

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 2nd day of September, 2021 at 1:30 p.m.

Present: Randolph County Commission President, Mark Scott and Commissioners David Kesling and Chris See

Meeting called to order by Commissioner Scott

PUBLIC COMMENT:

Larry Serrett, Mayor of Mill Creek, appeared before the Commission. He said he believes the Commission received a copy of the water project breakdown. He said Region 7 and the public service commission is in the process now of voting for this to get this project underway. He said they still need funding. He said he would like them to look it over and discuss it and see what they want to do. He said the bid will expire on October 20th. Commissioner Scott said they are looking at a long list of projects right now and they will definitely get back to him well before October 20th.

MINUTES:

Commissioner Kesling moved to approve the minutes from the regular meeting that was held on August 19, 2021, as submitted. All yes – Motion passed unanimously

Commissioner See moved to approve the minutes from the special meeting that was held on August 25, 2021, as submitted. All yes – Motion passed unanimously

REPORTS:

Sheriff Elbon reported that he had one Deputy just come off quarantine that was exposed to COVID and one Deputy that is positive for COVID right now and is at home.

911/OEM Interim Director, Tina Owens reported that they have had 2 employees out with COVID, but one will be returning to work this evening and the other one on Monday.

Rhett Dusenberry from Congressman Mooney's Office said he went out to Harman this morning to check to see if there was any flooding but the creek wasn't full at all. He said he also stopped by the OEM Office and talked to them. He said they are doing a great job. He discussed the HIDA situation and said he talked to the Sheriff about it. Commissioner Scott said this is a High Intensity Drug grant. Sheriff Elbon said it is a grant that pays for overtime and provides drug money for undercover Deputies to buy drugs and fuel and all the resources needed for the task force. It would benefit the task force greatly in being able to go after the drug dealers coming in to our County.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Scott announced that the next regular meeting will be held on September 16, 2021 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

CONSIDER PURCHASE OF K-9 BITE SUIT FOR SHERIFF'S OFFICE

Commissioner Scott said the Deputies have been doing some training with Canine Hacker and had found that he can bite thru the protective sleeve they have been using. They need something stronger. Sheriff Elbon said he is aggressive and bit thru the sleeve and got one Deputy and another County Employee who was helping to train him. He said they need more protection such as a full body suit. Deputy Tyler Knotts brought in Canine Hacker for everyone to see. He said with Canine Hacker they have had 15-20

suspect apprehensions by just his presence. Commissioner Kesling moved to approve the purchase of a bite suit at the cost of \$1,480.00 and that is to be taken out of courthouse contractual funds. All yes – Motion passed unanimously

INFORMATIONAL PRESENTATION FROM NORTON-HARDING-JIMTOWN PUBLIC SERVICE DISTRICT

(See copy attached)

Curtis Elmore, General Manager of Norton-Harding-Jimtown Public Service District appeared before the Commission. He presented a letter to the Commission outlining their service and how many customers they serve. He said they need funding for expenses and equipment. He said in the past 2 years the PSD has had 3 major maintenance issues that have drained all reserves for maintenance and repair work. He said in the past 8 months they have had 7 major main line leaks. He said they are asking for \$33,000.00 from the Commission or any amount that could be provided to assist the PSD in meeting its financial shortcomings. Commissioner See moved to approve the funding request from Norton-Harding-Jimtown Public Service District in the amount of \$33,000.00 and that is to be taken from the American Rescue Plan Funding. All yes – Motion passed unanimously

CONSIDER APPROVAL OF INVOICES FROM THE RANDOLPH COUNTY HOUSING AUTHORITY

Commissioner Scott said these are invoices regarding the Community Block Grant that the Randolph County Housing Authority received. Commissioner Kesling moved to approve one invoice in the amount of \$21,767.49 and one invoice in the amount of \$14,420.41 and that is to be taken out of the Community Block Grant funds. All yes – Motion passed unanimously

CONSIDER APPROVAL OF BIGGIE GOLDBERG SIGN ESTIMATE

Matt Corcoran appeared before the Commission. He said he is concerned about the Marshall Biggie Goldberg sign behind the Steer Steakhouse. He said if you are going down the four lane you can't even see it. He said it is faded and in bad shape. He said Biggie Goldberg is probably the most famous person from this area. Mr. Corcoran went over all the teams that Mr. Goldberg played for in his career. He said Mr. Goldberg was a member of 14 different Hall of Fames. He said Mr. Goldberg served in the military also so he was not only a great athlete but a hero in the military. Commissioner Scott said the sign will be moved to make it level with the other signs and it will be completely renovated. Commissioner See moved to approve the estimate of \$200.00 from Emblazon Sign Company to renovate the Biggie Goldberg sign and that is to be taken out of Hotel/Motel Tax funds. All yes – Motion passed unanimously

CONSIDER APPROVAL OF ESTIMATE FOR DOCUMENT SCANNING FOR PROSECUTING ATTORNEY'S OFFICE

Commissioner Scott said a company reached out to the Commission about scanning documents and this company has the State Contract. He said they have given an estimate to the Commission to scan, image and shred 76 boxes of documents from the Prosecuting Attorney's Office in the amount of \$9,852.19. They have also given an estimate to scan and image 518 boxes of documents in the Prosecuting Attorney's Office in the amount of \$139,215.74. Commissioner See moved to approve the estimate from Precision Services in the amount of \$9,852.19 to scan, image and shred 76 boxes and that is to be taken out of ARP funding. All yes – Motion passed unanimously Commissioner Kesling moved to approve the estimate from Precision Services in the amount of \$139,215.74 to scan and image 518 boxes and that is to be taken out of ARP funding. All yes – Motion passed unanimously

CONSIDER APPROVAL OF QUOTE FROM CASTO FOR DUCT INSTALLATION IN JAMES CAIN ANNEX

Commissioner Scott said there is a situation going on in the Prosecuting Attorney's Office every summer. He said if it gets over 80 degrees outside the temperature goes up in the office and they can't get it to cool down. He said Casto Technical looked at it and can close the duct up to help the HVAC system work better. Commissioner Kesling moved to approve the quote from Casto Technical in the amount of \$1,401.66 for the duct installation in the James Cain Annex. All yes – Motion passed unanimously

CONSIDER APPROVAL OF QUOTES FROM CASTO TECHNICAL FOR COURTHOUSE VRF SYSTEM

Commissioner Scott said there is air stagnation at the main courthouse and that is not good because of COVID. He said Casto Technical put together a price to put in big units like we are already using in the basement of the courthouse. He said this will get fresh air moving. It will control the heat, air conditioning and have a fresh air system. Commissioner Kesling moved to approve the quote from Casto Technical for the 1st floor VRF project in the amount of \$235,560.00 and that is to be taken out of ARP funding. All yes – Motion passed unanimously. Commissioner Kesling moved to approve the quote from Casto Technical for the 2nd floor courtroom VRF project in the amount of \$259,020.00 and that is to be taken out of ARP funding. All yes – Motion passed unanimously

CONSIDER CONTRIBUTION FOR GYM FLOOR IN PHIL GAINER COMMUNITY CENTER

Chris Lee appeared before the Commission. He said the Phil Gainer Community Center has been in operation for 5 years now and has experienced a great buy in from the community. He said the City of Elkins has put in major renovations bringing the building up to modern standards. He said the building has been used as a place for Jury Duty selection during COVID and also as a COVID vaccine site. He said they need a modern gym floor. He said right now it is just a concrete slab painted over and everyone is hesitant to let kids train on that floor. He said they need to make it safer. He said there is a high demand for court space in this town and they could have two basketball courts side by side. He said with a new gym floor they could even have tournaments here. He said they are looking at a pad and pour system which is a seamless floor that no moisture could get into. He said they put this out for bid and accepted the bid from Dynamic Sports. He said the Snowshoe Foundation donated \$20,000.00 already but they are about \$15,000.00 short to complete the project. He said this would be a one-time contribution for a 20 years plus floor that will help many people in the community. Commissioner Kesling moved to approve the funding request from the Phil Gainer Community Center in the amount of \$15,000.00 and that is to be taken out of Hotel/Motel Tax funds. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS

Commissioner Kesling moved to approve the final settlements/annual accountings on the 8 following estates, as submitted.

Jeanette Elizabeth Durrett

Delores Jean Gainer

Carmen Isaura Handley

Larry F. Pennington

Eugene Elliott Riggelman

Carolyn Sue Westerfield Shannon

Ralph Ervin Smith, Jr.

Dolores Faith Williams

All yes – Motion passed unanimously

BUDGET REVISIONS:

Commissioner Kesling moved to approve a State Budget Revision for the PRO grant in the amount of \$67,000.00. Commissioner Kesling voted yes, Commissioner Scott voted yes, Commissioner See voted yes. Motion passed unanimously

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner Kesling moved to approve the divisions of property/ erroneous assessments, as submitted. All yes – Motion passed unanimously

DISTRESSED PROPERTIES: None

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the 8 fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner Kesling moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner See moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

\$ 33,000.00
ARP Funding

Norton-Harding-Jimtown Public Service District

104 Hayes Street

Norton, West Virginia 26285

Phone: 304-636-6223

Fax: 304-636-0208

September 2, 2021

Randolph County Commission

4 Randolph Avenue

Elkins, West Virginia 26241

Dear Sirs:

The Norton Harding Jimtown PSD is in the western end of our County and provides water service to over 700 families in our PSD area. We also provide water for the Town of Junior which serves over 400 families in Barbour County. We also provide water for the Tygart Valley Regional Jail and the Randolph County Readiness Center. We provide Sewer service for Norton, Harding, and the Town of Coalton.

The Norton-Harding-Jimtown is requesting assistance from the Randolph County Commission to assist with expenses and some needed equipment for operations. In the past 2 years the PSD has had 3 major maintenance issues that have drained all reserves for maintenance and repair work. We have had to replace the main well pump at a cost of \$ 48,000.00. We have also had to replace both High service water pumps which cost \$ 56,000.00. We have requested a rate review from the West Virginia Public Service Commission, but this process usually takes several months to complete. Our last rate review was completed in 2018.

In the past 8 months the PSD has had 7 major main line leaks. Leaks were repaired on the following dates. 12/28/2020, 01/04, 04/10, 05/07/2021. And on June 04, 16, and 20, 2021. The leak on June 16th was on a line that is 24 feet deep. Equipment and materials needed to repair this line alone was \$4874.48. The total cost of all seven leaks was 19,928.94. This cost is above and beyond the daily operating expenses and we currently have no reserve funds for emergency repairs.

Due to the Covid Pandemic, it has become difficult, and very expensive to keep and replace parts for repair work. For instance, an 8- inch stick of class 250, C-900 pipe as went from around \$100.00 per stick to over \$ 500.00. Material and parts that can usually be ordered in 2 to 3 weeks now takes several months to get.

The PSD also needs to replace some chemical process pumps in the treatment plant due to age and wear, and requests funds for the following, Chlorinator, 1400.00, Soda Ash Pump, \$5000.00.

We also currently have a need for 2 E-One lift pumps. We currently have 28 of these pumps in service throughout the PSD and have used all reserve units to repair or replace bad pumps in the collection system. The cost for 2 of these units is \$7000.00.

At this time, I would like too respectfully request \$ 33000.00 from the commission, or any amount that could be provided to assist the PSD in meeting its financial short comings.

Thank You,

A handwritten signature in black ink, appearing to read "Curtis Elmore". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Curtis Elmore, General Manager