and still did not get all of them back. He said this is a three year contract with Global Science and Technology in the amount of \$2,000.87. Commissioner Kesling moved to approve the quote from GST for firewall renewal, as submitted. All yes – Motion passed unanimously

CONSIDER APPROVAL OF QUOTE FROM RELIABLE ROOFING FOR FLAT ROOF REPAIRS ON WEES ANNEX AND OLD 911 BUILDING

Commissioner Scott said Sheriff Elbon notified the Commission that there was a leak in the stairwell at the Wees Annex. He said Reliable Roofing came and looked at it and has given them a quote to repair it. He said they will clean and remove the debris and repair as needed. He said the quote is in the amount

of \$5,000.00. Commissioner Kesling moved to approve the quote from Reliable Roofing to repair the roof on the Wees Annex and old 911 Building. All yes – Motion passed unanimously

CONSIDER APPROVAL OF PAYMENT FOR SECURITY CAMERAS IN THE OLD 911 CENTER

Commissioner Scott said the Law Enforcement office and the County Commission office is going to be moving down to the old 911 building. He said Digital Soup has removed all the old wiring and installed new cameras in that building. He said there was a massive amount of old wires that had to be removed. The cost of that is \$6,265.03. Commissioner Kesling moved to approve the payment to Digital Soup for the removal of old wires and to install the new cameras in the amount of \$6,265.03. All yes – Motion passed unanimously

CONSIDER SIGNING RESOLUTION FOR LITTER CONTROL GRANT

(See copy attached)

Commissioner Scott said this is to apply for another litter control grant. He said with last year's grant the Commission was able to install 12 trash receptacles around the County that had major litter problems. He said they are applying for a new grant of \$5,000.00 to do more work on this issue. Commissioner Kesling moved to approve the signing of the County Clerk on the Resolution for the FY 2022 Litter Control Grant. All yes – Motion passed unanimously

SELECTION OF ENGINEER FOR WV CFIA 18TH CYCLE GRANT SIDEWALK PROJECT

Commissioner Scott said this is the 4th year in a row that the County has received a \$100,000.00 grant from the Courthouse Facilities Improvement Authority. He said with those grants they did the front and back of the roof of the main Courthouse and are in the process of repairing the roof on the old jail. He said this next grant is going to be used to do sidewalk repair around the buildings. He said the sidewalks are in bad shape. He said they interviewed potential engineers for this project and received bids from them and have chosen E.L. Robinson to do the engineering on this project and the amount of their bid was \$24,000.00. Commissioner Kesling moved to approve E.L. Robinson as the engineer for the sidewalk project in the amount of \$24,000.00. All yes – Motion passed unanimously

OPENING OF 911 SIGN INSTALLATION BIDS

Commissioner Scott said the Commission put out a proposal for bids to put new 911 road signs up. He said the signs and construction materials will be provided and this is just the labor to install the new signs. He said they received 4 bids. Commissioner Scott opened the bids and read each one out loud.

1. Hopes and Dreams Construction \$150.00 per sign
2. J & W Contracting, LLC \$60.00 per sign
3. Triple H Construction \$115.00 per sign
4. Earthworks Excavators \$84.50 per sign

Commissioner Kesling moved to approve the bid from J & W Contracting, LLC in the amount of \$60.00 per sign, as submitted. All yes – Motion passed unanimously

CONSIDER APPOINTMENT TO NORTH CENTRAL COMMUNITY CORRECTIONS BOARD

Erin Golden, Director of North Central Community Corrections, appeared before the Commission. She said last month a board member resigned and they need to replace them. She said the board met and has chosen Beverly Goldizen to be an At-Large board member. Commissioner Kesling moved to approve the appointment of Beverly Goldizen as a member, At- Large, on the North Central Community Corrections Board. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Kesling moved to approve the 10 final settlements/annual accountings as submitted on the following estates:

David Wayne Barr

Robert Earl Cain

Carl Vaughn Cochran

Doil Edward Fincham

Edith Marie Foland

Arthur Garland Hamrick

Tharon L. Jack

William A. Kosanic

Ronal Lynn Skidmore

Arley B. Thompson, Jr.

All yes – Motion passed unanimously

BUDGET REVISIONS:

{See attached copies}

Commissioner Kesling moved to approve an In-House budget revision for the Sheriff's Office in the amount of \$1,000.00 from Jail Maintenance to Jail Equipment. All yes – Motion passed unanimously

Commissioner Kesling moved to approve a State budget revision for the County Commission Office in the amount of \$6,380.80 from Courthouse Contractual to County Commission wages, FICA and medicare. Commissioner Kesling voted yes, Commissioner Scott voted yes, Commissioner See was absent. Motion passed

Commissioner Kesling moved to approve a State budget revision for the Litter Control Grant in the amount of \$150.00 from Community Development to Litter Control. Commissioner Kesling voted yes, Commissioner Scott voted yes and Commissioner See was absent. Motion passed.

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Kesling moved to approve the divisions of property/ erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner Kesling moved to approve the 9 fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Kesling moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Kesling moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

North Central Community Corrections

Randolph County Office

15-April-2021

	Fiscal Year					
	2015-2016*	2016-2017*	2017-2018*	2018-2019	2019-2020	2020-2021
Total Number of Offenders	283	335	287	310	308	108
Full Participants	35	72	82	78	56	34
Condition of bond	103	152	124	149	172	165
Services	19	35	25	14	27	43
Parole Offenders	8	20	16	28	15	22
Check ins and ds	18	32	15	15	11	1
Probation	12	26	20	26	28	12
Completed Program	91	81	75	88	86	82
Terminated from Program	107	169	108	123	99	66
Reentered Program from	42	67	34	25	25	11
Offenders in Rehab	6	19	7	3	10	4
Community Service Hours	9,576	4,468	2,876	3,330	1,030	3,480
Employment Hours	12,840	14,640	39,592	27,500	26,540	10,560
BIPPS Obtained	12 of 19	9 of 14	8 of 10	8-14	9-17	9-20
Drug Screens Administered	1,668	2,194	2,521	2,001	2,697	1,856
Positives	205	223	290	261	394	360
Negatives	1,463	1,971	2,231	1,740	2,303	1,496
Community Services Saving	\$83,790.00	\$39,095.00	\$25,165.00	\$29,137.50	\$9,012.50	\$30,450.00
Fees Collected	\$19,181.00	\$9,225.00	\$18,319.59	\$31,113.80	\$36,553.00	\$19,315.00
Amount Saved **	\$1,601,658.25	\$1,753,531.50	\$1,932,557.25	\$1,889,331.25	\$1,921,839.25	\$1,579,983.00
Total Amount Save the County	<u>\$1,684,448.25</u>	<u>\$1,792,626.50</u>	<u>\$1,957,722.25</u>	<u>\$1,918,468.75</u>	<u>\$1,930,851.75</u>	<u>\$1,610,433.00</u>

*Totals for Fiscal Years 2015-2016, 2016-2017, 2017-2018, 2018-2019, 2019-2020 are based on end of the year totals. Totals for Fiscal Year 2020-2021 of the offenders are based on current active offenders on the program. The rest of the Totals for Fiscal Year 2018-2019 are based on the Fiscal Year totals to date.

**Total amount saved based on Regional Jail fees of \$48.25 per day to house an inmate.

Exact participants on the program

15-Apr-21
Randolph County

Full Corrections	12
Bond	59
Service only	16
Check ins only	0
Probation	9
Parole	12
Total Participants	108

Specifics on Full Corrections

Employed	6
Unemployed	1
incarcerated	0
Running	4
Home maker	0
in School	0
Disability	1
Rehab	0
Total Participants	12

April 12, 2021

Approved

Randolph County Commission
4 Randolph Ave Suite 102
Elkins, WV 26241

Dear Commissioners:

Our Town, Inc. is asks the County Commission consider a request for funding in the amount of \$5,000 to support Our Town's 2021 activities.

The Elkins community and visitors from surrounding communities and other areas have responded positively to Our Town's recent activities including the fall scarecrows created by businesses, schools, and other groups. Gnomes built by Our Town volunteers appeared during the winter months. Flowers popped out for spring cut by the Randolph County Wood Technology Center from wood donated by Elkins Builders Supply and painted by area residents.

Planning for Our Town's summer activities is well underway. We will have a series of events including displays celebrating our patriotic heritage focusing on Memorial Day, Flag Day, West Virginia Day, July 4, and Labor Day. Numerous and varied community groups have signed up to participate in the celebration. They range from D&E College, AmeriCorps volunteers, and The Inter-Mountain to the Emma Scott Garden Club, DAR, and Log Cabin Quilters. July 4 will have a special celebration anchored by the annual Car Show and an evening concert.

Cruise-Ins and Concerts return this year in downtown Elkins. The season will begin with a Cruise-In on May 13 and end with a Cruise-In and Concert on September 23. The 2021 bare bones budget for this months' long event is \$19,000. In the past most funding has come from local banks, small business owners, and private individuals. As we are all aware our local businesses have had a difficult year caused by the pandemic. We appreciate the past financial support received from the Commission. All events are free and attract visitors to Elkins and strengthen the vibrancy of our downtown.

Eleven bands are under contract for this season at an average cost per band of \$1,500. A list of the bands and the price is included with this letter. Bands are the largest Cruise-In expense. Next is portable rest room rental at \$2,000 for the season. The Elkins Depot and Welcome Center remains closed and there is an urgent need to provide portable restroom facilities. Approval for use of the Amphitheater is in hand and the cost will be \$250 for the season. The remaining budget amount is contingency. Our Town has had to rent sound equipment in the past.

Thank you for considering this funding request to support Our Town's 2021 activities. We look forward to hearing from the County Commission.

Sincerely,

Randolph County Commission



Commissioners

David L. Kesling

Chris See

Mark D. Scott

RESOLUTION

The **Randolph County Commission** (WV), met on April 15, 2021 with a quorum present and passed the following resolution:

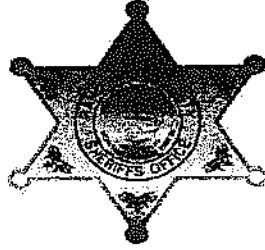
Be it resolved that the **Randolph County Commission** hereby certifies that it has legal authority to apply for and administer funds through the **WV Department of Environmental Protection Rehabilitation Environmental Action Plan Grant Program for FY2022 Litter Control Grant**; that a resolution has been duly passed as an official act of the applicant's governing body, authorizing the filing of the application, including a match of up to \$5,000 and all understandings and assurances contained therein, and directly authorizing the **President of the Randolph County Commission**, the official county representative of the applicant, to act in connection with the application and to provide such additional information as may be required.

Brenda Wiseman

Randolph County Clerk

Office of the SHERIFF OF RANDOLPH COUNTY

Law Enforcement
32 Randolph Avenue
Suite 201
Elkins, WV 26241



Tax Office
4 Randolph Avenue
Suite 100
Elkins, WV 26241

Web: RandolphSheriff.wv.gov
Phone: (304) 636-2111
Fax (304) 630-0467

Web: wvpropertytaxes.com
Phone: (304) 636-2100
Fax (304) 636-2093

Robert R. Elbon Jr., Sheriff

4/1/2021

The Sheriff's Office respectfully requests the following budget revisions.

Approved
4/15/21

IN-HOUSE BUDGET REVISION

Reason for Revision: To increase the Jail Equipment line item.

REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
No Change					

TOTAL INCREASE/(DECREASE) REVENUE: \$0.00 \$0.00 \$0.00 \$0.00

EXPENDITURES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
001-703-459-00	Jail Equipment	\$2,000.00	\$1,000.00		\$3,000.00
001-703-215-00	Jail Maintenance	\$15,000.00		\$1,000.00	\$14,000.00
		\$17,000.00	\$1,000.00	\$1,000.00	\$17,000.00

TOTAL INCREASE/(DECREASE) EXPENDITURES: \$0.00

REVENUE CHANGE LESS EXPENDITURE CHANGE \$0.00

Respectfully,

Robert R. Elbon Jr.
Sheriff/Treasurer

Approved
4/15/21

State BUDGET REVISION 4/15/21

Reason for Revision: Commission Wages & Benefits

REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		REVISION		REVISED AMOUNT
		AMOUNT		INCREASE	DECREASE	

EXPENDITURES:

ACCOUNT NUMBER		PREVIOUSLY APPROVED		REVISION		REVISED AMOUNT
		AMOUNT		INCREASE	DECREASE	
001-401-1-3.00	Co Comm Wages			\$4,100.00		
001-401-1-04.00	Co Comm FICA			\$300.00		
001-401-1-04.01	Co Comm Medicare			\$60.00		
001-401-1-11.00	Co Comm Retire Ben Trust			\$1,920.80		
001-424-2-30.00	Courthouse Contractual				\$6,380.80	

Total: ~~XXXXXX~~

Approved
4/15/21

State BUDGET REVISION 4/15/21

Reason for Revision: Litter Control

REVENUES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT		INCREASE		DECREASE		REVISED AMOUNT	

EXPENDITURES:

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT		INCREASE		DECREASE		REVISED AMOUNT	
001-230-2-30.00	Community Development						\$150.00		
001-813-4-58.97	Litter Control			\$150.00					

Total: \$300.00