

STATE OF WEST VIRGINIA
RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 18th day of July, 2019 at 1:30 p.m.

Present: Mark Scott, President of the Randolph County Commission and Chris See, Commissioner thereof. Commissioner David Kesling was absent.

Meeting called to order by Commissioner Scott

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes of the regular meeting held on July 3, 2019, as submitted.

All yes – Motion passed unanimously

REPORTS:

(See copy attached)

Erin Golden, Director of North Central Community Corrections, reported to the Commission about the program. She said 310 participants went through the program last fiscal year and 83 completed the program. The program saved the county \$1,889,331.25 in regional jail bills, last fiscal year. She said so far this fiscal year they have 110 participants on the program and have saved the county \$93,798.00 in regional jail bills.

Sheriff Mark Brady appeared before the Commission. He said he wanted to bring it to the Commission's attention that last year he submitted a budget request for two new cruisers. He said that wasn't put into his budget but it went into the County Commission's budget. He said he hasn't received anything yet. He said he is aware that the County Commission has entered into a new lease agreement for all County vehicles but he hasn't been told anything about when that will happen. He said he is officially making a request to the County Commission that he needs two new cruisers, with equipment, as soon as possible. Sheriff Brady said he knows of six County vehicles sitting in the parking lots that haven't been used in quite a while and he wonders what the plans are for those vehicles. He said we need the space for people to park that is coming in to pay their taxes. Commissioner Scott responded by saying that there is a meeting set up for next week on Thursday July 25, 2019 at 9:00 a.m. with the account representative from Enterprise to discuss all these issues. He said Enterprise will be selling all the old vehicles for the County.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Scott announced that the next County Commission meeting will be held on August 1, 2019 at 1:30 pm.

ITEMS FOR DISCUSSION/ACTION:

OPEN BIDS FOR STREAM RESTORATION IN THE HARMAN AREA

911/OEM Director, Cindy Hart appeared before the Commission. She said they had to move fairly quickly to work on getting the stream back in place in Harman after the flood. She said some property owners lost part of their property due to the stream moving several feet. She said they took photos and drone videos and submitted them to the Soil Conservation Agency and they found that significant damage was done. She said this is not costing the County anything. She said she wrote the contract and it was approved by Soil Conservation. She said they had a pre bid meeting and received two bids. The first bid was from Triple H out of Beverly in the amount of \$151,800.00 and the other one was from Mountaineer Infrastructure out of Dry Fork and the amount of their bid was \$122,600.00. Mrs. Hart said the County will have to administer the funds as a pass thru agency. She said there will need to be a separate line item set up for it in the budget. She said if it gets approved today they will begin working tomorrow. Commissioner See moved to accept the bid from Mountaineer Infrastructure, LLC in the amount of \$122,600.00, as submitted.

All yes – Motion passed unanimously

Cindy Hart also reported to the Commission that the National Guards were de-mobilized this past Friday from Harman. She said 17 roads were cleared with work of local contractors, national guards and others. She said FEMA will be reimbursing the County for everything, such as overtime pay, getting dumpsters etc. She said she will just need to get a copy of all the bills to send to FEMA. She said the emergency declaration will end on August 2nd but it could take up to two years to complete everything. She said the new 911 Center is coming along well. They are waiting for the new radio system to be installed and the absolute end date for completion is August 28, 2019. She said the OEM office has already moved up there. Mrs. Hart also said there is a heat advisory for this weekend and she encourages everyone to stay indoors or not stay outside very long and to keep pets cool. She said the first responder day is still scheduled for August 17th at the new 911 Center. This is a free meal to all first responders.

CONSIDER APPOINTING MEMBER TO NORTON-JIMTOWN-HARDING PSD BOARD OF TRUSTEES

(See copy attached)

Commissioner See moved to re-appoint Kenny Pomp to the Norton-Jimtown-Harding PSD Board of Trustees for a five year term beginning July 1, 2019 and ending June 20, 2024. ⁵ 6 year term

Commissioner See said Kenny is doing a great job there and takes a real interest in it. He said they just got a big grant awarded to them yesterday.

All yes – Motion passed unanimously

CONSIDER SIGNING ABCC LICENSING FORM FOR KULTER HAUS HELVETIA, INC.

Commissioner Scott said the Commission received a request from the William Jacob Lehmann, who is the owner of Kulter Haus Helvetia, Inc. asking for the Commission to sign a letter for them to be able to get an ABCC License at their facility. Commissioner See moved to approve the signing of a letter for an ABCC License for Kulter Haus Helvetia, Inc.

All yes -- Motion passed unanimously

CONSIDER FUNDING REQUEST FROM BEVERLY HERITAGE CENTER FOR SPRINKLER SYSTEM UPGRADE

Commissioner Scott said the Commission received a letter from the Beverly Heritage Center requesting funding assistance to purchase a fire alarm system. The one that is in there now was put in during the original restoration in the 1990's and has now ceased to function as it should. The cost to repair the system is so expensive it would render repairs impractical. They received four quotes and the best and least expensive one was from Morgantown Security & Fire in the amount of \$9,916.86. Commissioner See moved to approve the funding request in the amount of \$9,916.86 and that is to be taken out of Hotel/Motel Tax funds.

All yes -- Motion passed unanimously

CONSIDER APPROVAL OF OVERTIME MEMO

Commissioner Scott said this is a memo to the employees of the Commission office such as the maintenance staff. He said they reduced their budget this year in the overtime line and therefore when someone needs to do overtime they will need to get permission from the Commission's Administrative Assistant, Kathy Weese, before they work it.

Commissioner See moved to approve the overtime memo, as submitted.

All yes -- Motion passed unanimously

CONSIDER SIGNING CONTRACT WITH KRISTIE VANDEVANDER TO PREPARE FINANCIAL STATEMENT

County Clerk, Brenda Wiseman told the Commission that Ed Shiflett who has been preparing the financial statements for the last couple of years has retired. She said that Mr. Shiflett made a recommendation to contact the CPA office where Ms. Vandevander works to see if they would be interested in doing the financial statement for the County. Clerk Wiseman said Ms. Vandevander came to her office and discussed it with herself and the bookkeeper and agreed to do it. The fee would be \$4,500.00. Commissioner Scott moved to approve the signing of the contract for Kristie Vandevander to prepare the County's financial statement.

All yes -- Motion passed unanimously

CONSIDER VOTING ON UNSAFE BUILDINGS AND LAND ORDINANCE

Commissioner Scott said that Commissioner Kesling has been promoted in his work and he is in Chicago right now for training. He wants to be present for this item so he has asked that they table this item until he gets back. Commissioner See moved to table this item until the next meeting on August 1, 2019.

All yes – Motion passed unanimously

CONSIDER DONATING A VEHICLE TO TUCKER COUNTY PROSECUTOR FROM THE SHERIFF'S FLEET

Sheriff Mark Brady said that Ray Lamora, Tucker County Prosecutor, had spoken to him about needing a vehicle for his investigator, the one they had won't pass inspection. Sheriff Brady said he has no problem with it but who will pay to take the lettering off and lights off. He said if the County Commission gave them one of their vehicles they wouldn't have to do that. Discussion followed. Commissioner Scott asked the Sheriff to reach out to Ray Lamora to find out if they can pay to have the letters taken off.

Commissioner See moved that Randolph County donate a vehicle from their fleet to the Tucker County Prosecutor's Office.

All yes – Motion passed unanimously

CONSIDER SPONSORSHIP OF RANDOLPH COUNTY FAIR

(See copy attached)

Commissioner Scott said every year there is a Randolph County Fair held at Camp Pioneer in Beverly. This year it will be held from August 21st-25th. They will be having a rodeo, ATV races, UTV Tough Truck Course, a Parade and more. They sent a letter to the County Commission asking for a donation to sponsor these events. Commissioner See moved to approve the sponsorship of \$1,000.00 to the Randolph County Fair Corporation and that is to be taken out of Fairs and Festivals budget line.

All yes – Motion passed unanimously

CONSIDER APPROVAL OF BUDGET REVISION FOR THE 2018/2019 FISCAL YEAR

Commissioner Scott said since it's the end of the fiscal year the Commission has to do a rollover of the funds left over and put them into the new fiscal year budget. This is something that has to be done and provided to the State Auditor's Office. He said there are 17 categories that the rollover money will be placed into. Commissioner See moved to approve the budget revision for the 2018/2019 rollover funds, as submitted.

All yes – Motion passed unanimously

CONSIDER SIGNING RESOLUTION FOR THE WV DIVISION OF JUSTICE AND COMMUNITY SERVICES JUSTICE ASSISTANCE GRANT (JAG)

(See copy attached)

Sheriff Mark Brady said himself and Peggy Ross have been working together on this grant application. This would be a Juvenile Justice Grant to try to get funding for another officer for the drug task force. He said this is the first stages of the application process and there is a lot more work to do. Commissioner See moved to approve the signature of

the County Clerk on the Resolution for the WV Division of Justice and Community Services Justice Assistance Grant, as submitted.

All yes – Motion passed unanimously

FINAL SETTLEMENTS:

Commissioner See moved to approve the eight final settlements/annual accountings as submitted on the following estates:

Glen H. Thompson, Jr.

Ada Jane Moyer

Donald Lee Starn

Pauline E. Hamrick

Mark W. Howell

Peggy Ann Setler

Rebecca Jean Cain

Deloris J. Haddix

All yes - Motion passed unanimously

BUDGET REVISIONS:

(See copy attached)

Commissioner See moved to approve a State Budget Revision for the Prosecuting Attorney's Office for insurance benefits for a new hire. The amount of this revision would be \$11,072.00.

Commissioner See voted yes

Commissioner Scott voted yes

Commissioner Kesling absent

Motion passed

DIVISION OF PROPERTY /ERRONEOUS ASSESSMENTS:

Commissioner See moved to approve the Division of Property/ Erroneous Assessments, as submitted.

All yes - Motion passed unanimously

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve 3 fire fee adjustments, as submitted.

All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted.

All yes - Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting.

All yes – Motion passed unanimously

ATTEST: 