

STATE OF WEST VIRGINIA

RANDOLPH COUNTY COMMISSION SS:

At a regular session of the County Commission in and for the aforesaid County and State, at the James F. Cain Court House Annex, on the 15th day of July, 2021 at 1:30 p.m.

Present: David Kesling and Chris See, Randolph County Commissioners. Commission President Mark Scott was absent.

Meeting called to order by Commissioner Kesling

PUBLIC COMMENT: None

MINUTES:

Commissioner See moved to approve the minutes from the regular meeting that was held on July 1, 2021, as submitted. All yes – Motion passed unanimously

REPORTS:

Erin Golden, Director of North Central Community Corrections reported on last fiscal year's numbers and this fiscal year's numbers so far. She said the program saved the County a total of \$1,931,001.75 in regional jail bills last year. She said they currently have 113 on the program and so far this fiscal year the program has saved the County \$7,961.25 in regional jail bills. (See copy attached)

Sheriff Rob Elbon gave a 6 month report for his department. This would be from January 1, 2021 to June 30, 2021. He said they had 3,431 active incidents, 2,609 calls taken, 257 cases, 410 offenses, 332 misdemeanors, 78 felonies, 122 arrests, 142 crashes, 822 traffic stops, 231 citations issued and 268 warning tickets issued, 92 civil process served and 42 transports. He said they have been real active and thanked the Commission for equipping them with Tasers. He said he is getting ready to send his 14th Deputy to the Academy on August 16th. That Deputy is Zach Yeager. He said his 15th Deputy starts next Monday and he is the Deputy that will be designated for the Schools.

CORRESPONDENCE: None

ANNOUNCEMENTS:

Commissioner Kesling announced that the next regular meeting will be held on August 5, 2021 at 1:30 p.m.

ITEMS FOR DISCUSSION/ACTION:

INFORMATIONAL PRESENTATION FROM OLD BRICK PLAYHOUSE

Missy McCollam, Director of Old Brick Playhouse and several other people from Old Brick Playhouse appeared before the Commission. Ms. McCollam said she was there to ask for boost funding. She said just last month theaters were allowed to open again after being shut down because of the pandemic. She said everything they do involves group gatherings. She said we all care about our community and County and want to bring everyone together again. She said they will be having a free event which is a show they are doing of Mama Mia. It will be held September 10th and 11th. She said the youngest actor is 6 years old and the oldest is 98 years old. She said they are trying to include different organizations. She said Art is the looking glass. She said she is asking for County support for a boost to start their programs back up of \$10,000.00. Commissioner Kesling said they will take it under consideration and let them know at the next County Commission meeting.

INFORMATIONAL PRESENTATION FROM BRAD MARTIN OF THE WOODLAND DRIVE-MAPLE STREET DELEGATION

Brad Martin appeared before the Commission. He said he was there about a year ago regarding a problem area in the road on the corner of Maple Street. He said Commissioner Scott reached out to them about it. He said the Maple Street corner is in bad shape again. He said they graded and graveled it last year but it did not last long. He said there is a fair amount of cross traffic and large trucks that go through there so it didn't last. He said they want to petition the Commission for help. He said they have reached out to some paving companies and provided the Commission with a quote from one company. The quote was from Cooper Asphalt. The total quote was for \$5,300.00 but Mr. Martin said they are only asking the Commission for \$2,650.00 of that. Commissioner Kesling said they will take it under consideration and let him know at the next meeting.

CONSIDER APPOINTMENT TO THE VALLEY HEAD PUBLIC LIBRARY BOARD

Commissioner See moved to re-appoint Jill Fanning for another five year term on the Valley Head Public Library Board with this term beginning on July 20, 2021 and ending June 30, 2026. All yes – Motion passed unanimously

CONSIDER APPROVAL TO HIRE FRED HESS, CPA TO PREPARE FINANCIAL STATEMENTS

County Clerk, Brenda Wiseman presented a contract to the Commission from Fred Hess, CPA. She said Mr. Hess prepared the financial statements last year for the County and did a good job and completed the job in a timely manner. His fee is the same as last year of \$5,500.00. Commissioner See moved to approve the hiring of Fred Hess, CPA to prepare the financial statement for Randolph County in the amount of \$5,500.00. All yes – Motion passed unanimously

CONSIDER HIRING THREE PART TIME EMPLOYEES FOR 911 CENTER

911/OEM Director Cindy Hart appeared before the Commission. She said they ran ads in the paper looking for applicants and her assistant, Hillary, put it on Indeed.com and they received over 100 applicants. She said they have a hiring committee that reviews the applications. She said they set up interviews with some of them and 9 didn't show up for the interview. She said they narrowed it down to 14 to pick from. She said the three they chose were Destiny Bland, Emily Hostetler and John Hanna. She said she would like them to begin working as part time employees on Friday July 16, 2021 with a starting salary of \$11.25 per hour and each will be placed on a 90 day probationary period. She said these positions will have no county benefits and the current budget will cover their wages. Commissioner See moved to approve the part time hiring of Destiny Bland, Emily Hostetler and John Hanna, as submitted. All yes – Motion passed unanimously (See copy attached)

Cindy Hart also asked the Commission to remove Richard Hamrick and Michele Rutter from the County approved list of employees as neither one has shown up for training since being hired. Commissioner See moved to remove Richard Hamrick and Michele Rutter from the approved list of employees for the 911 Center. All yes – Motion passed unanimously (See copy attached)

CONSIDER APPOINTMENT OF BUSCH, ZURBUCH AND THOMPSON TO HANDLE UNSAFE BUILDINGS LEGAL QUESTIONS

Commissioner Kesling said the unsafe buildings committee requested the hiring of outside legal counsel for questions that arise regarding the unsafe buildings and land ordinance. Commissioner See moved to approve the hiring of Busch, Zurbuch and Thompson to help with legal questions at a cost of \$175.00 per hour for the Attorneys and \$75.00 per hour for paralegal services. All yes – Motion passed unanimously

CONSIDER FUNDING REQUEST FROM RANDOLPH-TUCKER CHILDREN'S ADVOCACY CENTER

Commissioner Kesling said the Randolph Tucker Children's Advocacy Center sent a letter to the Commission. In the letter it states that the VOCA Grant funding they receive is going to be reduced over the next several years. This is their major source of funding in which they receive over \$120,000.00 per year. In order to ensure there is no disruption of services to the children over the next few years they are requesting \$12,000.00 per year for the next two years or a total of \$24,000.00. Commissioner See

moved to approve the funding request from the Randolph-Tucker Children's Advocacy Center in the amount of \$24,000.00 and that is to be taken out of the first round of COVID funds. All yes – Motion passed unanimously (See copy attached)

CONSIDER REPAIR ESTIMATE FROM CASTO TECHNICAL FOR BOILER REPAIR

Commissioner Kesling said in the main courthouse the gauge glass on the boiler is starting to thin. Commissioner See moved to approve the repair estimate from Casto Technical in the amount of \$1,158.91 to repair the gauge glass on the boiler in the main courthouse. All yes – Motion passed unanimously

CONSIDER FUNDING REQUEST FROM BEVERLY HERITAGE CENTER

Commissioner Kesling said the Commission has been talking with Arden Swecker about this and have received a letter from him. He said in order for the County to give them their share of the Hotel/Motel tax they have to be fully accredited. There have been some changes in new legislation affecting CVB's. He said they can take money from the other half of the Hotel/Motel Tax funds to give to them. Commissioner See moved to approve \$20,000.00 for the Beverly Heritage Center and that is to be taken from the other 50% Hotel/Motel Tax funds. All yes – Motion passed unanimously (See copy attached)

CONSIDER MAINTENANCE AGREEMENT FOR HVAC AT 911 CENTER

Commissioner Kesling said there is no maintenance agreement for the HVAC's at the new 911 Center. He said it must have been overlooked when they were doing all the paperwork. They have received a quote from Casto Technical Services in an annual amount of \$6,324.00. This would be for all units at the new 911 Center. Commissioner See moved to approve the quote from Casto Technical Services for the 1st year of maintenance agreement for the HVAC units at the 911 center in the amount of \$6,324.00. All yes – Motion passed unanimously

FINAL SETTLEMENTS/ANNUAL ACCOUNTINGS

Commissioner See moved to approve the final settlements/annual accountings on the 8 following estates, as submitted.

Thomas Matthew Doig

Constance Lynn Dunham

Betty Lou Haynes

Carson Ward Markley

Joseph G. Nitz

Harold C. Ogden

Robert D. Saunders

Naomi Ruth Zirkle

All yes – Motion passed unanimously

BUDGET REVISIONS:

(See attached copy)

Commissioner See moved to approve a State budget revision for Community Development in the amount of \$101,961.00. Commissioner See voted yes, Commissioner Kesling voted yes, Commissioner Scott absent. Motion passed

DIVISION OF PROPERTY/ERRONEOUS ASSESSMENTS:

Commissioner See moved to approve the divisions of property/ erroneous assessments, as submitted.
All yes – Motion passed unanimously

DISTRESSED PROPERTIES:

Commissioner See moved to approve sending out letters on 8 distressed properties. All yes – Motion passed unanimously

FIRE FEE ADJUSTMENTS:

Commissioner See moved to approve the 2 fire fee adjustments, as submitted. All yes – Motion passed unanimously

PAYMENT OF BILLS:

Commissioner See moved to pay the bills, as submitted. All yes – Motion passed unanimously

ADJOURN THE MEETING:

Commissioner Kesling moved to adjourn the meeting. All yes – Motion passed unanimously

Attest: _____

North Central Community Corrections

Randolph County Office

15-July-2021

	Fiscal Year						
	2015-2016*	2016-2017*	2017-2018*	2018-2019	2019-2020	2020-2021	2021-2022
Total Number of Offenders	283	335	287	310	308	113	113
Full Participants	35	72	82	78	56	44	2
Condition of bond Services	103	152	124	149	172	202	10
Parole Offenders	19	35	25	14	27	47	0
Check ins and ds	8	20	16	28	15	25	0
Probation	18	32	15	15	11	1	0
Completed Program	12	26	20	26	28	12	0
Terminated from Program	91	81	75	88	86	111	5
Reentered Program from	107	169	108	123	99	93	3
Offenders in Rehab	42	67	34	25	25	15	0
Community Service Hours	6	19	7	3	10	4	0
Employment Hours	9,576	4,468	2,876	3,330	1,030	3,920	45
BIPPS Obtained	12,840	14,640	39,592	27,500	26,540	16,720	960
Drug Screens Administered	12 of 19	9 of 14	8 of 10	8-14	9-17	10-20	0-0
Positives	1,668	2,194	2,521	2,001	2,697	2,296	92
Negatives	205	223	290	261	394	495	16
Community Services Saving	1,463	1,971	2,231	1,740	2,303	1,801	76
Fees Collected	\$83,790.00	\$39,095.00	\$25,165.00	\$29,137.50	\$9,012.50	\$34,300.00	\$393.75
Amount Saved **	\$19,181.00	\$9,225.00	\$18,319.59	\$31,113.80	\$36,553.00	\$21,955.00	\$320.00
Total Amount Save the County	\$1,601,658.25	\$1,753,531.50	\$1,932,557.25	\$1,889,331.25	\$1,921,839.25	\$1,931,001.75	\$7,961.25
	<u>\$1,684,448.25</u>	<u>\$1,792,626.50</u>	<u>\$1,957,722.25</u>	<u>\$1,918,468.75</u>	<u>\$1,930,851.75</u>	<u>\$1,965,301.75</u>	<u>\$8,355.00</u>

*Totals for Fiscal Years 2015-2016, 2016-2017, 2017-2018, 2018-2019, 2019-2020 are based on end of the year totals. Totals for Fiscal Year 2020-2021 of the offenders are based on current active offenders on the program. The rest of the Totals for Fiscal Year 2018-2019 are based on the Fiscal Year totals to date.

**Total amount saved based on Regional Jail fees of \$48.25 per day to house an inmate.

Exact participants on the program

15-Jul-21
Randolph County

Full Corrections	19
Bond	61
Service only	15
Check ins only	0
Probation	8
Parole	10
Total Participants	113

Specifics on Full Corrections

Employed	13
Unemployed	0
incarcerated	0
Running	4
Home maker	0
in School	0
Disablity	1
Rehab	1
Total Participants	19



Randolph County E911 / Randolph County Office of Emergency Management
194 Airport Road, Elkins, WV 26241
911 Center 304-636-2000 OEM 304-636-0483 Fax 304-636-3298

July 15, 2021

Commissioners,

I am requesting that Destiny Bland be hired as a part-time employee with no county benefits.

She will be placed on a 90-day probationary period, to obtain the current training requirements.

Her starting pay will be \$11.25 per hour.

The current budget will cover her wages.

Request that her employment will begin on Friday, July 16, 2021.

Thank you,

A handwritten signature in cursive script that reads "Cindy Hart".

Cindy Hart, Director



Randolph County E911 / Randolph County Office of Emergency Management
194 Airport Road, Elkins, WV 26241
911 Center 304-636-2000 OEM 304-636-0483 Fax 304-636-3298

July 15, 2021

Commissioners,

I am requesting that Emily Hostetler be hired as a part-time employee with no county benefits.

She will be place on a 90-day probationary period, to obtain the current training requirements.

Her starting pay will be \$11.25 per hour.

The current budget will cover her wages.

Request that her employment will begin on Friday, July 16, 2021.

Thank you,


Cindy Hart, Director



Randolph County E911 / Randolph County Office of Emergency Management
194 Airport Road, Elkins, WV 26241
911 Center 304-636-2000 OEM 304-636-0483 Fax 304-636-3298

July 15, 2021

Commissioners,

I am requesting that John Hanna be hired as a part-time employee with no county benefits.

He will be placed on a 90-day probationary period, to obtain the current training requirements.

His starting pay will be \$11.25 per hour.

The current budget will cover his wages.

Request that his employment begin on Friday, July 16, 2021.

Thank you,

A handwritten signature in cursive script that reads "Cindy Hart".

Cindy Hart, Director



Randolph County E911 / Randolph County Office of Emergency Management
194 Airport Road, Elkins, WV 26241
911 Center 304-636-2000 OEM 304-636-0483 Fax 304-636-3298

July 15, 2021

Commissioners,

I am advising you that 2 individuals approved for hire have not showed up for training or any other requests from 911.

I am asking that Richard Hamrick and Michele Rutter be removed from the county approved list of employees for 911.

Thank you,

Cindy Hart, Director



June 24, 2021
Randolph County Commission
4 Randolph Ave. Suite 102
Elkins, WV 26241

Dear Commissioners,

As the Executive Director of Randolph Tucker Children's Advocacy Center (RTCAC), I am writing to urge the Randolph County Commission to provide additional support for the work of our Center serving Randolph County through allocation of a portion of the American Rescue Plan funds your Commission recently received.

As I am sure you are aware, RTCAC provides an essential service for all the children of Randolph County. We work closely with law enforcement, child protective services, the prosecutor's office, and the school board to reduce trauma for the children who are sexually and criminally abused each year. All of our other team organizations are fully funded through public sources. RTCAC must rely on private sources of funding, along with state and federal grants to stay afloat. As you can imagine during the pandemic, finding additional resources has been a challenge. After reading the outline of the American Rescue Plan, I believe Randolph Tucker Children's Advocacy Center is a strong candidate to receive support through these funds. RTCAC remained open during the pandemic providing interviews, advocacy and prevention to those children and families who disclosed abuse. We adapted our services to support families in innovative ways to assure that the children we served got the help they needed to get back on their feet. We continue to help families respond, adapt and recover from the combined effects of Covid and abuse. By providing support to the hardest hit families with advocacy, supportive counseling and essential items like food and gas, RTCAC took on the challenges of the Pandemic and made a difference in the lives of families who needed our help.

In addition to all the challenges of the pandemic, we recently were informed that our major source of funding, the Victims of Crime Act (VOCA) will be reduced over the next several years. This gap in funding will impact the ability of RTCAC to provide the quality supports that we have provided in Randolph County for the past 18 years.

We currently receive over \$120,000 per year from VOCA. I, along with the RTCAC Board are committed to continuing our efforts to find ways to raise the additional funds to meet this gap. I would ask that the Randolph County Commission consider an investment in RTCAC to ensure there is no disruption of services to the children over the next few years. I am asking you to consider allocating an additional 10% of our anticipated annual grant loss, \$12,000 per year, for each of the next two years, or a total of \$24,000.

I want to thank you for the annual support Randolph County Commission already allocated to RTCAC each year to support our services and would be honored to address the Commission at an upcoming meeting to address this request. Thank you for your time and consideration of this critical matter. I look forward to hearing from you.

Sincerely,

Margot Evick
Executive Director

\$24,000
from Covid reimbursement
001-424-2-30.00



July 7, 2021

Randolph County Commission
4 Randolph Ave, Suite 102
Elkins, WV 26241

RE: Funding request for the Beverly Heritage Center

Dear Commissioners:

As we are all certainly aware, much has changed with new legislation affecting CVB's and Tourism efforts statewide. As a result of that legislation, and uncertainty surrounding its interpretation, we find it necessary to request separate funding once again from the Randolph County Commission.

The Beverly Heritage Center is a joint operation of Rich Mountain Battlefield Foundation and Historic Beverly Preservation, and more recently has included a partnership with Historic Beverly CVB. Together, we operate a first-class welcome center and museum for visitors, providing information and promoting Rich Mountain Battlefield and regional Civil War Sites, Historic Beverly, and other heritage visitor sites, attractions, and businesses for Randolph County. We provide visitor services for those approaching Elkins from the south, as well as extended information for visitors interested in heritage attractions.

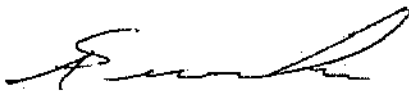
We thank you for your past funding of the Beverly Heritage Center CVB and the Beverly Heritage Center. We appreciate your recognition of the value of promoting Heritage Tourism in Randolph County, and for your investment in these activities. Your investments in Heritage Tourism will continue to pay dividends well into the future as our County and State emerge from the recent pandemic and travel to our locale resumes. Your continued funding is indispensable to our marketing efforts and our operation of a professional, fully accessible facility to serve residents and visitors to Randolph County.

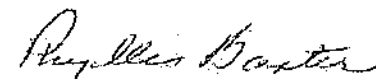
Last fiscal year, funding to the BHCVB was budgeted at \$52,500. To sustain our current operations and continue expanding our Heritage Tourism efforts for all of Randolph County, there is a need to continue this level of funding. Accordingly, we respectfully request funding in the amount of \$20,000 for the first six months of the 2021/2022 fiscal year. This will sustain our operations in the short term as we all work together to devise a workable plan for Randolph County tourism funding going forward.

Over the last couple of years, a very good intentional, cooperative, working relationship has developed with the Elkins-Randolph County Tourism CVB, which needs to continue for the benefit of our County. Our collective outreach and impact is continuing and growing. Without your assistance, this impact would not be possible.

The Beverly Heritage Center is very grateful for your continued support.

Thank you.


Arden Swecker, RMBF Treasurer


Phyllis Baxter, HBP President

*\$20,000
from other 50%
noted (insert)*

State BUDGET REVISION

REVENUES:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED		REVISIONS		REVISED AMOUNT
		AMOUNT	INCREASE	DECREASE	AMOUNT	
002-298-000	Assigned Fund Balance	250,000	\$101,961.00			351,961
TOTAL INCREASE / (DECREASE) REVENUES:			\$101,961.00			0

EXPENDITURES:

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED		REVISIONS		REVISED AMOUNT
		AMOUNT	INCREASE	DECREASE	AMOUNT	
002-985	Community Development	250,000	\$101,961.00			\$351,961.00
TOTAL INCREASE / (DECREASE) EXPENDITURES:			\$101,961.00			\$0.00

Reason for Revision: Adjust budget to actual fund balance

7-15-2021
 CS-moved
 CS-yes MS-absent
 DK-yes