



Office of the Randolph County Clerk

Brenda Wiseman
County Clerk

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RANDOLPH COUNTY COMMISSION AGENDA September 20, 2018 James Cain Court House Annex 1:30 P.M.

1. Prayer followed by Pledge of Allegiance
2. Meeting called to order for agenda business
3. Public Comment – no longer than 5 minutes per person
4. Minutes
5. Reports
6. Correspondence
7. Announcements
8. Items for Discussion/Action
 - A. Consider request from Dry Fork Rec Center for contribution towards Autumn on the Dry Fork Festival October 13, 2018
 - B. Consider request from Prosecuting Attorney Michael Parker for new hire in PA office, clerical position
 - C. Approve contractual agreement with Peggy Young Ross to assist with grant writing applications and monitor same
 - D. Consider proposal for updates to existing contract for postage machine, (Pitney Bowes).
 - E. Receive update from Randolph County Recreation Board on activity at Camp Pioneer and consider contribution towards Camp manager salary
 - F. Consider appointment to Elkins-Randolph County Health Department Board of Directors
 - G. Request from Elkins Volunteer Fire Department for funding for Mountain State Forest Festival Fireman's Parade
 - H. Consider resolution for Courthouse Facilities Improvement Grant (roof project, phase II)
 - I. Consider request for new hire for Randolph County/WVU Extension Service
 - J. Consider hiring new administrative assistant for County Commission office

K. Discuss with County Clerk process for paying monthly bills
with WV State Auditor issued Purchase Cards

Final Settlements/Annual Accountings
Budget Revisions
Division of Property/Erroneous Assessments
Payment of Bills