

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 3rd day of June, 2021 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and Chris See and David Kesling, Commissioners thereof.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT:

Richard DeBias appeared before the Commission. He said he was mainly there to see Sheriff Rob Elbon today but since he was here he thought he would make a public comment. He said he personally can't stand the majority of the people in this County. He said he still thinks our police officers should have body cams. He said in Charleston they are going to do away with their shotguns and upgrade their tasers and do away with handguns. He said his main thing is really the body cams because he still cannot get over the way he and his family was treated when he was arrested. He said he got a real bad charge and he didn't deserve it. He said the Magistrate and the Prosecuting Attorney shouldn't even be in charge of anything. He said the body cams can be afforded. He said Sheriff Elbon said he is on board to get them but there is no money for them. He said at least Mr. Scott took his phone call and returned it and at least Sheriff Elbon talked to him. He said he has to give them credit for that. He said everyone else in the past was a bunch of crooks. He said there were four cops and an ambulance that came to his house to arrest him, one man in a wheelchair. He said if there is no money how can they send that many people to his house. He said without the body cams he has no proof of how he was treated but he still has four witnesses that can talk for him. He said everybody has a big mouth around here unless your last name is Gainer, Ross or Rossi.

MINUTES:

Commissioner Kesling moved to approve the minutes from the regular meeting that was held on May 20, 2021, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Elbon reported that they received the new cruiser back for the K-9 vehicle and it is a top notch vehicle. He said it is really outfitted good. He thanked the Commission for getting it for them.

Erin Golden, Director of North Central Community Corrections, reported that they received the grant again for this year in the amount of \$100,000.00. She said this is the same amount as the past three years. She said at the next meeting there will be paperwork to sign for the grant. She said they currently have 111 participants on the program and the program has saved the County \$1,792,765.50 in regional jail bills so far this fiscal year. (See attached copy)

Cindy Hart, 911/OEM Director reported that her afternoon shift supervisor has COVID and he is having symptoms with it and is broke out in hives. She said she has two people out for weapons training, so she is shorthanded again.

Elkins Mayor, Jerry Marco reported that the City of Elkins hired an executive secretary yesterday and have initiated an addiction and homelessness task force. He said he may come and speak about that at the next meeting. He said the City of Elkins is looking at purchasing body cams and dash cams with the funding they are getting and asked the County Commission if they would like to collaborate with the City on those.

Sheriff Elbon said they are looking for grants now to get body cams. He said Peggy Ross is helping them look for grants.

Mayor Marco said if they decided to collaborate with the City they could use a Cloud for storage and separate the City and County records.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Scott announced that the next regular meeting will be held on June 17, 2021 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

#### INFORMATIONAL PRESENTATION FROM THE WEST VIRGINIA COUNTY COMMISSIONERS ASSOCIATION

Jennifer Piercy, Executive Director of the West Virginia County Commissioners Association, appeared before the Commission. She said she was there to go over the legislative items that affect the County Commission. She said they had three main items that they were trying to get passed. The first one was to enact a 1% County sales tax. She said this is still hanging out there and has not passed yet. She said the second was for certain County ads to be done via a website to reduce publication costs to counties. She said this did not pass for the counties, only the State. She said the next one was the property rollback tax which they have focused on for the last three years but it did not pass either. She said HJR3 will be on the November 2022 ballot and that is the language to vote yes or no on opening up the code for personal property taxes to be eliminated. She said this is the first step in the process. She said people need to understand where the taxes go and what it is used for. She said they want to do publications to put information out there to educate the public before they vote. She also discussed SB12 which states that the appointing authorities now have to approve the rules used by the Health Departments. She said this became effective yesterday. She talked about SB42 which is the zombie property remediation act regarding old abandoned properties. She discussed SB270 which was the Airbnb bill and now will allow counties to collect hotel/motel tax from Airbnb's that they couldn't before. She discussed the per diem increase for the regional jail bill and said no one knew about this until it was done. She said she called yesterday to see who was responsible to notify the counties and there was a meeting set up for Tuesday to discuss it. She said she is hoping the counties might be able to address this with the extra funding coming in. She gave the Commissioners a handout on what they can and can't spend the funding on that they will be receiving. She also said they don't have to spend the money right now.

#### INFORMATIONAL PRESENTATION FOR CERT

911/OEM Director Cindy Hart appeared before the Commission. She said the CERT team was started in February 2018 in the Gladys/Bemis area. She said they recently had a vehicle donated to them and they have very limited funds. She said with donations they have about \$9,000.00. She said they need to get license and insurance for this vehicle. She said the CERT team responds if there is a 911 call in that area. She said they go out and put out fires, do CPR on people, do search and rescue and water rescues. She said they do all this while waiting on the fire department or ambulance to get there. She said with this vehicle it would eliminate the need to take multiple personal vehicles to the scene. She said the CERT team would pay for the fuel and maintenance but they are asking the County Commission to pay for the licensing and tags on the vehicle. She said this team worked every day when it flooded in Harman. They are all volunteers. Commissioner Kesling asked who would drive it and what is the liability for the County? Ms. Hart said anyone that will be driving will be checked out first and a list of the drivers will be given to the Commission. The vehicle will be stored at a location where they will go and get it to take to the emergency area. Commissioner See moved to approve the request to insure and license a 2000 Toyota Truck for CERT. All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF LEASE AGREEMENT WITH THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES

Commissioner See said there is some property that the County owns about a mile past the flood control bridge on Georgetown Road. He said this property used to have a house on it but it was flooded and FEMA bought it and tore it down and that is how the County ended up with it. He said the Commission has been thinking about what they could use it for and for a few years now they have been thinking

about putting a boat ramp there. He said Commissioner Scott and himself and a representative from the West Virginia Division of Natural Resources went and looked at the property to see if the WV DNR would be interested in putting a boat ramp there. He said the Commission received a letter back that they are interested but would have to lease the property from the County. He said this would be no cost to the County. He said the only thing the County would have to do is mow the yard. He said there is no place else to put a boat in the water in that area. Commissioner See moved to approve the lease agreement between the Randolph County Commission and the West Virginia Department of Natural Resources for two lots for a boat ramp on Georgetown Road. All yes – Motion passed unanimously

#### CONSIDER DONATION TO THE RANDOLPH COUNTY RECREATION BOARD FOR ROOF REPLACEMENT PROJECT

Commissioner Scott said this is a project at the 4-H Camp for the roof on the main building that has the kitchen. He said the recreation board received a federal grant of \$40,000.00 and the County Commission provided \$5,000.00. He said with it being a federal grant that means federal wages have to be paid which made the cost go up. He said they still need \$17,209.00 to be able to finish paying for the roof. Commissioner Kesling moved to approve \$17,209.00 to the Randolph County Recreation Board for the roof project and that is to be taken out of courthouse contractual funds. All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF NEW HIRE FOR NORTH CENTRAL COMMUNITY CORRECTIONS

(See letter attached)

Erin Golden, Director of North Central Community Corrections, appeared before the Commission. She said Alexis Serback has put in her two weeks notice and today is her last day. She said she frantically put an ad in the newspaper and did interviews for the position. She has selected Kimberly Collins for the full time DRC Assistant position. She said Ms. Collins has a bachelor's degree in criminal justice. She would like her to begin working on June 17, 2021 with a starting salary of \$22,500.00 with full benefits and she will be placed on a 90 day probationary period. She said this position is already budgeted for in the 072 funds. Commissioner Kesling moved to approve the hiring of Kimberly Collins as a full time DRC Assistant in the North Central Community Corrections Office, as presented. All yes – Motion passed unanimously

#### CONSIDER APPOINTMENT TO THE PIONEER MEMORIAL LIBRARY BOARD

Commissioner See moved to reappoint Kristen Teter to the Pioneer Memorial Library Board for another five year term beginning on July 1, 2021. All yes – Motion passed unanimously

#### CONSIDER APPROVAL OF PROVINCIAL RESOURCE OFFICER GRANT APPLICATION FOR RANDOLPH COUNTY SHERIFF'S OFFICE

Sheriff Elbon said he has the grant application package ready to go to Charleston. This is for two officers to be placed in the schools. One would be at Elkins Middle School and the other at Tygarts Valley High. He said these officers could also go to other schools in the County for educational purposes. He said the Randolph County Board of Education is on board with this and actually wanted three officers but he doesn't have enough staff for that. He said he thinks this will be good for the kids, teachers and staff. The board of education will pay the salaries and the County will pay for the vehicle, training etc. This is due in Charleston tomorrow and he will be driving it down in the morning. Commissioner Kesling moved to approve the signature on the grant application for the provincial resource officer grant, as submitted.

All yes – Motion passed unanimously

#### CONSIDER RATIFYING SIGNATURE ON LETTER OF SUPPORT FOR MIDLAND PSD WATER PROJECT

Commissioner Scott said the Commission signed some letters of support recently and one was to go to Senator Capito's office for the Midland PSD water project. He said the Commission just needs to ratify the signature for that letter of support that was sent. Commissioner Kesling moved to ratify the signature on the letter of support for Midland PSD. All yes – Motion passed unanimously

#### CONSIDER AUTHORIZATION OF SIGNATURE FOR CORONAVIRUS FISCAL RECOVERY FUNDS

Commissioner Scott said in order for the County to receive the Coronavirus Fiscal Recovery Funds they have to apply for the funds. He said this is the first step in the process. He said they will be receiving ½ of the funds this year and ½ of the funds next year. He said they have until December 2024 to spend this money. Commissioner See moved to approve the signature on the Coronavirus Fiscal Recovery Funds application. All yes – Motion passed unanimously

#### FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS:

Commissioner Kesling moved to approve the 7 final settlements/annual accountings as submitted on the following estates:

Helen D. Barrick

Betty Jo Jones

Sharon Milke

Lynn Elden Muhlestein

Hunter Levi Parks

Mary Frances Phillips

John Lee Wetzel, Sr.

All yes – Motion passed unanimously

#### BUDGET REVISIONS:

(See attached copies)

Commissioner Kesling moved to approve an In-House budget revision for the Sheriff's Office in the amount of \$3,500.00. All yes – Motion passed unanimously

Commissioner Kesling moved to approve State budget revision for the Sheriff's Office in the amount of \$2,520.37. Commissioner Kesling voted yes, Commissioner See voted yes, Commissioner Scott voted yes. Motion passed

Commissioner Kesling moved to approve an In-House budget revision for the Dog Warden in the amount of \$1,063.00. All yes – Motion passed unanimously

Commissioner See moved to approve a State budget revision in the amount of \$308.40 for the process server insurance. Commissioner See voted yes, Commissioner Scott voted yes, Commissioner Kesling voted yes. Motion passed

Commissioner See moved to approve a State budget revision for the Jail in the amount of \$6,900.00. Commissioner See voted yes, Commissioner Scott voted yes, Commissioner Kesling voted yes. Motion passed.

#### DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Kesling moved to approve the divisions of property/ erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

#### FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the 6 fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Kesling moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: \_\_\_\_\_

Randolph County Office

3-June-2021

	Fiscal Year					
	2015-2016*	2016-2017*	2017-2018*	2018-2019	2019-2020	2020-2021
Total Number of Offenders	283	335	287	310	308	111
Full Participants	35	72	82	78	56	42
Condition of bond Services	103	152	124	149	172	189
Parole Offenders	19	35	25	14	27	46
Check ins and ds	8	20	16	28	15	24
Probation	18	32	15	15	11	1
Completed Program	12	26	20	26	28	12
Terminated from Program	91	81	75	88	86	105
Reentered Program from	107	169	108	123	99	86
Offenders in Rehab	42	67	34	25	25	13
Community Service Hours	6	19	7	3	10	4
Employment Hours	9,576	4,468	2,876	3,330	1,030	3,760
BPPS Obtained	12,840	14,640	39,592	27,500	26,540	13,920
Drug Screens Administered	12 of 19	9 of 14	8 of 10	8-14	9-17	10-20
Positives	1,668	2,194	2,521	2,001	2,697	2,157
Negatives	205	223	290	261	394	480
Community Services Saving	1,463	1,971	2,231	1,740	2,303	1,677
Fees Collected	\$83,790.00	\$39,095.00	\$25,165.00	\$29,137.50	\$9,012.50	\$32,900.00
	\$19,181.00	\$9,225.00	\$18,319.59	\$31,113.80	\$36,553.00	\$21,210.00
	\$1,601,658.25	\$1,753,531.50	\$1,932,557.25	\$1,889,331.25	\$1,921,839.25	\$1,792,765.50
Amount Saved **						
Total Amount Save the County	<u>\$1,684,448.25</u>	<u>\$1,792,626.50</u>	<u>\$1,957,722.25</u>	<u>\$1,918,468.75</u>	<u>\$1,930,851.75</u>	<u>\$1,825,665.50</u>

\*Totals for Fiscal Years 2015-2016, 2016-2017, 2017-2018, 2018-2019, 2019-2020 are based on end of the year totals. Totals for Fiscal Year 2020-2021 of the offenders are based on current active offenders on the program. The rest of the Totals for Fiscal Year 2018-2019 are based on the Fiscal Year totals to date.

\*\*Total amount saved based on Regional jail fees of \$48.25 per day to house an inmate.

# North Central Community Corrections

Randolph County Office  
5 Randolph Ave. Suite 2  
Elkins, WV 26241

Erin N. Golden  
Executive Director

Assistant



Phone: 304-636-5276  
Fax: 304-636-7576

John Conniff  
DRC Officer

Zachary Stell  
DRC Officer

June 3, 2021

Randolph County Commission  
4 Randolph Ave.  
Courthouse Annex  
Elkins WV, 26241

Dear Commissioners,

This Letter is a request for approval by the Randolph County Commission to hire Kimberly Collins for the North Central Community Corrections for a full time DRC Assistant position. With this request to start on June 17, 2021 at the wage of \$22,500.00 a year with benefits. Mrs. Collins will be placed on a 90-day probationary period. This will fill the vacancy of our DRC Assistant position that its budgeted in 072. Please Contact our office with any question or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read "Erin N. Golden".

Erin N. Golden  
Executive Director  
North Central Community Corrections

# Office of the SHERIFF OF RANDOLPH COUNTY

**Law Enforcement**  
32 Randolph Avenue  
Suite 201  
Elkins, WV 26241



**Tax Office**  
4 Randolph Avenue  
Suite 100  
Elkins, WV 26241

Web: RandolphSheriff.wv.gov  
Phone: (304) 636-2111  
Fax (304) 630-0467

Web: wvpropertytaxes.com  
Phone: (304) 636-2100  
Fax (304) 636-2093

**Robert R. Elbon Jr., Sheriff**

6/2/2021

The Sheriff's Office respectfully requests the following budget revisions.

**IN-HOUSE BUDGET REVISION**

**Reason for Revision:** To increase the TF Equipment line item.

**REVENUES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
075-382-900	Fund 075 Refunds/reimbursements		\$3,500.00		

**TOTAL INCREASE/(DECREASE) REVENUE:** \$0.00    \$3,500.00    \$0.00    \$3,500.00

**EXPENDITURES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
075-404-459-00	TF Equipment	\$4,000.00	\$3,500.00		\$7,500.00
		\$4,000.00	\$3,500.00	\$0.00	\$7,500.00

**TOTAL INCREASE/(DECREASE) EXPENDITURES:** \$3,500.00

**REVENUE CHANGE LESS EXPENDITURE CHANGE** \$0.00

Respectfully,

Robert R. Elbon Jr.  
Sheriff/Treasurer

6-3-2021  
DK-moved  
DK-yes  
ms-yes  
cs-yes



# Office of the SHERIFF OF RANDOLPH COUNTY



**Law Enforcement**  
32 Randolph Avenue  
Suite 201  
Elkins, WV 26241

Web: RandolphSheriff.wv.gov  
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Fax (304) 630-0467

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Suite 100  
Elkins, WV 26241

Web: wvpropertytaxes.com  
Phone: (304) 636-2100  
Fax (304) 636-2093

**Robert R. Elbon Jr., Sheriff**

6/2/2021

The Sheriff's Office respectfully requests the following budget revisions.

**STATE BUDGET REVISION**

**Reason for Revision:** To adjust process server line items

**REVENUES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
none					

TOTAL INCREASE/(DECREASE) REVENUE: \$0.00      \$0.00      \$0.00      \$0.00

**EXPENDITURES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
001-701-1-03.00	Process Server Wages	\$26,637.00	\$2,335.74		\$28,972.74
001-701-1-04.00	Process Server FICA	\$1,744.00	\$149.75		\$1,893.75
001-701-1-04.01	Process Server Medc	\$408.00	\$34.88		\$442.88
001-701-2-21.00	Process Server Training	\$750.00		\$750.00	\$0.00
001-701-3-45.00	Process Server Uniform	\$750.00		\$750.00	\$0.00
001-701-3-43.00	Process Server Auto Fuel	\$4,000.00		\$1,020.37	\$2,979.63
		\$34,289.00	\$2,520.37	\$2,520.37	\$34,289.00

TOTAL INCREASE/(DECREASE) EXPENDITURES: \$0.00

REVENUE CHANGE LESS EXPENDITURE CHANGE \$0.00

Respectfully,

Robert R. Elbon Jr.  
Sheriff/Treasurer

6-3-2021  
DK-moved  
DK-yes  
15-425 ms-yes

**In-House BUDGET REVISION 6/3/21**

Reason for Revision: Dog Warden

**REVENUES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		REVISION	
		AMOUNT		INCREASE	DECREASE

**EXPENDITURES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		REVISION	
		AMOUNT		INCREASE	DECREASE
003-716-2-30.00	Dog Warden Contract Serv				\$560.00
003-716-1-03.00	Dog Warden Wages		\$800.00		
003-716-1-04.00	Dog Warden FICA		\$150.00		
003-176-1-04.01	Dog Warden Medicare		\$100.00		
003-716-1-08.00	Dog Warden Overtime		\$10.00		
003-716-2-14.00	Dog Warden Travel			\$500.00	
003-716-1-12.00	Longevity Pay		\$3.00		
003-716-2-21.00	Dog Warden Training & Ed			\$3.00	

Total: \$1,063

6-3-2021  
 DK-moved  
 DK-yes ms-yes cs-yes

**State BUDGET REVISION 6/3/21**

Reason for Revision: Insufficient Funds

**REVENUES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE		DECREASE		REVISED	
		AMOUNT						AMOUNT	

**EXPENDITURES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE		DECREASE		REVISED	
		AMOUNT						AMOUNT	
001-701-1-05.00	Process Server Insurance			\$308.40					
001-424-2-30.00	Courthouse Contractual					\$308.40			

Total: \$ ~~600.00~~ 616.80

6-3-2021  
 CS - moved  
 CS - yes ms - yes DK - yes

**State BUDGET REVISION 6/3/21**

Reason for Revision: Jail Benefits

**REVENUES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED AMOUNT
		AMOUNT	AMOUNT			

**EXPENDITURES:**

ACCOUNT NUMBER	Account Name	PREVIOUSLY APPROVED		INCREASE	DECREASE	REVISED AMOUNT
		AMOUNT	AMOUNT			
001-703-1-05.00	Jail Insurance			\$6,100.00		
001-703-1-11.00	Jail Retire Ben Trust			\$800.00		
001-424-2-30.00	Courthouse Contractual				\$6,900.00	

Total: \$6,900  
 6-3-2021  
 CS - moved  
 CS - yes  
 MS - yes DK - yes